

Minutes of Regular Meeting December 11, 2013

PRESENT: Commissioners Murray, Daly, Weitz and Chairman Woehrle.

Also Present: Treasurer Splendido, Secretary Versocki, Attorney Hayner
Chief Lingenfelter, Chief Elliott & Cpt. J. Vena.

The Meeting was called to order at 7:03 p.m. by Chairman Woehrle.

Motion/Murray, 2nd Weitz: To approve the minutes of the November 13, 2013 regular monthly meeting as read. Passed 4-0.

CORRESPONDENCE:

- A Christmas card from D & R Paving.
- A Christmas card from Schenectady Insuring.
- The Fall 2013 Employer Forum bulletin from The NYS Comptroller's office.
- A notification letter from The Central Region Fire Districts Association who will be hosting the annual meeting of The State Association of Fire Districts on May 1-4, 2014 in Syracuse, NY.
- An e-mail notification letter from LOSAP Trustee Ray Hull stating he will be resigning his position effective December 31, 2013. In his letter he also states that Louis Solano will be replacing him with the commissioner's approval.
- A letter from FF/P Captain James Vena thanking the Board of Commissioners for supporting his educational pursuits through SUNY Empire State College. He has completed his studies and was awarded with a Bachelors of Science majoring in Fire & Emergency Services Management.
- An announcement from The Association of Fire Districts of the Capital Area for their mid-winter training workshop being held February 15, 2014 at The Westmere Fire Department.
- A thank you letter from The CO-OP Nursery School for a visit by firefighters Shannon and John during fire prevention month.
- A thank you letter from B'nai B'rith for the fire prevention presentation given by FF/P John Baker.
- A letter from The Grand Blvd. Fire Company asking the commissioners for their approval of Zachary Ambrose of 1191 Stratford Rd. Schenectady as a probationary firefighter member.
- A letter from The Grand Blvd. Fire Company asking the commissioners to drop Jared Dziewatowski from The Fire District rolls for failure to meet his requirements as a probationary firefighter member.
- A letter from The Grand Blvd. Fire Company asking their approval of their choices for 2014 chiefs. They are: David Dietrich – Chief; Richard Fritz – 1st Assistant Chief; 2nd Assistant Chief – open.
- A letter from The Grand Blvd. Fire Company stating that social and fire line officers were elected and will represent The GBFC for 2014. They are: President – J. Baker; Vice-President – B. Kordrupel; Treasurer – R. Hull; Recording Secretary – B. Versocki; Financial Secretary – A. Connelly; Director – L. Cottrell; Hudson Valley Delegates – A. Connelly & T. Nappi;

Hudson Mohawk Delegate B. Kordrupel. Fire Line Officers: Captain – K. McGill; 1st Lt – K. Holmes
EMS Line – Captain L. Toma.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Daly, 2nd/Weitz: To pay bills for corresponding check #'s 13680 -13727
From November 14, 2013 thru December 11, 2013 totaling \$61,602.26 as reviewed. Passed 4-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts were reviewed.
- The comparison sheets for November 2012 vs.2013 were reviewed.
- Budget versus actual expenses through November 2013 were reviewed. We are 92% through the year and have spent 93.3% of the budget.
- When we were working on the 2014 budget, I received a quote from the NYS workers Compensation. Now I have received the final quote which is 40% higher than budgeted for. The reason for this stems from on-the-job injuries over the past year.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE: No Report.

INSURANCE: No Report.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- We are currently experiencing normal preventive maintenance activities.
- Ratchet straps and a new air chisel have been purchased for extrication and disentanglement operations.

COMMUNICATIONS & INFORMATION SERVICES: No Report.

EMS & EQUIPMENT:

Chief Lingenfelter Reported:

- We are still investigating the powered stretchers. Most members prefer the Stryker model. Pricing is on-going at this time.

HEALTH & SAFETY: No Report.

FACILITIES:

Chief Lingenfelter Reported:

- Camera installation notice to proceed has been sent to Northeast Information Systems.
- Station generator maintenance is scheduled for December with Milton CAT.
- The shop air compressor at Balltown Road station is in need of replacement. The tank interior has severe rust buildup and is preventing it from draining appropriately. The compressor itself shows evidence of overheating. **I am requesting authorization to replace the air compressor at a cost not to exceed \$3400.**

- Quotes obtained for HVAC system maintenance at the Balltown Road station are as follows:
 - EMTech \$6861.00 / year
 - JDJ Comfort Systems \$3275.00 / year
 - RMB Heating & Cooling \$1600.00 / year
 - ESCO Heating & Cooling \$2000.00 / year

- Quotes obtained for Elevator maintenance at the Balltown Road station are as follows:
 - McGee Elevator Inc. \$115.00 / month
 - Otis Service \$165.00 / month
 - Bay State Elevator Co. \$165.00 / month
 - \$120.00 / month
 - \$ 95.00 / month

ELECTIONS:

Commissioner Weitz Reported:

- Tom Nappi won the commissioner election last night.

PROTECTIVE GEAR & UNIFORMS:

Commissioner Daly Reported:

- New bunker gear will need to be purchased for new firefighter 1 graduates that include escape harnesses.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION:

Commissioner Woehrle Reported:

- The date of the Inspection Dinner will be Saturday January 25, 2014. Commissioner Weitz and Ray Hull will be getting together and deciding on a menu.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- We have asked Civil Service to include Niskayuna Fire District No. 1 in the next firefighter/paramedic civil service exam.
- Flex spending enrollment forms for 2014 have been completed and forwarded to the treasurer.
- Citgo gas account has been cancelled.
- River Road station newspaper delivery has been cancelled.
- The Toys for Tots drive continues to grow each year. This year's drive included a visit from Santa and a helicopter landing by Air Methods.
- Crews responded to a car vs. school bus collision on Grand Boulevard on Thursday November 14. 21 students were on the bus. All students were triaged with three requiring further treatment and/or transport to the hospital.
- Crews also responded to two incidents of significance on Friday November 23rd. The first incident was a motor vehicle collision in NFD 2 with 6 patients suffering significant injuries. This was immediately followed by a request from NPD for a Fire and EMS stand by during a SWAT operation on Balltown Road. We were able to staff 3 ambulances and one engine with the responding volunteers and callback career personnel. Both incidents were successfully resolved.
- In an effort to further unify the department personnel, a patch design has been drafted to replace both current patches (found in report footer) with a new design to be worn by all members of the department. A draft is attached. **Board approval is required to effect the change and is respectfully requested.**
- The NYS Association of Fire Chiefs has received a grant to fund the "2013 Older Adults Fire Safety Project" which is an effort to provide smoke detectors to our elderly population. The program involves local fire departments who install the detectors which are provided by the grant funding. **I am requesting board authorization to participate in the NYSAFC program by offering to install smoke detectors in our community.** I have also reached out to Fire District 2 and Stanford Heights FD to encourage their participation as well.

Department Activity	<u>2013</u>	<u>2012</u>
November Incidents	130	133
EMS	91	75
Fire/Other	39	58
YTD Incidents	1813	1612 (11/30)

Other Activities:

Emergency Callback	30	Hours
Fire Company Drill	46	Hours
Fire/EMS/Codes In-Service Training	172	Hours

Chief Elliott Reported:

- I want to thank everyone for their well wishes during my illness this past year. I would also like to acknowledge Chief's Lingenfelter, Dietrich and Fritz who took up the slack in my absence.

Report of the Niskayuna Permanent Fireman's Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: NONE

NEW BUSINESS:

Motion/ Murray, Second/ Daly: To replace the Balltown Road air compressor at a cost not to exceed \$3400. Passed 4-0.

Motion/ Murray, Second/ Daly: To replace current patches worn both The Career and Volunteer Departments with a new design to be worn by all members of the department. Passed 4-0.

Motion/ Daly, Second/ Weitz: To contract ESCO Heating & Cooling to provide HVAC system maintenance at the Balltown Road station at a cost of \$2000.00 per year

The Secretary Called The Roll:

Commissioner Murray – Abstained

Commissioner Daly – Yes

Commissioner Weitz – Yes

Commissioner Woehrle – Yes Motion Passed 3-0-1

Motion/ Murray, Second/ Daly: To participate in the NYSAFC program by offering to install smoke detectors in our community with a liability release form which will be drafted by Attorney Hayner. Passed 4-0.

Motion/ Murray, Second/ Daly: To approve Zachary Ambrose of 1191 Stratford Rd. Schenectady, NY 12308 as a probationary firefighter member of The Grand Blvd. Fire Co. pending the results of a physical and arson background check. Passed 4-0.

Motion/ Murray, Second/ Daly: To remove Jared Dziewatowski of 1159 Palmer Ave Niskayuna, NY 12309 from the Fire district rolls for failure to meet call, drill & meeting attendance requirements during his probationary period.. Passed 4-0.

Motion/ Weitz, Second/ Murray: To adjourn to Executive Session at 7:52 p.m. Passed 4-0.

Motion/ Murray, Second/ Daly: To return the meeting to regular session at 7:53 p.m. Passed 4-0.

Motion/ Daly, Second/ Murray: To adjourn the meeting at 7:54 p.m. Passed 4-0.

The 2014 Organizational Meeting will be held Thursday January 2, 2014 at 7 p.m.

The next Regular Meeting will be held on Wednesday January 8, 2014 at 7:00 p.m.

Respectfully submitted,

William J. Versocki

Fire District No. 1 Secretary