

Minutes of Regular Meeting April 12, 2017

PRESENT: Commissioners Weitz, Daly and Chairman Woehrle.

Commissioner Nappi attended meeting via Skype video link. His address at the time of the meeting is: 1700 Makins Place Englewood, Florida 34223

Commissioner Murray was absent and excused

Also Present: Chief Lingenfelter, Chief Dietrich, FF/P Persons, Katrina Pacheco
Treasurer Splendido, Secretary Versocki and Attorney Hayner.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Motion/ Daly, 2nd/ Weitz: To approve the March 8, 2017 monthly meeting minutes as read.
Passed 4-0.

CORRESPONDENCE:

- A thank you note received by a local Girl Scout Troop for a tour given recently.
- A letter from Commissioner Woehrle to Treasurer Splendido directing him to pay The Niskayuna Town water bill before the next Board meeting on April 12, 2017. He further states that verbal permission was granted from Commissioners Woehrle, Day, Murray and Weitz. The action will be re-affirmed at the next board meeting on April 12, 2017

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Daly, 2nd/ Weitz: To pay bills for corresponding check #'s 15637 - 15691
From March 9, 2017 thru April 12, 2017 totaling \$431,266.91 as reviewed. Passed 4-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of March were reviewed.
- The comparison sheets for March 2017 vs. 2016 were reviewed.
- Budget versus actual expenses through March 2017 were reviewed. We are 25% thru the year and have spent 31.6% of the budget. (The percentage is higher due to top loading entries).
- Our financial statements have been reviewed and the auditors concluded there are no significant findings. Packets are available and have been handed out.

- I have completed and submitted The NYS report.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE: No Report.

INSURANCE:

Commissioner Daly Reported:

- Insurance coverages were reviewed and premium adjustments for ambulance changes with John White. The final invoice was received and forwarded to the treasurer for payment.

MEDIA RELATIONS:

Chief Lingenfelter Reported:

- In the latest copy of "Your Niskayuna" there was an article about our new engine.
- Niska-day is coming up on May 20.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- The new engine 401 was delivered, tools and equipment transferred, and put into service last week. All career staff and volunteer apparatus drivers have been trained on its operation. All members are being familiarized with its equipment locations. Minor issues are being addressed by Garrison Fire & Rescue. Member feedback has been very positive.
- Request the board declare the 1996 Saulsbury Engine surplus and authorize the chief to obtain purchase offers.

Commissioner Nappi – Discussed keeping old Engine 401 as a reserve engine versus selling.

Chief Lingenfelter – Most of the hose and equipment was stripped from the engine. To re-outfit old 401 would cost \$20,000.00 plus maintenance would be a waste. Besides, there are not enough personnel to staff the engine.

Commissioner Weitz – I recommend that the engine be surplus.

Commissioner Daly & Nappi – Recommend figuring out the cost to keep vs. surplus and have full board vote on issue.

COMMUNICATIONS & INFORMATION SERVICES: No Report.

EMS & EQUIPMENT: No Report.

HEALTH & FITNESS: No Report.

FACILITIES:

Chief Lingenfelter Reported:

- 6 month inspections were completed on the kitchen hood systems.

Commissioner Woehrle Reported:

- Precision glass will be installing new windows at The River Rd. station the week of April 24, 2017.
- I sent an e-mail to The Schenectady County Deputy Sheriff about having inmates paint the bay at the River Rd. station.

Katrina Pacheco Reported:

- I have priced the paint at \$1,200.00 and supplies at \$300.00 for a total of \$1,500.00.
- The entire station will be painted with detailed pictures of which areas to be painted.
- Commissioner Woehrle, Chief Lingenfelter and I will review the entire project from beginning to end.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS:

Commissioner Daly Reported:

- I attended recent drills and am overjoyed with safety and overall performance from both Career and Volunteer personnel.

SERVICE AWARDS PROGRAM:

Commissioner Weitz Reported:

- With the LOSAP procedure and The LOSAP trustee job description now in place the transition will be smooth. As you all know, our current Trustee Lou Solano will be stepping down at the end of 2017. I am happy to announce Bob Kordrupel will be replacing Lou.

INSPECTION & INSTALLATION: The date of the installation dinner will be January 27, 2018.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- The Town is in process of modifying the town code to address fire inspections. The MOU between the Town of Niskayuna and Fire District No. 1 for provision of fire safety inspections is being finalized by the attorneys. Met with town IT personnel and Omnis to work out technology details for access to town building database.
- Planning for Niska-day and the Pedal Paddle Run is underway with the police department.
- I am requesting authorization to attend Fire Rescue International 2017 in Charlotte, NC from July 26th thru 29th at an estimated cost of \$2400 including registration, lodging and meals.
- I am requesting authorization for Captain Congdon to attend the Firehouse Expo in Nashville, TN from October 17th thru 21st at an estimated cost of \$2355 including registration, transportation, lodging, and meals.

- I am requesting authorization to attend the NYS Fire Marshals Association conference in Syracuse from September 5th thru 8th at an approximate cost of \$794 including registration, meals, lodging and use of the district vehicle.
- I am requesting authorization for Lt. Sims to attend the June instructor's conference at the NYS Fire Academy on June 5th and 6th at a cost of \$65, 13 hours of overtime, and use of a district vehicle.
- I am requesting authorization to purchase (3) SCBA cylinders from B-Lann at the NYS Contract cost of \$2,941.47.

Chief Dietrich Reported:

- There are currently 3 GBFC members in Firefighter 1 class.
- Drills have been very positive.

• Department Activity	<u>2017</u>	<u>2016</u>
March Incidents	140	144
EMS	101	115
Fire/Other	39	29
Total Incidents	479	454 (3/31 YTD)
Other Activities:		
Emergency Callback		6 Staff Hours
Fire Company Drill		N/A Staff Hours
Fire/EMS/Codes In-Service Training		N/A Staff Hours

Report of the Niskayuna Permanent Fireman's Association: FF/P Persons thanked the Board for the training and equipment provided to the men and women of this department.

Report of the Grand Boulevard Fire Company: GBFC Secretary Bill Versocki reported that for the second straight month The GBFC voted to purchase a new full color sign for the River Rd. station. .

OLD BUSINESS: NONE

NEW BUSINESS:

Motion/ Daly, Second/ Weitz: To authorize purchase of (3) SCBA cylinders at a total cost of \$2,941.47 at NYS contract pricing. Passed 4-0.

Motion/ Weitz, Second/ Daly: To authorize Schenectady County inmates to paint the River Rd. station as directed by project team. Passed 4-0.

Motion/ Weitz, Second/ Daly: To authorize Chief Lingenfelter to attend Fire Rescue International 2017 in Charlotte, NC from July 26th thru 29th at an estimated cost of \$2400 including registration, lodging and meals. Passed 4-0.

Motion/ Daly, Second/ Weitz: To authorize Captain Congdon to attend the Firehouse Expo in Nashville, TN from October 17th thru 21st at an estimated cost of \$2355 including registration, transportation, lodging, and meals. Passed 4-0.

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Motion/ Daly, Second/ Weitz: To authorize Lt. Sims to attend the June instructor's conference at the NYS Fire Academy on June 5th and 6th at a cost of \$65,13 hours of overtime and use of a district vehicle. Passed 4-0.

Motion/ Daly, Second/ Weitz: To re-affirm payment for the Niskayuna Town water bill in the amount of \$202.99. Passed 4-0.

Motion/ Murray, Second/ Weitz: To adjourn the meeting at 8:03 p.m. Passed 4-0.

The next Regular Meeting will be held on Wednesday May 10, 2017 at 7:00 p.m.

Respectfully submitted,

William J. Versocki

Fire District No. 1 Secretary