

Minutes of Regular Meeting July 9, 2014

PRESENT: Commissioners Nappi, Weitz and Chairman Woehrle.

Also Present: Secretary Versocki, Treasurer Splendido, Chief Lingenfelter, Chief Dietrich D. Pacheco and Attorney Hayner

The Meeting was called to order at 7:02 p.m. by Chairman Woehrle.

Motion/ Weitz, 2nd/ Nappi: To approve the minutes of the June 11, 2014 regular monthly meeting as amended. Passed 3-0.

CORRESPONDENCE:

- A thank you letter from The City of Schenectady and Union College for the district's contribution to the Union College Men's Hockey Team NCAA Division 1 championship parade held on April 17, 2014 in which T-405 was utilized.
- A certificate of commissioner training was received for Commissioner Nappi.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/Nappi, 2nd/ Weitz: To pay bills for corresponding check #'s 14025 - 14077 From June 12, 2014 thru July 9, 2014 totaling \$79,227.79 as reviewed. Passed 3-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts were reviewed.
- The Building Addition/Renovation project was reviewed.
- The comparison sheets for June 2013 vs.2014 were reviewed.
- Budget versus actual expenses through June 2014 were reviewed. We are 50% through the year and have spent 55.7% of the budget. This is due to up front expenses that should equalize throughout the year.

ATTORNEY'S REPORT:

Attorney Hayner Reported: No Report.

COMMITTEE REPORTS:

FINANCE:

Commissioner Woehrle Reported:

- We have begun preparing for the 2015 budget.
- I touched base with Denise Palyo about health insurance for 2015.

INSURANCE:

Commissioner Nappi Reported:

- With the board's permission, I would like to investigate the cost and feasibility of a blanket group insurance policy regarding the use of the exercise room. There were no problems from the other commissioners. Commissioner Nappi agreed to research the idea.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Pump and chassis preventive maintenance has been completed on the fire apparatus. A list of recommended repairs has been received from Garrison and will be addressed.
- Radio scanners have been received and are in the process of being installed in apparatus.
- Computers and stations monitors are starting to come in and will be installed in the near future.
- New mower has been received and is in service.

COMMUNICATIONS & INFORMATION SERVICES:

Chief Lingenfelter Reported:

- The Town of Niskayuna transferred dispatching operations to the UCC dispatch facility on June 17th. All issues experienced by our personnel are being documented summarized and communicated to the UCC director as needed.

EMS & EQUIPMENT: No Report.

HEALTH & SAFETY: No Report.

FACILITIES:

Commissioner Nappi Reported:

- I have been in contact with Monolith Solar and mounting the solar panels on top of The River Rd. station is not feasible. We are talking about utilizing ground units. There will be more information on this at the next monthly meeting.

Chief Lingenfelter Reported:

- The contract with Arcon Construction for the apron repairs to Balltown Road station has been signed. The anticipated project start is the first week in August.

- A proposal for the various building repairs has been received from Eric Montgomery. Roof repairs were quoted at \$1800. Interior finish and floor repairs were quoted at \$2500.
- I received a quote from Adirondack Overhead Door Co. for preventive maintenance of the overhead doors in both stations.
- I received a quote from ESCO to replace wireless thermostat in exercise room with a wired version at a cost of \$747.00 including parts and labor.

ELECTIONS:

Commissioner Nappi Reported:

- In recent commissioner training, the subject of handling ballots during fire district elections and the use of cellular phones and devices by tellers was discussed. As a result our election committee should refrain from use of these devices during the election process.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION: No Report.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- Executive session is requested for personnel updates.
- Attached is a draft policy addressing physical fitness and dexterity evaluation of new firefighters for the boards review. There are some minor changes from the version sent out with the preliminary report. Adoption is recommended.
- We are experiencing radio communication problems with units while transferring patients in the emergency room at Ellis Hospital. Currently looking into possible solutions to improve radio communications at the hospital.
- I am requesting authorization to attend the Career Fire Chiefs of NYS meeting in Utica on July 15th at a cost not to exceed \$184 for meeting, meals, and lodging.
- Volunteer response statistics thru June 2014 are attached.

Department Activity	<u>2014</u>	<u>2013</u>	
June Incidents	129	160	
EMS	89	110	
Fire/Other	40	50	
YTD Incidents	898	1034	(6/30)

Other Activities:

Emergency Callback	1	Hours
Fire Company Drill	72	Hours
Fire/EMS/Codes In-Service Training	38	Hours

Chief Dietrich – No Report.

Report of the Niskayuna Permanent Fireman's Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: NONE

NEW BUSINESS:

Motion/ Nappi, Second/ Weitz: To establish a standard for evaluating physical fitness and dexterity of new firefighters in the form of a policy. Passed 3-0.

Motion/ Weitz, Second/ Nappi: To authorize Eric Montgomery to make roof repairs at the quoted price of \$1800. Passed 3-0.

Motion/ Nappi, Second/ Weitz: To authorize Eric Montgomery to make Interior finish and floor repairs at the quoted price of \$2500. Passed 3-0.

Motion/ Nappi, Second/ Weitz: To enter into a contract with Adirondack Overhead Door Co. for preventive maintenance of the overhead doors in both stations at the quoted price. Passed 3-0.

Motion/ Weitz, Second/ Nappi: To authorize ESCO to replace wireless thermostat in exercise room with a wired version at a cost of \$747.00 including parts and labor. Passed 3-0.

Motion/ Nappi, Second/ Weitz: To authorize Chief Lingenfelter to attend the Career Fire Chiefs of NYS meeting in Utica on July 15th at a cost not to exceed \$184 for meeting, meals and lodging. Passed 3-0.

Motion/ Weitz, Second/ Nappi: To adjourn the meeting to Executive Session at 7:42 pm. Passed 3-0.

Motion/ Nappi, Second/ Weitz: To return the meeting to regular session at 7:51 pm. Passed 3-0.

Motion/ Daly, Second/ Weitz: To adjourn the meeting at 7:52 p.m. Passed 3-0.

The next Regular Meeting will be held on Wednesday August 13, 2014 at 7:00 p.m.

Respectfully submitted,

William J. Versocki

Fire District No. 1 Secretary