

Minutes of Regular Meeting August 8, 2012

PRESENT: Commissioners: Murray, Daly, Weitz, Nappi and Chairman Woehrle.

Also Present: Treasurer Splendido, Secretary Versocki, Chief Lingenfelter,
Attorney Hayner, Chief Dietrich, 1st Assistant Chief Elliott
And GBFC President A. Connelly.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Motion Murray/Second/ Weitz: To approve the minutes of the July 11, 2012 regular monthly meeting as read. Passed 5-0.

CORRESPONDENCE:

- An announcement from The Association of Fire Districts of NYS for the 41st annual mid-year workshop training program being held November 1- 4, 2012 in Ellenville, NY.
- A thank you letter from The Smialek family and a donation in memory of their mother Marian Smialek.
- A letter from career firefighter/paramedic Bob Wessels who is currently in Afghanistan on military deployment.
- The incident participation statistics through July 2012 were reported.

PRIVILEGE OF THE FLOOR: Nothing.

BILLS: Motion Murray 2nd/Nappi: To pay bills for corresponding check #'s 12808 – 12856, from July 12, 2012 thru August 6, 2012 totaling \$107,791.07 as reviewed. Passed 5-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- Of the \$4.8 million dollar bond a balance of \$190,196.14 is remaining.
- The reserve accounts were reviewed with a total balance of \$1,148,821.10.
- The comparison sheet for July 2011 & 2012 were reviewed by each line item.
- Budget versus actual expenses through July 2012 were reviewed. We are 58% through the year with 54% of the budget spent.

ATTORNEY'S REPORT:

Attorney Hayner Reported:

- I spoke to Chairman Woehrle about the deferred compensation and have 2 recommendations.
1. Consider adopting a resolution reconstituting the Deferred Compensation Committee. This committee should consist of all 5 commissioners and the career chief.
 2. Have the committee agree to amend and reinstate the New Deferred Compensation Model Plan.

COMMITTEE REPORTS:

FINANCE:

Chief Lingenfelter Reported:

There were some issues with the healthcare transition period last December with respect to prescription claims that were incorrectly billed to Empire. After a lengthy processing period those issues have been resolved with CDPHP and the individuals involved have received checks for reimbursement from CDPHP.

INSURANCE:

Commissioner Nappi Reported:

- Commissioner Daly and I will be investigating a life insurance policy for volunteer members and will have a report at our next monthly meeting in August.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Preventive maintenance was completed on the ambulances, utility vehicles, and the truck. U-422 required tire replacement as did the front tires of A-942.
- Engine 403 information has been submitted to Firetec and is being advertised as of today.

COMMUNICATIONS & INFORMATION SERVICES:

Chief Lingenfelter Reported:

- I attended the town board meeting 2 weeks ago and the central dispatch resolution was approved.

EMS & EQUIPMENT: No Report.

FACILITIES:

Chief Lingenfelter Reported:

- The outside lights at The River Road Station are on 24/7. The problem is a pre-existing issue in which is being worked on.
- After being apprised of possible damage to the River Rd. station roof, pictures of the roof were taken but an overall estimate is needed.

- The stair stepper and elliptical gym machines need to be declared surplus.
- I anticipate having the remaining surplus items cleaned out of River Road by this Friday the 10th.
- The Balltown Road station generator is not working properly. CAT service had been notified and will be sending out service personnel. – *Repaired 8/8.*
- Quotes for seal coating, crack filling and striping of the River Road station have been obtained. The lowest quote is from Empire Seal Coating at \$1941.00. **Request authorization to have the River Road station seal coated by Empire Seal Coating at a cost of \$1941.00.**

ELECTIONS:

Commissioner Weitz Reported:

- Commissioner Daly's term of office will end in December 2012.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION: No Report.

FIRE STATION ADDITION/RENOVATION:

Commissioner Nappi Reported:

- A walk through was conducted with Pacheco Ross Architects and Bunkoff General Contractors on July 26th to review the outstanding punch list items.
- Bunkoff agreed to finish the landscaping by grading the grounds, remove matting and doing a one-time re-seeding of the grass.
- One of the duct free A/C units in the GBFC recreation room was found with ice on top of the unit.

Chief Lingenfelter Reported:

- Fire station tours were conducted on eight different occasions from July 19th thru August 2nd. A total of 49 adults and 19 children toured the facility. Comments were extremely positive.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- Firefighter/Paramedic Powers was evaluated for a minor injury. Workers Compensation forms were completed and no lost time was incurred.
- I have been advised by Dr. Silvernail that he will be moving out of the area for work in the near future. He has agreed to remain our medical director of record without compensation until we have found a replacement. I have spoken with commissioner Weitz and we have an MD from Ellis ER who may be interested and is familiar to Dr. Weitz and our personnel. I will be speaking with him tomorrow and will update the board.
- I am requesting authorization to attend the Career Fire Chief's meeting in Westchester County on September July 17th and 18th at a cost not to exceed \$200.00.
- I Attended the International Association of Fire Chiefs Conference in Denver last week. Please see attached report for details.

- Niskayuna Fire District 2 personnel were invited to tour our facility and enjoy a light meal on July 30th in recognition of their support during our renovation addition project. The event was well received by all.
- *Incident of Interest – NFD1 crews responded to a fatal MVC on 8/4/12. Assistance was received from NFD 2, SFD, and Lifeguard Helicopter.*
- *Firefighter I class will be held at our station on Tuesday's and Thursdays starting on September 6, 2012.*

Department Activity

	<u>2012</u>	<u>2011</u>	
July Incidents	152	147	
EMS	111	89	
Fire/Other	41	58	
YTD Incidents	1000	1044	(7/31)

Other Activities:

Emergency Callback	23	Hours
Fire Company Drill	58	Hours
Fire/EMS/Codes In-Service Training	127	Hours

Chief Dietrich: No Report.

Report of the Niskayuna Permanent Fireman's Association: No Report.

Report of the Grand Boulevard Fire Company:

President Connelly Reported:

- When work under and around the pavilion was done there are holes in the asphalt that need to be repaired. Chief Lingenfelter will look at the area in question after this meeting.
- The GBFC Clambake will be held on September 29, 2012 and chairman Woehrle provided a guest list for invitation to be sent.

OLD BUSINESS: No Report.

NEW BUSINESS:

Motion/ Murray /SecondNappi: To authorize the River Road station to be seal coated by Empire Seal Coating at a cost of \$1941.00. Passed 5-0.

Motion/ Murray/Second Weitz: To declare the stair stepper and elliptical gym machines surplus and allow Chief Lingenfelter to dispose of these (2) two items at his discretion. Passed 5-0.

Motion/ Daly/Second Weitz: To authorize Chief Lingenfelter to attend the Career Fire Chief's meeting in Westchester County on September July 17th and 18th at a cost not to exceed \$200.00. Passed 5-0.

Motion/ Nappi /Second Murray: To re-affirm the Deferred compensation committee. This committee will consist of all (5) five commissioners and the career Chief. Passed 5-0.

Motion/ Murray /Second Nappi: To approve the resolution to amend and re-instate the Deferred Compensation Model Plan. Passed 5-0.

Motion/ Murray/Second Nappi: To adopt the Exercise Room Policy.
Commissioner Murray withdrew his motion.
Commissioner Nappi withdrew his second.

Motion/ Murray /Second Nappi: To adopt The Niskayuna Fire District No. 1 Promotion Procedure as drafted. Passed 5-0.

Motion/ Nappi /Second Weitz: To spend \$600 to install the sink and water pipes with shutoff's in the Balltown Rd. station. Passed 5-0.

Motion/ Nappi /Second Murray: To adjourn to executive session at 8:12 p.m. Passed 5-0.

Motion/ Murray /Second Nappi: To return to regular session at 8:15 p.m. Passed 5-0.

Motion/ Murray /Second Weitz: To approve the contract with the NPFA for the time period of January 2013 through December 2016. Passed 5-0.

Motion Nappi /Second Daly: To adjourn the meeting at 8:17 p.m. Passed 5-0.

The next Regular Meeting will be held on Wednesday September 12, 2012 at 7:00 p.m.

Respectfully submitted,

William J. Versocki

Fire District No. 1 Secretary