

## **Minutes of Regular Meeting May 13, 2015**

---

---

**PRESENT:** Commissioners Nappi, Murray and Chairman Woehrle.

**Also Present:** Secretary Versocki, Treasurer Splendido, Chief Dietrich, Chief McGill  
Captain J. Vena and FF/P Persons.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

**Motion/ Murray, 2<sup>nd</sup>/ Nappi:** To approve the minutes of the April 8, 2015 regular monthly meeting minutes as read. Passed 3-0.

### **CORRESPONDENCE:**

- A letter from FF/P Agans requesting extended sick leave until May13, 2015.
- An invitation letter from The Association of Fire Districts of the State of NY to attend Secretary and Treasurer training sessions being held May 16, 2015 in Keesville, NY.
- The Fire District Affairs bulletin for April/May 2015

**PRIVILEGE OF THE FLOOR:** No Report.

**BILLS:** Commissioner Woehrle stated that he has reviewed all the bills.

**Motion/ Daly, 2<sup>nd</sup>/ Weitz:** To pay bills for corresponding check #'s 14499 & 14500 - 14544 From March 13, 2015 thru April 8, 2015 totaling \$71,416.42 as reviewed. Passed 4-0.

### **TREASURER'S REPORT:**

- The reserve accounts with tax levies added as of the end of March were reviewed.
- The Building Addition/Renovation project was reviewed.
- The comparison sheets for March 2014 vs.2015 were reviewed.
- Budget versus actual expenses through March 2015 were reviewed. We are 25% through the year and we have spent 34.2% of the budget due to earlier funding.
- Audit & Financial report is finished and the auditor found nothing out of the ordinary.
- Also, for retiree's I am sending out information regarding the new HRA with a reimbursement schedule.

### **ATTORNEY'S REPORT:**

**Attorney Hayner Reported:**

- I have reviewed the information given last month by Fire Districts of NY Mutual Insurance Co. regarding new legislation enacted into law enabling the district to provide additional coverage to volunteers under General Municipal Law 209-1. This states that the firefighter/EMS member shall be covered under VFBL if there is no jurisdictional officer in command. Under this provision, upon the arrival of a jurisdictional officer said volunteer must report to the officer and offer his/her services to assist said Fire Company/Department.  
Additionally, if this offer is declined, the volunteer must immediately cease providing any additional service at the scene of the emergency.  
A resolution was drafted for the Commissioners to decide whether or not to act upon it.
- I sent the commissioners an opinion regarding the appeal by GBFC firefighter Tom Nappi for points NOT awarded for the 2014 LOSAP. The statement given by Daniel Elliott of The GBFC History & Relics committee chairman substantiates awarding service points based upon Mr. Nappi's participation in miscellaneous activity by work details at the firehouse on two separate occasions.
- In regards to the retiree's, I drafted a form for information regarding Medicare Part "B" reimbursement claim form including documentation required.

### **COMMITTEE REPORTS:**

**FINANCE:** No Report.

### **INSURANCE:**

#### **Chief Lingenelter Reported:**

- Cost information on the ambulances and the equipment in them has been sent to John White from One Group. Working on additional information on fire apparatus equipment and equipment located in the facilities. Questions from John are attached to this report.

#### **Commissioner Woehrle Reported:**

- I reached out to Architect David Pacheco to get information to costs for replacing The River Rd. station if there was catastrophic damage. He estimates the replacement cost of the building to be approximately 2.5 million dollars. Our current umbrella policy for that station is 1.1 million dollars. I recommend the insurance policy limit
- be raised to cover the cost of replacing the station.

**MEDIA RELATIONS:** No Report.

### **APPARATUS & EQUIPMENT:**

#### **Chief Lingenfelter Reported:**

- Niskayuna FD 2 and GE Global Research have both agreed to share the cost and maintenance as we did with the current compressor and the unit has been ordered. I anticipate delivery in late May.
- We received a donation from GE Global Research consisting of used CPR Manikins for CPR training.

#### **Commissioner Woehrle Reported:**

- The Apparatus Committee will be meeting soon to begin working out specifications for a new engine.

## **COMMUNICATIONS & INFORMATION SERVICES:**

### **Chief Lingenfelter Reported:**

- Ellis communications assessment has been completed. We are awaiting results from the contractor.

**EMS & EQUIPMENT:** No Report.

**HEALTH & SAFETY:** No Report.

## **FACILITIES:**

### **Chief Lingenfelter Reported:**

- Evidence of water intrusion is showing on the common wall between the bunk room and the records room. Currently trying to determine its source. It does not appear to be the same source as before. The manufacturer was contacted, S&L roofing (the original installer) was sent and a patch was applied. Will monitor for additional leaks.
- Autumn Tree service is awaiting safe ground conditions for their equipment before starting work on the adjacent lot. Neighbors will be contacted for input prior to work starting.

**ELECTIONS:** No Report.

**PROTECTIVE GEAR & UNIFORMS:** No Report.

## **SERVICE AWARDS PROGRAM:**

### **Commissioner Weitz Reported:**

- As a result of investigation into Tom Nappi's LOSAP appeal it would appear that changes to our points system are required to bring the program into compliance with section 217 of the General Municipal Law. Chief Lingenfelter is currently researching the law and obtaining policies from other agencies. The LOSAP committee will be meeting to correct our system and draft a more comprehensive policy for the board's consideration that will provide additional guidance to the program trustee and the board going forward. Attorney Hayner has drafted a recommendation on Tom Nappi's appeal for the board's consideration.

## **INSPECTION & INSTALLATION:**

### **Commissioner Nappi Reported:**

- The Installation dinner will be held January 30, 2016 at The Lighthouse Restaurant "At Water's Edge".

## **REPORT OF THE CHIEFS:**

### **Chief Lingenfelter Reported:**

- FF/Paramedic Agans continues to be out of work due to an off duty injury. He has requested extension of his sick leave. A follow up appointment is scheduled for this Friday. I have sent him the paperwork to initiate our disability insurance claim.

- Safety audit was conducted by McNeil & Company on March 30<sup>th</sup>. Awaiting report of results.
- Samantha Kerr, our newest volunteer member, is currently working through the Firefighter I program being offered in East Glenville. This is the first offering in Schenectady County of the revised program. She is doing very well to date.
- Volunteer firefighter Brad Nethaway completed the Basic Structural Collapse Concepts course and the Trench Rescue Awareness course offered at NFD 2.
- The Recruitment/Retention committee representative Bob Saltzman is currently looking into the possibility of hosting a Red Cross blood drive day at our station. Representatives from the Red Cross have toured the station and I have contacted our insurance company to see if there are any recommendations from their perspective.
- The recruitment and retention committee is planning to have personnel available in the station during the Recruit NY weekend on April 25<sup>th</sup> and 26<sup>th</sup> to greet any potential applicants who may stop in as part of the statewide program.
- I attended the Career Fire Chiefs of NYS meeting in Westchester on March 18<sup>th</sup>. Guest speaker was the director of the First Line Supervisor's Training Program at FDNY.
- I attended the NYS Association of Fire Chiefs combined board and committee meeting on Saturday March 28<sup>th</sup>. I currently serve as the Paid Officer's Committee Chairman. Primary focus of NYSAFC is promotion of the adoption of the 2105 ICC Building Code which includes a requirement for residential sprinklers in all new 1 and 2 family residential structures.

**Chief Dietrich Reported:**

- I am requesting authorization for the fire company to use Engine 401, Car 428 or U422, and the fire prevention trailer for the Hudson Valley Firefighters convention and parade on June 20, 2015 subject to final approval of the Career Chief.

**Chief McGill Reported:** No Report.

Department Activity

	<u>2015</u>	<u>2014</u>
March Incidents	175	131
EMS	122	89
Fire/Other	53	42
YTD Incidents	538	451 (3/31)

Other Activities:

Emergency Callback	59	Hours
Fire Company Drill	46	Hours
Fire/EMS/Codes In-Service Training	78	Hours

**Report of the Niskayuna Permanent Fireman's Association:** No Report.

**Report of the Grand Boulevard Fire Company:** No Report.

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Motion/ Daly, Second/ Nappi:** To approve advanced sick leave to FF/P Agans until May 13, 2015. Passed 4-0.

**Motion/ Daly, Second/ Weitz:** To authorize The GBFC to use Engine 401 to attend the Hudson Valley Firefighters convention and parade on June 20,2015 (returning the same day, subject to final approval of the Career Chief) and Car 428 or U422, and the fire prevention trailer for the convention and parade from June 18 – June 21, 2015. Passed 4-0.

**Motion/ Daly, Second/ Weitz:** To award two (2) addition points to GBFC firefighter Nappi's 2014 LOSAP totals based on the opinion given by Attorney Hayner.

**The Roll Was Called:**

Commissioner Daly – Yes  
Commissioner Nappi – Abstained  
Commissioner Weitz – Yes  
Commissioner Woehrle – Yes  
The Motion Passed 3-0-1.

**Based on the previous vote, Motion/ Daly, Second/ Weitz:** To award 2014 LOSAP to GBFC firefighter Thomas Nappi based on obtaining 50 points for 2014.

**The Roll Was Called:**

Commissioner Daly – Yes  
Commissioner Nappi – Abstained  
Commissioner Weitz – Yes  
Commissioner Woehrle – Yes  
The Motion Passed 3-0-1.

**Motion/ Nappi, Second/ Weitz:** To approve coverage to volunteers under General Municipal Law 209-1. This states whenever a volunteer firefighter/EMS member shall be covered under VFBL when there is no jurisdictional officer in command. Under this provision, upon the arrival of a jurisdictional officer said volunteer must report to the officer and offer his/her services to assist said Fire Company/Department.

**The Roll Was Called:**

Commissioner Daly – Yes  
Commissioner Nappi – Yes  
Commissioner Weitz – Yes  
Commissioner Woehrle – Yes  
The Motion Passed 4-0.

**Motion/ Nappi, Second/ Daly:** To authorize The GBFC to hold a Red Cross blood drive at The Balltown Rd. station at a date TBD. Passed 4-0.

**Motion/ Daly, Second/ Weitz:** To implement the new HRA, specifically identifying the 2015 reimbursement schedule as outlined by Treasurer Splendido.

**The Roll Was Called:**

Commissioner Daly – Yes  
Commissioner Nappi – Abstained  
Commissioner Weitz – Yes  
Commissioner Woehrle – Yes  
The Motion Passed 3-0-1.

**Motion/ Daly, Second/ Weitz:** To implement the Medicare part “B” certification letter with additional revisions discussed and approved with Attorney Hayner & Treasurer Splendido..

**The Roll Was Called:**

Commissioner Daly – Yes  
Commissioner Nappi – Abstained  
Commissioner Weitz – Yes  
Commissioner Woehrle – Yes  
The Motion Passed 3-0-1.

**Motion/ Weitz, Second/ Nappi:** To adjourn the meeting to Executive Session at 8:01 p.m. Passed 3-0.

**Motion/ Daly, Second/ Weitz:** To return the meeting to regular session at 8:12 p.m. Passed 3-0.

**Motion/ Nappi, Second/ Weitz:** To adjourn the meeting at 8:13 p.m. Passed 3-0.

:

The next Regular Meeting will be held on Wednesday May 13, 2015 at 7:00 p.m.

Respectfully submitted,

*William J. Versochi*

Fire District No. 1 Secretary