

## Minutes of Regular Meeting November 11, 2015

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**PRESENT:** Commissioners Weitz, Nappi, Murray and Chairman Woehrle.

**Also Present:** Secretary Versocki, Treasurer Splendido, Attorney Hayner, Chief Dietrich  
Captain Congdon and D. Elliott.

The Meeting was called to order at 7:05 p.m. by Chairman Woehrle.

**Motion/ Nappi, 2<sup>nd</sup>/ Murray:** To approve the minutes of the October 14, 2015 regular monthly meeting minutes as amended. Passed 4-0.

**Motion/ Murray, 2<sup>nd</sup>/ Nappi:** To approve the minutes of the October 20, 2015 public budget meeting minutes as read. Passed 4-0.

**Motion/ Murray, 2<sup>nd</sup>/ Nappi:** To approve the minutes of the October 20, 2015 special meeting minutes as read. Passed 4-0.

### **CORRESPONDENCE:**

- The 2014 Annual Report for Fire Districts of NY Mutual Insurance Co. Inc.
- A letter from the Grand Blvd. Fire Co. stating they read a letter of resignation from firefighter Christie Grygiel of 1200 Van Antwerp Rd. Niskayuna, NY 12309. They ask that Ms. Grygiel's name be removed from the Fire District Rolls.
- A letter from the Grand Blvd. Fire Co. stating they dropped firefighter Dan Hurwitt from The Fire Company rolls. They ask that Mr. Hurwitt's name be removed from the Fire District Rolls.
- A letter from Grand Blvd. Fire Co. active life member Larry Cottrell requesting a waiver to be allowed to drive ambulances and utility vehicles since he will be turning 70 in 2 days.

**PRIVILEGE OF THE FLOOR:** No Report.

**BILLS:** Commissioner Woehrle stated that he has reviewed all the bills.

**Motion/ Murray, 2<sup>nd</sup>/ Daly:** To pay bills for corresponding check #'s 14825, 14827 – 14835 and check #'s 14837-14873 From October 13, 2015 thru November 11, 2015 totaling \$91,274.87 as reviewed. Passed 4-0.

### **TREASURER'S REPORT:**

- The reserve accounts as of the end of October were reviewed.

- The comparison sheets for October 2014 vs.2015 were reviewed.
- Budget versus actual expenses through October 2015 were reviewed. We are 83% through the year and we have spent 84% of the budget.

**ATTORNEY'S REPORT:** No Report.

**COMMITTEE REPORTS:**

**FINANCE:** No Report.

**INSURANCE:** No Report.

**MEDIA RELATIONS:** No Report.

**APPARATUS & EQUIPMENT:**

**Chief Lingenfelter's Report:**

- New engine specifications have been updated. I am requesting board authorization to initiate the order for a 2016 Rosenbauer Engine fire apparatus at a cost of \$505,862.00 pending completion of the permissive referendum period without contest and attorney review of contract documents.
- Body repair to U-421 has been completed by Frank & Sons.
- Truck 405 damage to the body was repaired and the truck is back in full service.
- Annual preventive maintenance of pumps and fire apparatus chassis has been completed.
- We are in the process of evaluating hydraulic rescue tools to outfit the new engine with a minimum extrication capability. More information is forthcoming.
- Hose testing was completed and the final report is available for review. We have 300feet of 5 inch hose that failed in addition to some that failed last year. I am requesting authorization to purchase replacement 5 inch hose and 1 ¾ inch hose at a cost not to exceed the budgeted amount of \$7,975.00.

**COMMUNICATIONS & INFORMATION SERVICES:** No Report.

**EMS & EQUIPMENT:**

**Chief Lingenfelter's Report:**

- We are holding off on purchasing the Lifepak 12 modems approved last month. The region may be obtaining funding for the equipment. Should the region not be successful, we will move forward with our order as previously approved.
- Our CPR training program for both department members and outside customers is in need of replacement AED trainer units. I am requesting authorization to purchase 4 AED trainer units at a cost not to exceed \$1,700.

**HEALTH & SAFETY:** No Report.

**FACILITIES:**

**Chief Lingenfelter Reported:**

- Spectrum Environmental Associates completed the asbestos the sample analysis and sent a report. The report was forwarded to Commissioners Woehrle and Nappi.

**Commissioner Woehrle Reported:**

- According to the report, there is asbestos on the River Rd. roof. Currently I am awaiting a call back from Edgar & Company. With the asbestos removal needed, we may have to wait until spring 2016 for the replacement.
- Attorney Hayner discussed the possibility of a re-bid since the specifications have changed.

**ELECTIONS:**

**Commissioner Weitz Reported:**

- Commissioner Murray's seat is up for election this year. Everything is on track for the election on Tuesday December 8, 2015.

**PROTECTIVE GEAR & UNIFORMS:**

**Commissioner Daly Reported:**

- Dan Elliott reported that turn out gear and gloves have been ordered.

**SERVICE AWARDS PROGRAM:**

**Commissioner Weitz Reported:**

- The LOSAP revisions are moving forward slowly. The new plan is based on the NYS Comptrollers recommendations and I believe it a cleaner format. I believe implementation will take place for 2016.

**Commissioner Nappi asked:** Can the new plan be presented to The GBFC so they have an understanding of the contents and how it works?

Commissioner Weitz agreed that utilizing a projection presentation would be a good idea and asked when it could be done. Chief McGill suggested it take place at The GBFC operational meeting on January 4, 2016.

**INSPECTION & INSTALLATION:**

**Commissioner Woehrle Reported:**

- The inspection of both stations will take place on the morning of January 30, 2016.
- The dinner will be held that evening at The Lighthouse Restaurant, "At Waters Edge".

**REPORT OF THE CHIEFS:**

**Chief Lingenfelter's Report:**

- We received a check from Utica National Insurance for the repair of damage to T-405. Net cost to the district was \$250.00
- Year to date call response statistics are attached.
- October was a very busy fire prevention month. Attached is a report that captures many of the activities and the population reached. This report does not include the nearly 300 individuals that

attended our Halloween/Open House on October 31, 2015. We doubled or 2014 attendance for the same event.

- I am requesting authorization to attend the NYS Career Chief’s meeting in Tonawanda, NY on November 17 & 18 at a cost not to exceed \$200.
- I am requesting authorization for Truck 405 and one chief’s vehicle to participate in the Schenectady Holiday parade on Saturday November 21, 2015.

**Chief Dietrich Reported:**

- We have 2 firefighters graduating firefighter 1 in two weeks.
- Firefighter Samantha Kerr has successfully completed her probation.
- I would like Attorney Hayner to review some NYS legal issues.

Department Activity

	<u>2015</u>	<u>2014</u>
October Incidents	163	176
EMS	112	116
Fire/Other	51	60
YTD Incidents	1782	1558 (10/31)

Other Activities:

Emergency Callback	19 Hours
Fire Company Drill	88 Hours
Fire/EMS/Codes In-Service Training	83 Hours

**Report of the Niskayuna Permanent Fireman’s Association:** T. Congdon reported that the PFA officers for 2016 are the same as 2015, no changes. He asked Commissioner Murray about meeting for contract negotiations. Commissioner Murray discussed about meeting in early December. He will make contact for a date and time.

**Report of the Grand Boulevard Fire Company: Dan Elliott asked** what the commissioners were going to do with Engine 401 once the new engine arrived. The reason is because there have been times when other engines and/or the ladder truck are out of service, there are times when there is no apparatus for members at River Rd. station to respond with.

**Chief Dietrich** did not think it was a good idea to keep the old engine. The reason he said, not enough firefighters to man the apparatus. He said we are experiencing a loss of interior firefighters with only 7 volunteers remaining. Some have relinquished their status other don’t show up enough when needed.

**Commissioner Woehrle** suggested that as Volunteer Chief, he should be doing something about this. With all the recruitment and training being paid for by the district it seemed that everything was going well.

**Chief Dietrich** replied that everything that can be done is being done. Member move out and others move in, some don’t realize the commitment needed and other cannot perform up to firefighter standards. The problem is not just in this department, but nationwide.

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Motion/ Weitz, Second/ Nappi:** To authorize the order for a 2016 Rosenbauer Engine fire apparatus at a cost of \$505,862.00 pending completion of the permissive referendum period without contest and attorney review of contract documents. Also, authorize the chairman to sign documents for The BOFC. Passed 4-0.

**Motion/ Murray, Second/ Nappi:** To authorize the purchase of 4 AED trainers at a cost not to exceed \$21700. Passed 4-0.

**Motion/ Murray, Second/ Nappi:** To authorize purchase of replacement 5 inch hose and 1 ¾ inch hose at a cost not to exceed the budgeted amount of \$7,975.00. Passed 4-0.

**Motion/ Murray, Second/ Nappi:** To authorize Chief Lingenfelter to attend the NYS Career Chief's meeting in Tonawanda, NY on November 17 & 18 at a cost not to exceed \$200. Passed 4-0.

**Motion/ Murray, Second/ Nappi:** To authorize use of Truck 405 and one chief's vehicle to participate in the Schenectady Holiday parade on Saturday November 21, 2015. Passed 4-0.

**Motion/ Murray, Second/ Nappi:** To remove firefighter Christie Grygiel of 1200 Van Antwerp Rd. Niskayuna, NY 12309 from the Fire District Rolls. Passed 4-0.

**Motion/ Murray, Second/ Weitz:** To remove firefighter Dan Hurwitt of Union College Campus Schenectady, NY 12308 from the Fire District rolls. Passed 4-0.

**Motion/ Nappi, Second/ Murray:** To adjourn to Executive Session at 8:00 pm. Passed 4-0..

**Motion/ Murray, Second/ Weitz:** To return the meeting to regular session at 8:18 p.m. Passed 4-0.

**Motion/ Nappi, Second/ Murray:** To grant extending driving privileges to GBFC member Larry Cottrell until the commissioners regular business meeting on December 9, 2015. Passed 4-0.

**Motion/ Nappi, Second/ Murray:** To adjourn the meeting at 8:19 p.m. Passed 4-0.

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The next Regular Meeting will be held on Wednesday December 9, 2015 at 7:00 p.m.

Respectfully submitted,

*William J. Versocki*

Fire District No. 1 Secretary