

## **Minutes of Regular Meeting September 10, 2014**

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**PRESENT:** Commissioners Nappi, Murray, Weitz and Chairman Woehrle.

**Also Present:** Secretary Versocki, Treasurer Splendido, Chief Lingenfelter, Attorney Hayner  
Captain J. Vena and David Pacheco.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

**Motion/ Weitz, 2<sup>nd</sup>/ Murray:** To approve the minutes of the August 13, 2014 regular monthly meeting as read. Passed 4-0.

### **CORRESPONDENCE:**

- The June-July 2014 Fire District Affairs Bulletin.
- The fall 2014 "Employer Forum" from The NYS Comptroller's office.
- An announcement from The Association of Fire Districts of the Capital Area for their fall 2014 Training Workshop being held November 8, 2014 from 8 am-2pm at The Boght Fire Station in Cohoes, NY.
- A letter from The Grand Blvd. Fire Company stating that at their monthly meeting on September 8, 2014 they given notice of the resignation of Zachary Ambrose of 1191 Stratford Rd. Schenectady, NY 12308. They ask that Mr. Ambrose's name be removed from the district rolls.
- A letter from FF/EMT Jason Moskowitz informing the Fire District he has moved from 7 White St. Schenectady, NY to 4291 Queen Philomena Blvd. Schenectady, NY.
- A letter and check for \$100 from The Brotherhood Congregation Gates of Heaven for services provided.

**PRIVILEGE OF THE FLOOR:** No Report.

**BILLS:** Commissioner Woehrle stated that he has reviewed all the bills.

**Motion/ Murray, 2<sup>nd</sup>/ Nappi:** To pay bills for corresponding check #'s 14136-14169 & 14171-14178 From August 14, 2014 thru September 10, 2014 totaling \$78,198.77 as reviewed. Passed 4-0.

### **TREASURER'S REPORT:**

#### **Treasurer Splendido Reported:**

- The reserve accounts were reviewed.
- The Building Addition/Renovation project was reviewed.
- The comparison sheets for August 2013 vs.2014 were reviewed.

- Budget versus actual expenses through August 2014 were reviewed. We are 67% through the year and have spent 67.8% of the budget.
- I am currently working with Chief Lingenfelter on the budget for 2015.
- A formal filing has to be done since we are not going to participate in a tax freeze for 2015.
- I am also in contact with our health and dental insurance carrier discussing any changes to the policy for 2015. This includes health care reimbursement accounts.

**ATTORNEY'S REPORT:** No Report.

**COMMITTEE REPORTS:**

**FINANCE:**

**Commissioner Murray Reported:**

- The commissioners and staff met last night for a budget workshop and initially came up with a 4.25% increase in fire taxes for 2015. We planning a second workshop to work this figure down under 4%.

**INSURANCE:** No Report.

**MEDIA RELATIONS:**

**Chief Lingenfelter Reported:**

- A recent picture in The Gazette shows FF/P Powers, FF/P J. Baker and FF D. Baker giving a fire prevention demonstration for The Hillside Elementary School summer recreation program children.

**APPARATUS & EQUIPMENT:**

**Chief Lingenfelter Reported:**

- Engine 402 was out of service for rear brake repair over the last weekend. It was returned to service on Monday 9/9/14.
- Aerial ladder and ground ladder testing is scheduled for October.
- Ambulance 941 is at Roberts Fire Apparatus awaiting approval from the fire district to initiate replacement of the chassis and stretcher power load system.
- We have received a letter from Stryker decertifying the Stryker patient moving equipment installed on Ambulance 941 due to its involvement in the accident on August 12<sup>th</sup>. Replacement of the "Power Load", power stretcher, and stair chair has been quoted at \$41,170.82.

**COMMUNICATIONS & INFORMATION SERVICES:**

**Chief Lingenfelter Reported:**

- Problems are still occurring with channel # 11. There was a meeting with Wells communications and testing will be done to ascertain the problem(s).

**EMS & EQUIPMENT:** No Report.

**HEALTH & SAFETY:** No Report.

**FACILITIES:**

**Chief Lingenfelter Reported:**

- Arcon Construction has completed the apron repairs to Balltown Road station.
- Seal coating and striping of both stations has been completed by Smiths Paving.
- A contract for preventive maintenance on the Balltown Road Station generator has been received. Recommend board approval of the annual contract with Milton Cat for preventive maintenance on the generator in the amount of \$654.

**ELECTIONS:** No Report.

**PROTECTIVE GEAR & UNIFORMS:** No Report.

**SERVICE AWARDS PROGRAM:** No Report.

**INSPECTION & INSTALLATION:** No Report.

**REPORT OF THE CHIEFS:**

**Chief Lingenfelter Reported:**

- Executive session is requested for personnel updates.
- Probationary volunteer firefighters David Scotto and Matthew O'Donoghue have begun the Firefighter I training program being hosted at our station. Completion is anticipated in late November.
- Continuing work on 2015 budget.
- As a result of policy changes at Schenectady community college and the registration practices of other EMT training programs in the area, we will need to draft a policy for funding our volunteer EMT training. I will be working up a draft policy for the board's consideration. Board input would be appreciated.
- I am requesting authorization for Captain Vena to attend the Capital District Building Officials Conference in Colonie on October 20<sup>th</sup> - 22<sup>nd</sup> at a cost of \$350 for registration and 22 hours of overtime. The training is required to maintain code enforcement certification.
- I am requesting that the Treasurer be authorized to draft four checks in the amount of \$50.00 each, payable to each of the four elementary schools in the fire district for reimbursement of the annual fire prevention poster shows in the schools.
- Volunteer response statistics thru August 2014 are attached.
- There will be a 911 memorial service on Thursday, September 11, 2014 at the Niskayuna Town Hall starting at 8:30 am. All members, commissioners, and families are encouraged to attend.

Department Activity	<u>2014</u>	<u>2013</u>
August Incidents	153	175
EMS	101	124
Fire/Other	52	51

YTD Incidents 1219 1344 (8/31)

Other Activities:

Emergency Callback	18	Hours
Fire Company Drill	30	Hours
Fire/EMS/Codes In-Service Training	150	Hours

**Report of the Niskayuna Permanent Fireman's Association:** No Report.

**Report of the Grand Boulevard Fire Company:** No Report.

**OLD BUSINESS:** No Report.

**NEW BUSINESS:**

**Motion/ Nappi, Second/ Nappi:** To approve an annual contract with Milton Cat for preventive maintenance on the generator in the amount of \$654. Passed 4-0.

**Motion/ Weitz, Second/ Nappi:** To authorize Captain Vena to attend the Capital District Building Officials Conference in Colonie, NY on October 20<sup>th</sup> - 22<sup>nd</sup> at a cost of \$350 for registration and 22 hours of overtime. Passed 4-0.

**Motion/ Murray, Second/ Weitz:** To authorize the Treasurer to draft four checks in the amount of \$50.00 each, payable to each of the four elementary schools in the fire district for reimbursement of the annual fire prevention poster shows in the schools. Passed 4-0.

**Motion/ Murray, Second/ Weitz:** To remove Zachary Ambrose from the Fire District rolls. Passed 4-0.

**Motion/ Murray, Second/ Nappi:** To spend up to \$7,500.00 for a new chassis for Ambulance A-941. Passed 4-0.

**Commissioner Woehrle:** The date for the next budget workshop is Tuesday September 30, 2014 beginning at 5:30 pm.

**Commissioner Nappi and David Pacheco will work on pricing for the vacant lot.**

**Motion/ Nappi, Second/ Murray:** To adjourn the meeting to Executive Session at 7:48 pm. Passed 4-0.

**Motion/Murray, Second/ Nappi:** To return the meeting to regular session at 8:02 pm. Passed 4-0.

**Motion/ Nappi, Second/ Murray:** To adjourn the meeting at 8:03 p.m. Passed 4-0.

**The next Regular Meeting will be held on Wednesday October 8, 2014 at 7:00 p.m.**

Respectfully submitted,

*William J. Versocki*

Fire District No. 1 Secretary