

Minutes of Regular Meeting July 11, 2012

PRESENT: Commissioners: Murray, Daly, Nappi and Chairman Woehrle.

Also Present: Treasurer Splendido, Secretary Versocki, Chief Lingenfelter, Attorney Hayner, Chief Dietrich, GBFC Present A. Connelly & P. Griffiths.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Motion Murray/Second/ Daly: To approve the minutes of the June 13, 2012 regular monthly meeting as read. Passed 4-0.

CORRESPONDENCE:

- A letter from The Niskayuna Police Department thanking Niskayuna Fire District No. 1 and Chief Lingenfelter for their assistance with the DWI crash simulation at The Niskayuna High School on May 25, 2012.
- A letter from The Schenectady County Civil Service Commission with a certificate of eligible's for the Firefighter/Paramedic exam. Both candidates have qualified on the CPAT.
- The June/July 2012 Fire District Affairs bulletin
- The incident participation statistics through June 2012 were reported.

PRIVILEGE OF THE FLOOR: Nothing.

BILLS: Motion Murray 2nd/Nappi: To pay bills for corresponding check #'s 12752 – 12807, from June 14, 2012 thru July 11, 2012 totaling \$118,885.09 as reviewed. Passed 4-0.

TREASURER'S REPORT:

- Of the \$4.8 million dollar bond a balance of \$205,089.23 is remaining.
- The reserve accounts were reviewed with a total balance of \$1,148,726.95.
- The comparison sheet for June 2011 & 2012 were reviewed by each line item.
- Budget versus actual expenses through May 2012 were reviewed. We are 50% through the year with 48.7% of the budget spent.
- A Workers Compensation audit was completed. As a result our payment has increased.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE: No Report.

INSURANCE:

Commissioner Daly Reported:

- The replacement value insurance policy for the new building has resulted in an increase to \$4,678 annually.

Commissioner Nappi Reported:

- Commissioner Daly and I will be investigating a life insurance policy for volunteer members and will have a report at our next monthly meeting in August.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- I am obtaining additional estimates for paint rework on Truck 405 from KME fire apparatus and Robert's auto body.
- I am getting selling information together for E-403.

COMMUNICATIONS & INFORMATION SERVICES: No Report.

EMS & EQUIPMENT:

Chief Lingenfelter Reported:

- Our oldest Auto-pulse is inoperative and repairs are estimated as costing \$2,400.

FACILITIES:

Commissioner Woehrle Reported:

- The outside lights at The River Road Station are on 24/7. Chief Lingenfelter will contact the vendor about repairs.

Commissioner Nappi Reported:

- The roof at The River Road Station seems to be peeling. Chief Lingenfelter will investigate.
- The access panel in the GBFC recreation room is a different shade of white compared to the rest of the wall.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION: No Report.

FIRE STATION ADDITION/RENOVATION:

Chief Lingenfelter Reported:

- The hot water issue in the bathrooms has been resolved by Avolio Brothers.
- Final pay applications have been received from Comali Electric and Avolio Brother’s Plumbing.
- BGC has not addressed any of their remaining punch list items since our last meeting.
- Mazzone plumbing and heating and SRI are very near closeout of their contracts.
- The First mediation session was held with Bunkoff General Contractors. Details will be discussed in executive session.

Commissioner Woehrle Reported:

- Plaques were made with scissors and ribbon cut during the dedication ceremony. At this time I would like to present this memento to all commissioners and staff as well as one presented to the PFA and GBFC.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- Probationary Firefighter/Paramedic Denise May and Dennis Plakas have passed their physical exams and have started work this week.
- The trial period for ‘I am responding” information system had ended. The consensus of the officers and membership is that it would enhance our response and operations if we were to continue the service. The cost for one year of service is \$800.00.
I am Requesting authorization to enter into agreement for one year of service with “I am responding” at a cost of \$800.00.
- I am requesting authorization to modify our “Firehouse Software” web service to include remote access via I Pad Tablets at a cost of \$500.
This upgrade will allow for direct access to our building database, pre-plan information, and inspection reporting entries in the field.
- A federal grant writing seminar sponsored by Senator Gillibrand’s office was hosted at our station on June 22nd. Approximately 14 area fire and EMS officials attended.
- I am Request authorization to attend the Career Fire Chief’s meeting in Ridge Road Fire District on July 16th and 17th at a cost not to exceed \$200.00.

Department Activity	June Incidents	<u>2012</u>	<u>2011</u>	
:		158	123	
	EMS	111	77	
	Fire/Other	47	46	
	YTD Incidents	848	897	(6/30)

Other Activities:

Emergency Callback	4	Hours
Fire Company Drill	129	Hours
Fire/EMS/Codes In-Service Training	103	Hours

Chief Dietrich:

- With the loss of 2 volunteer paramedics to the career division and the retirement of Captain Smith from the volunteer rolls we are having difficulties getting volunteers to respond to calls. A general discussion about recruitment and retention was held.

- Commissioner Woehrle discussed the possibility of authorizing background checks for volunteer members prior to being accepted as a new member.

Report of the Niskayuna Permanent Fireman's Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS:

Commissioner Daly discussed being approached by management of Shop rite. They asked about having T-405 utilized at the Niskayuna Store for a drive to benefit Veterans.

Commissioner Woehrle discussed plans to invite Niskayuna District No. 2 to the fire station and a way to thank them for helping us out for the 18 months we were without the Balltown Rd. station.

NEW BUSINESS:

Motion/ Daly /SecondNappi: To authorize Chief Lingenfelter to enter into a one (1) year contract with "I am Responding" service at a cost not to exceed \$800. Passed 4 -0.

Motion/ Murray/Second Nappi: To authorize to modifying our "Firehouse Software" web service to include remote access via I Pad Tablets at a cost of \$500.Passed 4-0.

Motion/ Murray/Second Nappi: To authorize Chief Lingenfelter to attend the Career Fire Chief's meeting in Ridge Road Fire District on July 16th and 17th at a cost not to exceed \$200.00.Passed 4-0.

Motion/ Nappi /Second Murray: To authorize the repair of the Auto Pulse unit at a cost not to exceed \$2,400. Passed 4-0.

Commissioner Nappi reported that the Grand Bouevard Fire Company agreed to purchase three (3) televisions as a gift to the district. These televisions will be utilized in the District Weight room.

Motion/ Nappi/Second Daly: To spend \$1,500 from the weight room budget to install three (3) donated televisions in the Fire District weight room. Passed 4-0.

Motion/ Daly/Second Nappi: To adjourn to executive session at 7:43 p.m. Passed 4-0.

Motion/ Nappi/Second Murray: To return to regular session at 8:14 p.m. Passed 4-0.

Motion Nappi /Second Daly: To adjourn the meeting at 8:15 p.m. Passed 4-0.

The next Regular Meeting will be held on Wednesday August 8, 2012 at 7:00 p.m.

Respectfully submitted,

William J. Versocki

Fire District No. 1 Secretary