

**Minutes of Annual
Organizational Meeting
January 2, 2012**

PRESENT: Commissioners: Murray, Daly, Nappi, Weitz & Woehrle
Secretary Versocki, Chief Lingenfelter, Chief Elliott and Attorney Hayner

Also Present: G. Pellicia, Capt. Fritz, Lt.J. Vena and Lt.B. Sims

Motion/ Woehrle, 2nd/ Murray: To appoint Commissioner **Nappi** as Temporary Chairman.
Passed 5-0.

Chairman Nappi called the Organizational Meeting to order at 7:05 p.m.

Motion/ Weitz, 2nd/ Murray: To appoint Commissioner **Woehrle** as permanent Chairman for
2012. Passed 5-0.

2012 Chairman Woehrle continued the meeting.

M/ Nappi, 2nd/Daly: To appoint Commissioner Murray as Vice-Chairman for 2012. Passed 5-0.

M/ Weitz, 2nd/ Nappi: To appoint John Splendido as Treasurer for 2012 Passed 5-0.

M/ Murray, 2nd/Daly: To appoint William Versocki as Secretary for 2012. Passed 5-0.

M/ Murray, 2nd/Nappi: To appoint Thomas Hayner as Fire District Attorney for 2012.
Passed 5-0.

M/ Murray, 2nd/Nappi: To appoint John Silvernail M.D.as Medical Director for 2012. Passed 5-0.

M/ Daly, 2nd/ Murray: To appoint Peter Barber as Fire District Photographer for 2012.
Passed 5-0.

M/ Weitz, 2nd/ Napata appoint The Fire District Board Chairman and Career Chief as Non-
Emergency Media Relations Representatives for 2012. Passed 5-0.

The Grand Boulevard Fire Company, Inc. reported that, at their December 2010 Special Meeting, the following were nominated as Chief Officers for 2012:

Fire Chief – David Dietrich; 1st Assistant Chief – Daniel Elliott; 2nd Assistant Chief – Michael Colvin

M/ Murray, 2nd/Nappi: That David Dietrich be appointed as District Fire Chief for 2012.

Passed 5-0.

M/ Murray, 2nd/Daly: That Daniel Elliott be appointed as District Fire 1st Assistant Chief for 2011. Passed 5-0.

M/ Weitz, 2nd/ Murray: To send back the nomination for District Fire 2nd Assistant Chief back to The Grand Blvd. Fire Co. since the nominee is not qualified for the position. Furthermore, rules governing requirements for chief officers including the requirement for the ICS-300 course will be attached to the letter sent by The District Secretary. Passed 5-0.

M/ Murray, 2nd/Daly: To grant pay raises relative to year 2012, effective January 1, 2012. Passed 5-0.

M/ Weitz, 2nd/Murray: To set salaries of District Treasurer, Secretary, Attorney, Photographer, LOSAP Trustee, Chief and Medical Director as established in the budget for 2012. Passed 5-0.

M/ Murray, 2nd/Daly: That the Daily Gazette be designated as the Fire District's official newspaper for 2012. Passed 5-0.

M/ Murray, 2nd/Daly: That the Treasurer be authorized to pay following regular monthly District bills: Electric, Natural Gas, Land Line Phone Service, Payroll Service, 207A Liability, Life Insurance, Time Warner Television & Internet, County Waste, Health and Dental Insurance without prior approval. Passed 5-0.

M/ Nappi, 2nd/Murray: For the Annual Report to be submitted to The Board of Fire Commissioners and New York State by the Treasurer no later than March 1, 2012. Passed 5-0.

M/ Nappi, 2nd/ Murray: That the District continue its membership in the New York State Association of Fire Districts and the Association of Fire Districts of the Capital District for the year 2012. Passed 5-0.

M/ Nappi, 2nd/ Murray: That TD Bank be designated as the District's official bank for 2012. Passed 5-0.

M/ Weitz, 2nd/Nappi: That District vehicles will be used for schools, conferences and any other approved Fire District Business. When circumstances require private vehicles to be used, the current IRS rate per mile will be paid. Passed 5-0.

M/ Nappi, 2nd/Daly: To authorize The Election Committee to appoint the Electors for the Annual Fire District Election or special Fire District Election/Vote as per New York State and Town Law. Passed 5-0.

M/ Nappi, 2nd/Murray: To re-approve the following Fire District Policies and Procedures:

Purchasing Policy, Purchasing Procedure, Exercise Room Policy, Media Policy, Chief Vehicle Policy, Unlawful Workplace Harassment Policy, Alcohol & Drug Policy, Credit Card Policy, Code of Ethics, Travel Expense Policy, Military Leave Policy, Operation of District Vehicles Policy, Career Division Appointment Procedure and Installation and/or Inspection Dinner Policy. Passed 5-0.

M/ Murray, 2nd/Daly: To allow Chief Lingenfelter and Chief Dietrich to purchase Personal Protective Equipment (PPE) for 2012 as per the 2012 Budget. Passed 5-0.

M/ Nappi, 2nd/Daly: To notify The Grand Blvd. Fire Company to hold their special election meeting to nominate Chief officers on December 6, 2012. Passed 5-0.

M/ Nappi, 2nd/Murray: To set the Second Wednesday of each month beginning at 7:00 p.m. for the Fire District's regular business meeting. Passed 5-0.

M/ Murray, 2nd/Nappi: To authorize The Commissioner Board Chairman to sign the Controlled Substance Certification of The Department of Health (DOH); once the Fire District Attorney has reviewed and approved it. Passed 5-0.

Other business to be brought before The Board of Fire Commissioners:

- Commissioner Woehrle asked who would be available to attend the January 11, 2012 monthly meeting. There should be enough commissioners in attendance for a quorum.
- Chief Lingenfelter asked the Board of Fire Commissioners to approve new motors, mechanisms and safety features for six (6) overhead doors at The River Rd. station. Three (3) vendors were contacted:
 1. Overhead Door of Albany, NY – No reply to a quote.
 2. Murphy Overhead Doors – a quoted price of \$4,600 for three (3) front doors.
 3. Adirondack Overhead doors - \$980 per door.

M/ Daly, 2nd/Murray: To authorize Chief Lingenfelter to contract Adirondack Overhead Doors to upgrade up to six (6) River Road Station bay doors with motors, mechanisms and safety features for a cost not to exceed \$5,880.00 (\$980.00 per door). Passed 5-0.

- Chief Lingenfelter informed the commissioners that he was subpoenaed for a court case involving Northwoods in a case from 2006. Presently he was asked to supply call records.
- The commissioners asked Attorney Hayner to contact Chip Gordon for legal assistance involving on-going issues with The Building Renovation/Addition general contractor.

M/ Murray, 2nd/ Daly to adjourn the organizational meeting at 7:20 p.m. Passed 5-0.

Respectfully submitted,

William J. Versocki

District Secretary

