

## Minutes of Regular Meeting August 13, 2014

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**PRESENT:** Commissioners Nappi, Murray and Chairman Woehrle.

**Also Present:** Secretary Versocki, Treasurer Splendido, Chief Lingenfelter and Attorney Hayner.

The Meeting was called to order at 7:03 p.m. by Chairman Woehrle.

**Motion/ Murray, 2<sup>nd</sup>/ Nappi:** To approve the minutes of the July 9, 2014 regular monthly meeting as read. Passed 3-0.

### **CORRESPONDENCE:**

- A thank you note and \$50 check from Mary Beth Arcidiacono of 2311 Gurenson Lane Niskayuna, NY 12309 for response to a smoke detector alarm in early July.
- A letter from The Grand Blvd. Fire Company requesting a change in status from volunteer to retired for Alan Bell. The fire company requests his name be removed from the fire district rolls.
- A letter from The Grand Blvd. Fire Company stating that firefighter member Collin Mehta has resigned. The fire company requests his name be removed from the fire district rolls.
- A letter from The Grand Blvd. Fire Company stating that EMS member Eli Feenan has resigned. The fire company requests his name be removed from the fire district rolls.
- An announcement from The Association of Fire Districts of the State of NY for their 43<sup>rd</sup> Mid-Year workshop being held October 29 – November 2, 2014 in Ellenville, NY.
- A letter from FF/P Nicholas Persons informing the Fire District he has moved from 2008 Clifton Park Rd. Niskayuna, NY to 2284 Preisman Dr. Niskayuna, NY
- A letter to Treasurer Splendido from Commissioner Woehrle directing him to authorize writing a check for \$90.13 payable to The NYS Unemployment Insurance. This permission was verified by 3 commissioners and will be re-affirmed at the August 13, 2014 meeting.
- A notice from Schenectady Insuring stating the agency will be marketed under the name, "One Group".

**PRIVILEGE OF THE FLOOR:** No Report.

**BILLS:** Commissioner Woehrle stated that he has reviewed all the bills.

**Motion/ Murray, 2<sup>nd</sup>/ Nappi:** To pay bills for corresponding check #'s 14078-14099 & 14100-14128 From July 10, 2014 thru August 13, 2014 totaling \$123,769.47 as reviewed. Passed 3-0.

### **TREASURER'S REPORT:**

**Treasurer Splendido Reported:**

- The reserve accounts were reviewed.
- The Building Addition/Renovation project was reviewed.
- The comparison sheets for July 2013 vs.2014 were reviewed.
- Budget versus actual expenses through July 2014 were reviewed. We are 58% through the year.
- The worker Compensation audit was completed and looks good.

**ATTORNEY'S REPORT:** No Report.

**COMMITTEE REPORTS:****FINANCE:****Commissioner Murray Reported:**

- Treasurer Splendido & Chief Lingenfelter have been working on the 2015 budget.
- There will be a budget workshop on Tuesday September 9, 2014.

**INSURANCE:** No Report.

**MEDIA RELATIONS:****Commissioner Woehrle Reported:**

- A recent picture in The Gazette shows FF/P John Baker and FF Dan Baker doing a fire prevention class at Van Antwerp Middle School.

**APPARATUS & EQUIPMENT:****Chief Lingenfelter Reported:**

- Engine 402's passenger side rear door was repaired by Frank & Sons as well as some paint touch up.
- New York State Inspections were completed on Truck 405, Engine 401, and Engine 402.
- NYSI on A-940 required replacement of the front tires and rotors. Repairs and inspection were completed.
- I am requesting authorization to purchase four hydrant gate valves at a cost not to exceed \$1350.

**COMMUNICATIONS & INFORMATION SERVICES:****Chief Lingenfelter Reported:**

- Wells communications supplied a quote for installation of a bi-directional amplifier at Ellis Hospital to improve communications with personnel while at the Emergency Room. I will be reaching out to the county, Ellis Hospital, and impacted agencies to discuss the possibility of procuring and installing the system.
- The station pager for River Rd. station, which lost tones last month, was repaired.

**EMS & EQUIPMENT:**

**Chief Lingenfelter Reported:**

- The manual Stryker stretchers which were deemed surplus last month were sold to Mohawk Ambulance for a total of \$4,500.00.

**HEALTH & SAFETY:** No Report.

**FACILITIES:**

**Commissioner Nappi Reported:**

- I contacted Monolith Solar about utilizing solar ground units and because of a solar array problem they will not install units on the ground or on the roof.

**Chief Lingenfelter Reported:**

- Arcon Construction has started the apron repairs to Balltown Road station.
- Balltown Road roof repairs were completed. Dave Pacheco will be investigating some corrosion/moisture issues noted during the repairs.
- Adirondack Overhead Door Co. completed the preventive maintenance of the overhead doors in both stations.
- ESCO installed the new thermostat in the exercise room and completed the quarterly HVAC preventive maintenance.
- Semi-annual inspection of hood suppression systems was completed.
- Semi-annual elevator inspection was completed.
- Quotes were obtained for the seal coating and striping of both station driveways and parking areas. Results were as follows:

	<b><u>Balltown</u></b>	<b><u>River</u></b>	<b><u>Total</u></b>
○ East Coast Seal Coating	\$2000	\$1900	<b>\$3900</b>
○ Smith's 783-PAVE	\$1425	\$2475	<b>\$3900</b>
○ RPM Construction	\$3348	\$3858	<b>\$7206</b>

**ELECTIONS:** No Report.

**PROTECTIVE GEAR & UNIFORMS:** No Report.

**SERVICE AWARDS PROGRAM:**

**Commissioner Woehrle Reported:**

- The bill to pay the 2014 LOSAP was provided to the treasurer for payment.

**INSPECTION & INSTALLATION:** No Report.

**REPORT OF THE CHIEFS:**

**Chief Lingenfelter Reported:**

- Executive session is requested for personnel updates.

- Capt. Vena, FF Louis Solano, and FFP Denise May completed the NYSAFC Leadership training seminar offered at our station.
- Governor Cuomo has signed legislation restricting registered sex offenders from joining or remaining members of volunteer fire and ambulance companies.
- I will be attending an educational program for the fire service delivered by the Department of Labor’s Public Employee Safety and Health Bureau covering inspections, common violations cited workplace violence prevention programs, and emergency escape systems.
- Request authorization for Firefighter Paramedics Wessels and Baker to attend the “The - Prevention of and Response to Suicide Bombing Incidents” course at New Mexico Tech. All costs are paid by a federal grant program with the exception of payroll which will be reimbursed by other grant funding. There will be no cost to the district.
- Request authorization to attend the Career Fire Chiefs of NYS meeting in Watertown on September 15<sup>th</sup> and 16<sup>th</sup> at a cost not to exceed \$197 for meeting, meals, and lodging.

- Volunteer response statistics thru July 2014 are attached.

Department Activity	<u>2014</u>	<u>2013</u>
July Incidents	170	137
EMS	106	86
Fire/Other	64	51
YTD Incidents	1067	1170 (7/31)

**Report of the Niskayuna Permanent Fireman’s Association:**

**Captain Vena Reported:**

- Lieutenant Patrick Griffiths father passed away. The wake will be held Friday and the Funeral Saturday.

**Report of the Grand Boulevard Fire Company:** No Report.

**OLD BUSINESS:**

**Commissioner Nappi discussed utilization of the exercise room and the possibility that our blanket coverage insurance policy could possibly be utilized in the event someone gets hurt. Commissioner Nappi will follow up with our insurance carrier.**

**NEW BUSINESS:**

**Motion/ Murray, Second/ Nappi: To contract Smith’s Paving to sealcoat the Balltown Rd. station and River Rd. station and re-strip as outlined in the contract for a sum not to exceed \$3,600.00.**

**Passed 3-0.**

**Motion/ Murray, Second/ Nappi:** To authorize the purchase of (4) four hydrant gate valves at a cost not to exceed \$1350. Passed 3-0.

**Motion/ Murray, Second/ Nappi:** To authorize Firefighter Paramedics Wessels and Baker to attend the "The Prevention of and Response to Suicide Bombing Incidents" course at New Mexico Tech. With the understanding that there is no cost to The Fire District. Passed 3-0.

**Motion/ Nappi, Second/ Murray:** To authorize Chief Lingenfelter to attend the Career Fire Chiefs of NYS meeting in Watertown on September 15<sup>th</sup> and 16<sup>th</sup> at a cost not to exceed \$197 for meeting, meals, and lodging. Passed 3-0.

**Motion/ Murray, Second/ Nappi:** To remove Grand Blvd. Fire Company retiree Alan Bell from the Fire District rolls. Passed 3-0.

**Motion/ Nappi, Second/ Murray:** To remove Grand Blvd. Fire Company resigned firefighter Collin Mehta from The fire District rolls. Passed 3-0.

**Motion/ Murray, Second/ Nappi:** To remove Grand Blvd. Fire Company resigned EMS member Eli Feenan from The fire District rolls. Passed 3-0.

**Motion/ Nappi, Second/ Murray:** To adjourn the meeting to Executive Session at 7:38 pm. Passed 3-0.

**Motion/Murray, Second/ Nappi:** To return the meeting to regular session at 7:52 pm. Passed 3-0.

**Motion/ Nappi, Second/ Murray:** To uphold the suspension of Firefighter Adam King pending the outcome of a criminal investigation and criminal charges. Passed 3-0.

**Motion/ Murray, Second/ Nappi:** To have the Secretary send a letter to The Grand Blvd. Fire Company directing them to hold their 2015 nominations for chief, 1<sup>st</sup> Assistant Chief and 2<sup>nd</sup> Assistant chief on December 4, 2014 and furnish a copy of the results to The commissioners on or before December 10, 2014 by 7:00 pm. Passed 3-0.

**Motion/ Nappi, Second/ Murray:** To adjourn the meeting at 7:55 p.m. Passed 3-0.

**The next Regular Meeting will be held on Wednesday September 10, 2014 at 7:00 p.m.**

Respectfully submitted,

*William J. Versocki*

Fire District No. 1 Secretary