

Minutes of Regular Meeting September 8, 2010

PRESENT: Commissioners: Murray, Nappi, Daly and Chairman Woehrle
Treasurer Splendido, Secretary Versocki, Attorney Hayner, Chief Lingenfelter
Captain T. Congdon and K. Pacheco.

The Meeting was called to order at 7:08 p.m. by Chairman Woehrle.

Motion/Murray, 2nd/ Nappi: To approve the minutes of the August 11, 2010 Regular Monthly Meeting
As amended. Passed 4-0.

CORRESPONDENCE:

- A letter from Schenectady County Fire Coordinator John Nuzback; detailing The County Fire Radio System upgrade to narrow band which will be initiated on October 11, 2010.
 - A letter from former GBFC member Christopher Apa stating that he is in receipt of a certified letter from Niskayuna Consolidated Fire District No. 1 regarding tuition paid on his behalf for Paramedic schooling. According to the terms of an SOG agreement Mr. Apa did not fulfill his commitment and owes Niskayuna Fire District No.1 the sum of \$5,990.00. Furthermore, Mr. Apa agreed to send a formal reply regarding restitution.
 - Secretary Versocki read the results of the Haz-Mat Abatement meeting in which bids were opened, reviewed and briefly discussed on August 31, 2010 beginning at exactly 5:00 p.m.
1. Edgeco Environmental Inc. **bid** - \$28,888.00 - Bond – NONE; Acknowledgement 2 Addenda – **No** Alternate # 1 – **No**; Unit Price # 1 - \$100.00, Unit Price # 2 - \$36.00.
 2. Excel Insulation Co. Inc. **bid** - \$30,777.00 - Bond – YES; Acknowledgement 2 Addenda – **No** Alternate # 1 – **No**; Unit Price # 1 - \$75.00, Unit Price # 2 - \$22.00.
 3. Martin Environmental Services **bid**- \$42,500.00 - Bond–YES; Acknowledgement 2 Addenda– **No** Alternate # 1 – **No**; Unit Price # 1 - \$50.00, Unit Price # 2 \$25.00.
 4. Sunshine Environmental Service Inc. **bid** - \$44,000.00 - Bond – YES; Acknowledgement 2 Addenda – **YES**; Alternate # 1 – **\$4,800.00**; Unit Price # 1 - \$85.00, Unit Price # 2 \$50.00.
 5. Two Brothers Contracting Inc. **bid** - \$48,300.00 - Bond – YES; Acknowledgement 2 Addenda – **1 acknowledgement**, Alternate # 1 – **\$4,500.00**; Unit Price # 1 - \$65.00, Unit Price # 2 \$20.00.

6. T.J. Bell & Company Inc. **bid - \$78,840.00 - Bond – YES; Acknowledgement 2 Addenda – YES Alternate # 1 – \$8,670.00; Unit Price # 1 - \$49.00, Unit Price # 2 \$48.00.**

Kate Pacheco of Pacheco/Ross Architects Associates discussed the Haz-Mat abatement bids with the commissioners. Some of the key discussion points included:

- The Haz-Mat Abatement budget is \$32,675.00
- The lowest bidder pulled out of the bid process.
- The 2 next lower bidders do not have complete paperwork and did not respond to the Alternate # 1 which is to remove the old roof from the North & South bays.
- Of the 3 remaining bidders all 3 have complete bid paperwork including: A bond, acknowledgement of 2 addenda, a bid price for alternate # 1 and unit price # 1 & unit price # 2 .
- Warren Panzer will do all monitoring of the Haz-Mat work.
- We have investigated Sunshine Environmental Service Inc. and they have very good references.

Pacheco/Ross Architects recommends that The Commissioners of Consolidated Fire District No.1 award Sunshine Environmental Services Inc. the Haz-Mat Abatement contract for \$44,000.00 which is \$7,325.00 over budget.

MOTION Nappi, **SECOND** Daly: To award Sunshine Environmental Services Inc. the Haz-Mat Abatement Contract for \$44,000 with the option to have the alternate # 1 being done if so desired at the additional cost of \$4,800.00 and to authorize Commissioner Woehrle to sign the contract award and pertaining paperwork on behalf of the Fire Commissioners of Consolidated District No.1.

Commissioner Murray – YES

Commissioner Daly - YES

Commissioner Nappi - YES

Commissioner Woehrle –YES

Commissioner Weitz – NOT PRESENT

THE MOTION IS CARRIED.

PRIVILEGE OF THE FLOOR: Nothing.

BILLS:

Motion Murray 2nd/ Nappi: To pay bills for corresponding check #'s 11427 - 11479
From August 12, 2010 thru September 8, 2010 - totaling \$85,458.25 as reviewed. Passed 4-0.

TREASURER'S REPORT:

- Treasurer Splendido first reviewed the comparison sheet for August 2009 & 2010, still noting an increase in salary due to retroactive pay from contract.
- He then reported on the 2010 budget versus actual expenses through August, 2010. He stated
- The Reserve Accounts spreadsheet was reviewed.
- Treasurer Splendido also reported adding a break out for the renovation/addition project to help clarify spending & related costs.
- John also discussed a document prepared by FA Fiscal Advisors & Marketing Inc. with an estimated payment date and amount for the 15 year bond.

ATTORNEY'S REPORT:

Attorney Hayner reported:

- I have reviewed the bid specifications for the Haz-Mat abatement contract and I agree with the recommendations due to the failings of the 3 lowest bid offers.

COMMITTEE REPORTS:

FINANCE:

Chairman Woehrle reported that good headway was made at the budget workshop last night some. At date was discussed for the next budget workshop and it was decided that the finance committee will meet on September 22, 2010 at 5 pm at The River Rd. station.

INSURANCE:

Commissioner Nappi reported:

- Schenectady Insuring was notified about the change in venue for monthly commissioner meetings at Craig School and insurance was added for those meetings at a cost of \$25.00.
- A review of the current insurance limit for each station shows that the Balltown Rd. station is insured at 90% of its value and to increase it to 100% the cost would be an additional \$125.00. The River Rd. station is ok at the higher insurance limit. A discussion between the commissioners took place about additional insurance for the Balltown Rd. station.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Engine 403 springs have been repaired and I am awaiting delivery of tires.
- Schenectady Fire Chief Farstad called asking about the possibility of borrowing one of our engines since they went from 6 engines to 3 that are operable. Since we were going to put E-403 in storage I am asking the board of commissioners what the feasibility is of loaning the City of Schenectady Engine 403. A discussion followed about the legal issues and insurance. Attorney Hayner felt that if the board of fire commissioners were in agreement with the temporary loan of Engine 403 an inter-municipal arrangement could be made. Chief Lingenfelter also mentioned that Schenectady Fire Department responds to NFD # 1 to fire calls under our mutual aid agreement and as such helping out a bordering department seems reasonable. Chief Lingenfelter volunteered to call our insurance company about the arrangement if an agreement was reached by the commissioners.
- The EXO firefighter escape systems have been ordered. Training will be scheduled in early November to allow time for turnout gear to be delivered.
- Gear lockers for River Road have been ordered and should be delivered within the next two weeks.
- In a follow-up meeting with town officials after the 2008 Ice Storm, it was noted that some of the town's facilities did not have emergency generator power to effectively sustain operations during the extended power outage that was experienced. Taking into consideration the resources that the town is asked to supply during emergency response situations;

I recommend that the 15 KW generator removed from River Road be declared surplus and Offered to the Town of Niskayuna for their use to provide emergency power to town owned Facilities. If the town is not able to utilize the generator, I would recommend that sealed bids be solicited and the generator be sold to the highest bidder.

- **I am Requesting authorization to purchase a Cutter's Edge ventilation saw for Engine 402 at a cost not to exceed \$2100.** Chainsaw is a replacement of one on which the engine failed and was not repairable. The failed saw was 18 – 20 years old.
- **I am Requesting authorization to purchase two nozzles at a cost not to exceed \$1400.**

COMMUNICATIONS & INFORMATION SERVICES:

Commissioner Woehrle Reported:

- Phone services are slated to be disconnected from the Balltown Road station on September 14th. The emergency phone box on the front of the station will be removed and a notice posted on the front door.

EMS & EQUIPMENT:

Chief Lingenfelter Reported:

- A grant has been obtained for internal modems in our Life Pak 12 units. Reports indicate that the modems work very well.

FACILITIES:

Commissioner Woehrle Reported:

- I asked Dave Pacheco for bid specifications for crank out style windows at River Rd.
- The date for vacating the Balltown Road station has been set for September 13th, 2010. The movers are scheduled for that day. Many of the necessary provisions have already been relocated to River Road.

ELECTIONS:

Commissioner Daly Reported:

- Commissioner Murray's board seat will be up for election this year. I have spoken to Bob and he has agreed to run for the seat for another 5 year term.

PROTECTIVE GEAR & UNIFORMS:

Chief Lingenfelter Reported:

- We finished up sizing orders for Turn-out gear being purchased through B-Lann.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION:

Commissioner Woehrle Reported:

- The Inspection/Installation Banquet will be held January 29, 2011 at The Lighthouse Restaurant.

FIRE STATION ADDITION/RENOVATION:

Commissioner Nappi Reported:

- Construction estimates are due back by the 1st week in October.

Chief Lingenfelter Reported:

- Storage units and the office trailer have been delivered. The trailer has been wired for electricity, phone, and internet.
- The Balltown Road station generator has been relocated and installed at River Road station.
- A conference call was conducted with Standard and Poor’s as part of the bond rating process for the facility project. Commissioner Murray, Treasurer Splendido, Chief Lingenfelter, and Jeanine Rodgers Caruso of Fiscal Advisors participated in the call along with two representatives from Standard and Poor’s. A rating determination is expected by the end of the week.
- Sonitrol access to the Balltown Road station will be shut off on September 14th. Access from that point forward will require clearance from the chief.
- There has been interest from members in obtaining various fixtures and cosmetic elements from the existing building that will otherwise be demolished by contractors during the renovation process.

I am Requesting board approval to allow members to take items from the building after Obtaining approval from the chief in consultation with the architect.

REPORT OF THE CHIEFS:

Chief Lingenfelter:

- Firefighter/Paramedic Wessels and Baker successfully completed the Incident Response to Terrorist Bombing course in New Mexico.
- **I am Requesting authorization to attend the NYS Career Fire Chief’s meeting in Cortland on September 21st at a cost not to exceed \$171.00.** A Conference attendance request has been submitted.
- **I am Requesting that the treasurer be authorized to draft four checks in the amount of \$50.00 each, one to each elementary school art department to defray the cost of the annual fire prevention poster shows.**

The checks will be presented to the respective art teacher at each poster show.

Department Activity:

	<u>2010</u>	<u>2009</u>
August Incidents:	115	176
EMS	84	136
Fire/Other	31	40
YTD Incidents	1171	1201 (8/31)

Other Activities:

Emergency Callback	1	Hour
Fire/EMS/Codes In-Service Training	36	Hours
Fire Company Drill	N/A	Hours

Report of the Niskayuna Permanent Fireman's Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: No Report.

NEW BUSINESS:

Motion/ Murray, 2nd/ Daly: To authorize Grand Blvd. Fire Company members to take surplus items of no value by virtue of the building/renovation project with prior authorization by Chief Lingenfelter in consultation with the architect. Passed 4-0.

Motion/ Nappi, 2nd/ Murray: To declare the old 15 KW gasoline generator from River Rd. surplus. Passed 4-0.

Motion/ Murray, 2nd/ Nappi: To offer surplus 15KW gasoline generator to the Town of Niskayuna for their use to provide emergency power to town owned facilities. If the town is not able to utilize the generator, sealed bids be solicited and the generator be sold to the highest bidder. Passed 4-0.

Motion/ Nappi, 2nd/ Daly: To purchase a Cutter's Edge ventilation saw for Engine 402 at a cost not to exceed \$2100. Passed 4-0.

Motion/ Murray, 2nd/ Daly: To purchase two nozzles at a cost not to exceed \$1400. Passed 4-0.

Motion/ Murray, 2nd/ Nappi: To authorize Chief Lingenfelter to attend the NYS Career Fire Chief's meeting in Cortland on September 21st at a cost not to exceed \$171.00. Passed 4-0.

Motion/ Murray, 2nd/ Daly: To authorize the treasurer to draft four checks in the amount of \$50.00 each, one to each elementary school art department to defray the cost of the annual fire prevention poster shows. Passed 4-0.

Motion/ Nappi, 2nd/ Murray: To loan The City of Schenectady Engine 403 on an emergency basis subject to an appropriate agreement subject to language drafted by Attorney Hayner and Chief Lingenfelter acting as a liaison between Fire District No. 1 and The City of Schenectady. Passed 4-0.

Motion Nappi/Second Daly: To adjourn the meeting at 8:32 p.m. Passed 4-0.

The next Regular Meeting will be held At the Craig Elementary School Conference Room on Wednesday, October 13, 2010 at 7:00 p.m.

Respectfully submitted,

William J. Versocki

District Secretary