

Minutes of Regular Meeting March 14, 2012

PRESENT: Commissioners: Daly, Nappi, Weitz and Chairman Woehrle.

Also Present: Treasurer Splendido, Secretary Versocki, Attorney Hayner, Lt. J. Vena
Chief Lingenfelter, GBFC President A. Connelly, Chief Dietrich & Dennis Ross.

The Meeting was called to order at 7:04 p.m. by Chairman Woehrle.

Motion Daly /Second/Weitz: To approve the minutes of the February 8, 2012 regular monthly meeting as read. Passed 4-0.

CORRESPONDENCE:

- A letter from Schenectady County Community College thanking Chief Lingenfelter for attending the 2nd annual Melvin E. Bartlett Fire Safety Educator Award Presentation held on February 10, 2012.
- A letter from LOSAP Trustee Ray Hull reporting that 18 members earned 50 points or more to qualify for benefits. The estimated cost for the 2011 program is \$13,600.
- An announcement from The Association of Fire Districts of the Capital Area for the second annual Officers reception on Saturday April 14, 2012 being held at The Holiday Inn on 232 Broadway in Saratoga, NY.
- A copy of the Fire District Affairs Bulletin for February-March 2012.
- A letter from The Association of Fire Districts of the State of New York discussing a vote to take place at the annual meeting on May 3-5, 2012 pertaining to a proposed bylaw change.
- An announcement from The Association of Fire Districts of the State of New York for the 2012 annual meeting being held Thursday May 3 –May 6, 2012 at The Marriott on Wolf Rd in Albany, NY.
- The Fire District No. 1 year to date incident participation through February 29, 2012.
- A letter from The Grand Blvd. Fire Co. stating that at their monthly meeting on March 12, 2012 the fire company received a letter of resignation from probationary EMS member Nicholas Kats of 1062 Baker Ave. Niskayuna, NY 12309. They ask that Mr. Kats name be removed from the district rolls.
- A letter from The Grand Blvd. Fire Co. stating that at their monthly meeting on March 12, 2012 the fire company members voted to add Benjamin Weinberg of 2287 Pine Ridge Road Niskayuna, NY 12309 as a probationary firefighter member.
They ask that the commissioners approve their choice pending the results of a complete physical and arson background check.
- A letter from The Grand Blvd. Fire Co. stating that at their monthly meeting on March 12, 2012 the fire company members voted to add Eli Feenan of 1035 Palmer Ave. Niskayuna, NY 12309 as a probationary firefighter /EMS member.
They ask that the commissioners approve their choice pending the results of a complete physical and arson background check.

PRIVILEGE OF THE FLOOR: Nothing.

BILLS:

Motion Daly 2nd/Nappi: To pay bills for corresponding check #'s 12507 – 12569 + 12571
From February 9, 2012 thru March 14, 2012 totaling \$254,264.94 as reviewed. Passed 4-0.

TREASURER'S REPORT:

- The reserve accounts were reviewed.
- The comparison sheet for February 2011 & 2012 were reviewed by each line item.
- Budget versus actual expenses through February 2012 were reviewed.
- We are 17% through the year and have spent 27.5% of the 2012 budget. This is primarily due to 3 payments for medical insurance. This will balance out. We are also seeing an increase in overtime due to one firefighter on active military duty.
- The expenditures for the building addition/renovation project were reported. The amount spent thus far is \$4,300,000. (4.3 million dollars) with approximately \$500,000. (500 thousand dollars) left.
- The treasurer reported that all information has been given to the auditors for the annual audit.
- The treasurer also reported being granted a 60 day extension for the New York State report.
- I am asking the commissioners approval for the following:
 1. A one (1) year contract for County Waste - \$110.00 per month for each station.
 2. A Check to National Grid (building renovation/addition project) for gas service in the amount of \$3,152.84.
 3. A check to the Avolio Brothers (building renovation/addition project) in the amount of \$7,260.52
 4. A check to Couch/White law firm (building renovation/addition project) in the amount of \$972.00

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE: No Report.

INSURANCE:

Commissioner Daly Reported:

The Graphic Arts Insurance Co. has issued insurance renewals for March 2012 – 2013.

MEDIA RELATIONS:

Commissioner Weitz:

There was a discussion about having a public open house for the Balltown Rd. station in the May/June time frame.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Car 428 is in need of additional maintenance that may not be cost effective to perform. Currently there is an oil leak that will cost approximately \$300 to fix. I recommend repairing the leak and

continue to operate it while offering it up for sale. Considering our current staffing levels and the priority for responders to staff fire apparatus, replacement is not necessary.

- E-403 has been advertised for sale. One individual has expressed potential interest but no offers to date.
- New hose has been delivered and is being inventoried and service tested.
- Gas detector has been delivered and put into service.

COMMUNICATIONS & INFORMATION SERVICES:

Chief Lingenfelter Reported:

- I am requesting authorization to purchase computer workstations, network equipment, server equipment, and installation/maintenance services for the Balltown Road station in the amount of \$19,500.

The majority of hardware would be purchased from CDW on NYS contract. Professional IT services will be provided by Omni Computers, Schenectady NY. Existing computer hardware has been evaluated by Omni and will be integrated into the system as well. Cost will include one (1) year of IT support services as well as installation & configuration of the network, VPN to River Rd. station, file server and workstations.

EMS & EQUIPMENT: No Report.

FACILITIES:

Chief Lingenfelter Reported:

- Adirondack Overhead door has replaced the door openers at the River Road Station.
- I Recommend acceptance of a proposal for updating the door security system at River Road has been received from Adirondack Security for a cost of \$2,548.00 on NYS contract pricing. The system proposed would be controlled by the system installed in the Balltown Road station and would provide for better tracking of activity and more efficient system management through a VPN between the stations.

ELECTIONS:

Commissioner Weitz Reported:

- There will be an election in December of this year for Commissioner Daly's term which ends on December 31, 2012.

PROTECTIVE GEAR & UNIFORMS:

Commissioner Daly deferred to Lt. Vena:

Lt. Jim Vena reported that the current use of the "bail-out" system with respect to the use of turnout bunker pants is being addressed. More information will be given when the issue is decided.

SERVICE AWARDS PROGRAM:

Commissioner Daly Reported:

LOSAP Trustee Ray Hull's report was given during the correspondence portion of this meeting. In addition to that correspondence, 31 members were evaluated for the 2011 service awards, 3 members did not qualify due to lack of service time and 2 members are on leave.

INSPECTION & INSTALLATION: No Report.

FIRE STATION ADDITION/RENOVATION:

Chief Lingenfelter Reported:

Facility Renovation/Addition Project Status:

- Phone service and the phone system are installed and operational. Numbers will be ported when we relocated operations from River Road Station.
- Traffic signal is operational.
- All flooring with the exception of the stairs to the second floor has been installed. Awaiting stair nose.
- Plymo-vent system is installed and fully operational.
- Appliances have been delivered.
- Substantial completion was declared by PRA on Friday, March 9, 2012.
- Punch lists have been generated and sent to the contractors. Work is under way to correct deficiencies.
- I will be meeting with National Grid on Friday to work on a solution for gas service shortcomings with respect to generator operation.
- Despite gas service issues, the generator is operational. National Grid will be reworking their regulator/meter array in an effort to improve the service delivery.
- Elevator inspection is complete.
- The Fire Alarm system is operational and sprinkler system will be activated once we occupy the building.
- Office furniture delivery has been pushed to next week to allow for further completion of punch list items.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- The remaining candidate declined the interview for the Firefighter / Paramedic position. **(There was a discussion about the procedure for candidates and it was expressed that the Board of Fire Commissioners is the appointing body.)**
- Apparatus insurance cards for 2012-2013 have been received.
- Firefighter/Paramedic Alex Traina has notified me that he will be resigning in early April and will be accepting a position with the Henrietta Fire District near Rochester.
- Adam Henry from Niskayuna District No. 2 has requested to complete his paramedic internship with our agency. I am requesting authorization to enter into an agreement with SUNY Cobleskill to provide field training program services to paramedic program students. Attorney Hayner has reviewed the agreement.
- Insurance Services Office will be conducting a Public Protection Classification survey of our agency capabilities at the end of this month.

- I am requesting authorization to attend the Career Chief's meeting in Binghamton on March 19th and 20th at a cost not to exceed \$200. A conference request form has been submitted.

Department Activity:

	<u>2012</u>	<u>2011</u>	
February Incidents:	128	136	
EMS	90	100	
Fire/Other	38	36	
YTD Incidents	270	320	(2/29)

Other Activities:

Emergency Callback	10	Hours
Fire Company Drill	88	Hours
Fire/EMS/Codes In-Service Training	256	Hours

Chief Dietrich:

The fire company is reviewing the Constitution & Bylaws in an attempt modernize them with current standards and situations.

Report of the Niskayuna Permanent Fireman's Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: No Report.

NEW BUSINESS:

Motion/ Daly/Second Weitz: To update the door security system at River Road with Adirondack Security for a cost of \$2548.00 on NYS contract pricing. Passed 4-0.

Motion/ Daly/Second Nappi: To authorize the purchase computer workstations, network equipment, server equipment, and installation/maintenance services for the Balltown Road station from OMNI Computers in the amount of \$19,500. Passed 4-0.

Motion/ Nappi /Second Weitz: To authorize Chief Lingenfelter to enter into an agreement with SUNY Cobleskill to provide field training program services to paramedic program students. Passed 4-0.

Motion/ Weitz/Second Nappi: To Drop Nicholas Kats from the Fire District Rolls. Passed 4-0.

Motion/ Nappi /SecondWeitz: To add Benjamin Weinberg of 2287 Pine Ridge Rd. Niskayuna, NY 12309 to the Fire District rolls pending the successful outcome of a complete physical and arson background check. Passed 4-0.

Motion/ Nappi /Second Daly: To add Eli Feenan of 1035 Palmer Ave. Niskayuna, NY 12309 to the Fire District rolls pending the successful outcome of a complete physical and arson background check. Passed 4-0.

Motion/ Nappi /Second Weitz: To approve the estimated cost for the 2011 program in the amount of \$13,600 for 18 members and fees. Passed 4-0.

Motion/ Weitz /Second Daly: To authorize Chief Lingenfelter to attend the Career Chief's meeting in Binghamton on March 19th and 20th at a cost not to exceed \$200. Passed 4-0.

Motion/ Weitz /Second Daly: To request an update list for Firefighter/Paramedic from the Schenectady County Civil Service. Passed 4-0.

Motion/ Weitz /Second Daly: To authorize CPAT testing for possible career firefighter/paramedic candidates. Passed 4-0.

Motion/ Nappi /Second Weitz: To request names of individuals if re-canvassing list is exhausted. Passed 4-0.

Motion/ Nappi /Second Daly: To execute the 2012 County Waste contract for 2012 in the amount of \$110 per month for each station. Passed 4-0.

Motion/ Weitz/Second Nappi: To authorize payment and have Treasurer Splendido draft a check to National Grid (building renovation/addition project) for gas service in the amount of \$3,152.84. Passed 4-0.

Motion/ Nappi /Second Weitz: To authorize payment and have Treasurer Splendido draft a check to the Avolio Brothers (building renovation/addition project) in the amount of \$7,260.52. Passed 4-0.

Motion/ Nappi /Second Weitz: To authorize payment and have Treasurer Splendido draft a check to Couch/White law firm (building renovation/addition project) in the amount of \$972.00. Passed 4-0.

Motion Nappi /Second Weitz: To adjourn the meeting to Executive Session at 8:04 p.m to discuss Construction Litigation. Passed 4-0.

Motion Nappi: /Second Weitz: To return the meeting to regular session at 8:16 p.m. Passed 4-0.

Motion/ Daly/Second Nappi: To approve payment and have Treasurer Splendido draft a check to Bunkoff General Contractors in the amount of \$82,944. Passed 3-1.

Motion Daly/Second Weitz: To adjourn the meeting at 8:17 p.m. Passed 4-0.

The next Regular Meeting will be held on Wednesday April 11, 2012 at 7:00 p.m.

Respectfully submitted,

William J. Versochi

District Secretary