

Minutes of Regular Meeting August 12, 2015

PRESENT: Commissioners Murray, Nappi and Chairman Woehrle.

Also Present: Secretary Versocki, Treasurer Splendido, Attorney Hayner, Chief Lingenfelter
Lt. Griffiths and FF N. Persons and FF Elliott.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Motion/ Nappi, 2nd/ Murray: To approve the minutes of the July 8, 2015 regular monthly meeting minutes as read. Passed 3-0.

CORRESPONDENCE:

- A thank you card from the family of Past Chief Glenn H. Winchester.
- A thank you card for medical services rendered to Estelle Dwore of 1218 Ruffner Rd. Niskayuna.
- An e-mail notification from Lieutenant Griffiths for a change in address.
- An e-mail notification from Captain Congdon for a change in address.
- A thank you letter from Knolls Atomic Power Laboratory for Niskayuna Fire District No. 1 participation in their 2015 on-site tour.
- A letter from The Grand Blvd. Fire Co. stating that they voted to remove the following probationary member for failure to meet the requirements for membership. They ask his name be removed from The fire District rolls.
Cory Acavangelo of 932 Balltown Rd. Niskayuna, NY 12309
- A letter from The Grand Blvd. Fire Co. stating they accepted a letter of resignation from the following member and ask that the following name be dropped from The District rolls.
Laura Toma formally of 1422 Valencia Rd. Niskayuna, NY 12309.
- A letter from The Grand Blvd. Fire Co. stating they voted to add the following perspective member as a firefighter pending a complete physical, arson background check and sexual predator check. They ask you approve Anthony Comanzo of 2506 Eastern Parkway Schenectady, NY 12309 pending those results.
- A letter from The Grand Blvd. Fire Co. stating they voted to add the following person as a firefighter/EMS member pending a complete physical, arson background check and sexual predator check. They ask you approve James Harkin of 1645 Nott St. Schenectady, NY 12309 pending those results.
- A letter from The Association of Fire Districts of NYS announcing the Fall 2015 workshop being held October 29 – November 1, 2015 at Honors Haven Ellenville, NY.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Murray, 2nd/ Nappi: To pay bills for corresponding check #'s 14666 – 14699 & 14700 - 14726 From July 8, 2015 thru August 12, 2015 totaling \$89,906.38 as reviewed. Passed 3-0.

TREASURER'S REPORT:

- The reserve accounts as of the end of July were reviewed.
- The Building Addition/Renovation project was reviewed.
- The comparison sheets for July 2014 vs.2015 were reviewed.
- Budget versus actual expenses through July 2015 were reviewed. We are 58% through the year and we have spent 58% of the budget.

ATTORNEY'S REPORT:

Attorney Hayner Reported:

- I am trying to contact the attorney for Fire District # 2. Apparently the contract as it is written is not agreeable with The District 2 commissioners.
- After having difficulties trying to obtain a permit to fix and add fencing across multiple District owned properties the town planner suggested doing a property consolidation.

COMMITTEE REPORTS:

FINANCE:

Commissioner Murray Reported:

- We should begin planning for the 2016 budget. Commissioner Woehrle recommended a budget workshop for September 22, 2015 at 7 pm. Additionally the public budget meeting will be held October 20, 2015.

INSURANCE: No Report.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- New Engine Specifications
 - The *Inter-local Contract for Cooperative Purchasing* was completed and sent to the Houston-Galveston Area Council.
 - Awaiting drawings and additional information from Garrison on the engine specifications.
- The 2007 Sierra and The 2005 Tahoe are in need of brake line replacement.
- The suspension bumper (over the wheels) and the cab of Truck 405 are forming rust.
- SCBA breathing air compressor is fully operational. The donation from GE in the amount of \$17,550 was received towards its purchase.
- Three new 45 minute SCBA air cylinders were ordered and received.

COMMUNICATIONS & INFORMATION SERVICES:

Chief Lingenfelter Reported:

- We have been experiencing significant internet outage issues. Working with Omnis and First Light to troubleshoot the problem. Currently using a loaner router from Omnis to rule out an issue with our current router.
- In May, I reported that a meeting with Wells, Ellis, Schenectady County MRD, and Fire Coordinators officer regarding correcting Ellis communications issues. The scope has expanded to include law enforcement. The cost for a bi-directional amplifier installed is \$94,000.00. How the cost will be covered is yet to be determined.

EMS & EQUIPMENT: No Report.

HEALTH & SAFETY: No Report.

FACILITIES:

Chief Lingenfelter Reported:

- The wood fence in the rear of the Balltown Road station has been repaired and extended.
- There is a water leak in the Balltown Rd. station peaked roof near the elevator.
- Commissioner Woehrle met with a roof contractor to inspect the lower roof at the River Road station. The roof was found to have moisture infiltration. It was recommended by the contractor that the roof be replaced.

Commissioner Woehrle Reported:

- **Outside Lighting** - After speaking to Kate Pacheco last month it was determined that the outside lighting parts need to be replaced and afterward adjusted.
- **Flagpole Lighting** – The flagpole lights do not work. After investigation it has been determined that the inner working burst from a short circuit. I contacted 3 companies for estimates. One never replied, Ed's Electrical gave a verbal estimate and Arket Electric gave a written estimate for \$3,050. To replace LED lighting and wiring. I recommend Arket.
- **Landscaping** – According to the specifics that were written by Kevin Holmes I contacted 3 companies. Glennons gave an estimate of \$13,902 but did not meet the spec's. Kulaks gave an estimate of \$5,985 and also did not meet the spec's. Sunshine Landscaping gave an estimate of \$12,130 and met the bid spec's. I recommend Sunshine Landscaping.
- **River Rd. Roof** – As Chief Lingenfelter mentioned above, I met with a roof contractor who did 3 test core samples and found water under all test plugs. The roof will not last through the winter. Therefore, specifications will be made available and a permissive referendum posted in the legal section of The Gazette for the replacement of The River Rd. station roof.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM:

Chief Lingenfelter Reported:

- We are synchronizing current laws and with a clarification from other documents to revising the current system. We are also doing a comparison between the old system and the revised system to see where Fire Company members stand.

INSPECTION & INSTALLATION: No Report.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- FF/Paramedic Agans has returned to full duty.
- Lt. /Paramedic Sweet suffered a minor injury resulting from a combative patient. He was treated and returned to duty.
- FF/P Nicholas Persons, FF/P Dennis Plakas, and FF Louis Solano completed the Hands-on Training at the NYSAFC conference.
- Volunteer Chief Dietrich completed Cargo Truck Hazardous Materials Specialist training at the NYS Fire Academy in Montour Falls.
- New construction of note: Two manufacturing facilities are under construction on Commerce Park Drive along with the nearby apartment complex on Alice Wagner Way. A proposal for group of seven duplex apartment buildings is also under planning department review.
- Our "*I am responding*" subscription is due for renewal. Recommend the three year agreement option with annual payment of \$725 per year. (Annual renewal is currently \$800) Other options are available for consideration.
- I am requesting authorization to attend the Career Fire Chiefs of NYS meeting in Auburn, NY on July 15th, 2015 at a cost not to exceed \$200 and use of the district vehicle.
- The current EMS program at Schenectady County Community College no longer offers college credit for that course. We were informed that the administrative fee is \$200.00 + books for the basic course and \$100.00 + books for refreshers. I feel that the District should pick up these fees since the classes provide an excellent base for our members.

Chief Dietrich Reported:

- We are having problems getting volunteers in the 5-15 year group to be more active in call attendance. It seems that the younger members are more active.

Department Activity

	<u>2015</u>	<u>2014</u>
June Incidents	173	129
EMS	126	89
Fire/Other	47	40
YTD Incidents	1059	897 (6/30)

Other Activities:

Emergency Callback	8 Hours
Fire Company Drill	45 Hours
Fire/EMS/Codes In-Service Training	130 Hours

Report of the Niskayuna Permanent Fireman’s Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: None

NEW BUSINESS:

Motion/ Daly, Second/ Nappi: To authorize execution of the “Interlocal contract for cooperative purchasing” contract on the district’s behalf pending the attorney’s review and approval. Passed 4-0.

Motion/ Murray, Second/ Nappi: To authorize the purchase (3) 45-minute, 4500PSI SCBA air cylinders from B-Lann Fire Equipment off NYS Contract at a total cost not to exceed \$3600. Passed 4-0.

Motion/ Daly, Second/ Nappi: To authorize Chief Lingenfelter to attend the Career Fire Chiefs of NYS meeting in Auburn, NY on July 15th, 2015 at a cost not to exceed \$200 and use of the district vehicle. Passed 4-0.

Motion/ Nappi, Second/ Murray: To spend \$2,690.00 for repair/replacement of fencing on Fire District property. Passed 4-0.

Motion/ Murray, Second/ Daly: To authorize up to \$12,000.00 for landscaping of Fire District property as outlined by FF K. Holmes. Passed 4-0.

Motion/ Daly, Second/ Nappi: To authorize the umbrella insurance coverage for The River Rd. station from 1 million dollars to 3 million dollars. Passed 4-0.

Motion/ Murray, Second/ Nappi: To renew the “I am Responding” system for a three year agreement option with annual payment of \$725 per year. Passed 4-0.

Commissioner Nappi announced that 60 year GBFC member and former Assistant Chief Glenn - Winchester passed away last week. The obituary is in today’s paper with services scheduled for tomorrow.

Motion/ Nappi, Second/ Daly: To authorize sending a flower arrangement of \$100.00 for the funeral of Assistant Chief Glenn Winchester. Passed. 4-0.

Motion/ Nappi, Second/ Murray: To adjourn the meeting at 8:25 p.m. Passed 4-0.

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The next Regular Meeting will be held on Wednesday August 12, 2015 at 7:00 p.m.

Respectfully submitted,

William J. Versocki

Fire District No. 1 Secretary