

Minutes of Regular Meeting January 13, 2010

PRESENT: Commissioners: Murray, Nappi, Weitz and Chairman Woehrle, Attorney Hayner Secretary Versocki, Treasurer Splendido, Chief Lingenfelter, Lt. J. Vena Cpt. T. Congdon, Chief Elliott, Chief Dietrich and D. Pacheco.

The Meeting was called to order at 7:00 p.m. under the direction of Chairman Woehrle.

Motion/ Nappi, 2nd/ Weitz: To approve the minutes of the December 9, 2009 Regular Meeting as read. Passed 4-0.

Motion/ Murray, 2nd/ Nappi: To approve the minutes of the January 4, 2010 Organizational Meeting as read. Passed 4-0.

CORRESPONDENCE:

- A letter from The NYS Deferred Compensation Board pertaining to “The Board’s Rules” for operating a deferred compensation plan.
- A letter from The Association of Fire Districts of the Capital Area seeking support of their annual advertising supplement.
- A semi-annual bulletin from The NYS Retirement System.
- A several copies of a publication from the NY Workers Compensation Board.
- A letter from NYS Comptroller Thomas DiNapoli with notification that Article 22 of the Retirement & Social Security Law affects Police and Fire Retirement System members joining on or after January 9, 2010.
Along with this letter are copies of PF 5022 (Police & Fire Membership applications)
- A letter from The Grand Blvd. Fire Company stating that Jeremy Rodd and Craig Hafner have resigned as Fire Company members and ask that the board drop those members from the District roles.
- A letter from The Grand Blvd. Fire Company stating that at their regular meeting on January 11, 2010 the members voted to add Carlton Kuhlmeier of 1187 Hillside Ave. Apartment #. 5A52 Niskayuna, NY 12309 and ask that the Board of Fire Commissioners add this probationary firefighter to the District Roles.
- A letter from The Grand Blvd. Fire Company stating that at their regular meeting on January 11, 2010 the members voted to add Chris Lonergan of 532 Florence St. Schenectady, NY 12308 and ask that the Board of Fire Commissioners add this probationary firefighter to the District Roles.

PRIVILEGE OF THE FLOOR: Nothing.

BILLS:

Motion Murray/ 2nd/ Nappi: To pay bills 2010 - 01 thru 2010 - 54 from December 8, 2009 through January 12, 2010 totaling \$73,758.46 as reviewed. Passed 4-0.

TREASURER'S REPORT:

- Treasurer John Splendido reviewed & discussed the financial report from January – December 2009. He reported that overall, 98% of the 2009 budget was spent.
- Treasurer Splendido also produced and gave a summary of the reserve account balances.

COMMITTEE REPORTS:

FINANCE:

- Commissioner Murray discussed preparation for the 2007, 2008 and 2009 audits. Treasurer Splendido stated he was ready to contact the accountant and begin the audit process.

INSURANCE: No Report.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Diesel fuel leaks developed in all three ambulances between the 17th and 19th of December 2009. Repairs were made for failed O-rings on all three. Fuel issue was suspected. Use of the tank at River Road was suspended pending testing of the fuel in the tank. The fuel was temporarily purchased from the Mobil on Balltown Road with the district credit card. The fuel test came back normal and usage of the River Road fuel has resumed. No root cause has yet to be determined.
- There was a discussion about local fuel purchasing.
- The new ambulance is being inspected by Northeastern Emergency Vehicles on the 13th of January and subsequently shipped to Northeastern Emergency Vehicles in Syracuse for detailing and equipment installation. Final delivery is estimated to be late January 2010.
- There was a discussion about selling A-942. Chief Lingenfelter asked that the process be delayed until the new ambulance arrived and was in service.

COMMUNICATIONS & INFORMATION SERVICES: No Report.

EMS & EQUIPMENT:

- Commissioner Nappi reported that the district received a check for \$6,000 from Amsterdam, NY Fire Department. for the final Zoll surplus unit.
- Chief Lingenfelter requested authorization to purchase one Auto-pulse unit and accessories at a cost of \$15,189 to equip A-942. The cost is within the 2010 budget appropriation from the Winnie Estate Funds.

- Chief Lingenfelter also requested authorization to purchase four (4) ice rescue suits at a total cost not to exceed \$2,900. The cost is within the 2010 budget appropriation from the Winnie Estate Funds.

FACILITIES:

- Chairman Woehrle reported that the rug removal & hard wood floor replacement at River Rd, which was awarded to Boulevard Rug, will be installed during the 1st week in February 2010.
- Chairman Woehrle also reported that the metal door at River Rd. was trimmed. Chairman Woehrle thanked Firefighter Tony Casso for doing the work.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION:

- Commissioner Weitz discussed a planning meeting for the 2010 Inspection committee which will be held on January 21, 2010 at 7 pm. He reminded everyone that the installation dinner will be held January 30, 2010 beginning at 6 pm.
- Secretary Versocki reported that guest invitations were sent out on December 28, 2009 and sign-up sheets have been posted at both stations.

(Commissioner Weitz dismissed himself from the remainder of the meeting due to a medical emergency.)

FIRE STATION ADDITION/RENOVATION:

- Commissioner Nappi reported
- No word from the AFG Fire Station grant program.
 - The community input meeting was held on December 17th 2009 to solicit input from interested community members on our building project. Feedback/contact forms were distributed. Two were returned. We received many good suggestions on ways to communicate the project and are following up on them.
 - The site survey and drainage study draft have been completed. Drainage impact on neighbors is estimated to be significantly reduced based on current project design.
 - A number of station tours, public meetings, and outreach meetings have been scheduled. These include a meeting specifically with our immediate neighbors to field questions and address concerns.
 - A resolution from the board establishing NFD 1 as lead agency for the State Environmental Quality Review Act process is required to meet current schedule.
 - Chief Lingenfelter and Dave Pacheco have a meeting scheduled with Senator Schumer's staff next week to discuss alternative funding streams for the project.
 - The next building committee meeting is scheduled for January 20, 2010.

REPORT OF THE CHIEFS:

Chief Lingenfelter:

- The Gates fire district asked me to extend their appreciation for our assistance with their promotional process.
- The FETN Fire and Emergency Training Network system approved by the board last month is currently being set up for use within the next two weeks.
- Our 2 year NYS DOH EMS Agency Certification renewal has been completed for 2/1/10 thru 1/31/2012.
- Our Controlled Substance Operational Agreement has been renewed with Ellis Hospital and a copy forwarded to NYS DOH. This should complete the renewal process with DOH for our controlled substance program thru 1/31/12.
- I am requesting authorization to attend career chief's meeting in Syracuse at a cost of \$190. Travel request form has been submitted.
- I am requesting authorization to send Lt. Shane Sweet and FF Joe Congdon to New Mexico Tech in Socorro, New Mexico for an Incident Response to Terrorist Bombings program sponsored and funded by the US Department of Homeland Security. All costs for travel, lodging, and meals are covered by Homeland Security. Overtime costs have been approved by Schenectady County OEM for re-imbusement. Travel request form has been submitted. Additionally, once certified both Lt. Sweet and FF J. Congdon will be able to teach awareness level classes.
- I am requesting authorization to renew our agreement with EMS-edu for EMS CME recertification offerings and management. Attorney Hayner reviewed the document and found no problems with the agreement language.

Chief Elliott:

- I am signed up to attend the ICS – 300 Command Course scheduled for March 2010 in Utica, NY

Department Activity:

	<u>2009</u>	<u>2008</u>	
December Incidents:	165	310	
EMS	130	134	
Fire/Other	35	176	
YTD Incidents:	1799	2195	(12/31)

Other Activities:	Emergency Callback:	23 hours
	Fire/EMS/Codes In-Service Training:	134 hours
	Fire Company Drill:	57 hours

Report of the Niskayuna Permanent Fireman's Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: NONE

NEW BUSINESS:

- Chairman Woehrle discussed new rules for fire district's that could impact this department and should be researched. Those topics concern Pregnancy and Maternity for The Volunteer and Career departments.

Motion/ Murray, 2nd/ Nappi: To renew the agreement with EMS – edu for EMS CME recertification's offerings and management. Passed 3-0.

Motion/ Nappi, 2nd/ Murray: To purchase one (1) Auto-Pulse unit at a cost not to exceed \$15,189 to equip A-942 utilizing funds from The Winnie Estate Endowment Donation funds. Passed 3-0.

Motion/ Nappi, 2nd/ Murray: To purchase four (4) Ice Rescue Suits at a cost not to exceed \$2,900 utilizing funds from The Winnie Estate Endowment Donation funds. Passed 3-0.

Motion/ Nappi, 2nd/:Murray: To allow Chief Lingenfelter to attend the career chief's meeting in Syracuse, NY at a cost of \$190.Passed 3-0.

Motion/ Murray, 2nd/:Nappi: To allow Lt. Sweet and FF J. Congdon to travel to Socorro, New Mexico to attend an Incident Response to Terrorist Bombings program at New Mexico Tech. Passed 3-0. (All travel, lodging & meal costs provided by Homeland Security & overtime re-imbusement costs approved by Schenectady County OEM).

Motion/ Murray, 2nd/:Nappi: To remove resigning Grand Blvd. Fire Company members Craig Hafner and Jeremy Rodd from the Fire District roles. Passed 3-0.

Motion/ Murray, 2nd/:Nappi: To add Grand Blvd. Fire Company probationary firefighter Carlton Kuhlmeier of 1187 Hillside Ave Niskayuna, NY 12309 to the District roles. Passed 3-0.

Motion/ Murray, 2nd/:Nappi: To add Grand Blvd. Fire Company probationary firefighter Chris Lonergan of 532 Florence St. Schenectady, NY 12308 to the District roles. Passed 3-0.

The following Resolution was offered by Commissioner Murray and seconded by Commissioner Nappi.

RESOLUTION CLASSIFYING THE NISKAYUNA FIRE STATION PROJECT AS AN UNLISTED ACTION AND DECLARING THE INTENT OF THE NISKAYUNA CONSOLIDATED FIRE DISTRICT NO.1 TO BE LEAD AGENCY FOR PURPOSES OF A COORDINATED REVIEW PURSUANT TO THE STATE ENVIRONMENTAL QUALITY REVIEW ACT

WHEREAS, the Niskayuna Consolidated Fire District No. 1 (the "District") has before it a project (the "Project") consisting of: (1) the renovation of the existing approximately 10,447 square foot fire station at 1079 Balltown Road, Niskayuna, New York, which includes the addition of a sprinkler system, elevator, and ADA accessible gender specific bathroom facilities, as well as the installation of energy efficient improvements, including mechanical, electrical and plumbing infrastructure improvements; (2) the construction of an approximately 9,602 square foot addition

(including a storage mezzanine) to the existing fire station to accommodate new apparatus bays and firematic support spaces, which shall also include the construction of associated drives, parking improvements and related site work; and (3) the demolition of the existing vacant residential structure on property located adjacent to the existing fire station at 1073 Balltown Road, Niskayuna, New York; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law of the State of New York, as amended, and the regulations of the Department of Environmental Conservation of the State of New York promulgated there under (collectively referred to hereinafter as “SEQRA”), the District is required to make a determination whether the “action” (as said quoted term is defined in SEQRA) to be taken by the District may have a “significant impact on the environment” (as said quoted term is utilized in SEQRA) and the preliminary agreement of the District to undertake the Project constitutes such an action; and

WHEREAS, to aid the District in determining whether undertaking the Project may have a significant impact upon the environment, a Full Environmental Assessment Form (the “EAF”) has been prepared for the Project, a copy of which is attached here as Exhibit “A”, with a copy of the EAF on file at the office of the District; and

WHEREAS, the District has examined the EAF in order to classify the Project; and

WHEREAS, the District has not approved the Project; and

NOW, THEREFORE, be it resolved by the members of the Niskayuna Consolidated Fire District No. 1 as follows:

(1) Based upon an examination of the EAF and the criteria contained in 6 NYCRR §617.7(c), and based further upon the District’s knowledge of the Project and Project area, and such further investigation of the Project and its environmental impacts as the District has deemed appropriate, the District makes the following findings and determinations with respect to the Project pursuant to SEQRA:

(A) The Project consists of the components described above in the first WHEREAS clause of this resolution; and

(B) The Project constitutes an “Unlisted Action” (as said quoted term is defined in SEQRA); and

(C) As a consequence of the foregoing, the District hereby declares its intent to be “Lead Agency” (as said term is defined in SEQRA) with respect to a coordinated agency review of the Project pursuant to SEQRA; and

(D) The District’s bond counsel shall arrange for distribution of its notice of intent to be “Lead Agency” and is hereby authorized to take such actions as are necessary and appropriate to assist the District in fulfilling the requirements under SEQRA for the Project; and

(F) Copies of said EAF shall be maintained in the main office of the District in a file that will be readily accessible to the public.

(3) This Resolution shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to vote on a roll call, which resulted as follows:

	AYE	NAY
Commissioner Woehrle	X	-----
Commissioner Murray	X	-----
Commissioner Nappi	X	-----

The foregoing Resolution was thereupon declared duly adopted

Any Additional Business to come before the Board: None

Motion/ Murray. 2nd/ Nappi: To adjourn at 8:15 pm. Passed 3-0.

The next Regular Meeting is Wednesday, February 10, 2010 at 7:00 p.m.

Respectfully submitted,

William J. Versocki

District Secretary