

## Minutes of Regular Meeting July 12, 2017

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**PRESENT:** Commissioners Nappi, Weitz, Daly and Chairman Woehrle  
Commissioner Murray arrived at 7:03 pm.

**Also Present:** Chief Lingenfelter, Chief Dietrich, Treasurer Splendido, Secretary Versocki,  
Attorney Hayner, FF/P Wessels and Lt. Griffiths.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

**Motion/ Weitz, 2<sup>nd</sup>/ Daly:** To approve the June 14, 2017 monthly meeting minutes as read.  
Passed 4-0.

### **CORRESPONDENCE:**

- A letter from The Grand Blvd. Fire Company reporting accepting a letter of resignation from EMS member Kelsey Wood of 2315 Rosendale Rd. Niskayuna, NY 12309. They ask that her name be removed from the fire district rolls.
- A thank you letter from ISO to Chairman Woehrle who helped with their recent Public Protection Classification survey.
- I letter from Northeast Information Systems stating they can no longer guarantee parts for the current telephone communications system and urge the fire district to upgrade.
- I copy of the Employer Forum from The NYS Comptroller's Office.

**PRIVILEGE OF THE FLOOR:** No Report.

**BILLS:** Commissioner Woehrle stated that he has reviewed all the bills.

**Motion/ Murray, 2<sup>nd</sup>/ Nappi:** To pay bills for corresponding check #'s 15770 – 15799; 15800 – 15803 and 15805 - 15814 From June 15, 2017 thru July 11, 2017 totaling \$119,019.75 as reviewed.  
Passed 5-0.

### **TREASURER'S REPORT:**

#### **Treasurer Splendido Reported:**

- The reserve accounts as of the end of June were reviewed.
- The comparison sheets for June 2017 vs.2016 were reviewed.
- Budget versus actual expenses through June 2017 were reviewed. We are 50% thru the year and have spent 49.5% of the budget.

**ATTORNEY'S REPORT:** No Report.

## **COMMITTEE REPORTS:**

### **FINANCE:**

#### **Commissioner Murray Reported:**

- I have reviewed the Grand Blvd. Fire Company tax returns and see no problems with them.
- We should be actively thinking about the 2018 budget.

**INSURANCE:** No Report.

**MEDIA RELATIONS:** No Report.

### **APPARATUS & EQUIPMENT:**

#### **Chief Lingenfelter Reported:**

- We have received an offer from the City of Amsterdam on the 1997 Saulsbury engine declared surplus last month as well as the old Hurst equipment noted below. Request executive session to discuss.
- Amsterdam FD has expressed interest in our old Hurst tool system no longer being used which includes an electric power plant, 50' of hose, and a pair of cutters. I am requesting that the board declare the equipment noted above surplus.

**COMMUNICATIONS & INFORMATION SERVICES:** No Report.

**EMS & EQUIPMENT:** No Report.

**HEALTH & FITNESS:** No Report.

### **FACILITIES:**

#### **Commissioner Woehrle Reported:**

- Painting of River Road station is completed on Tuesday 7/11/17. The quality of work is very good.

#### **Chief Lingenfelter Reported:**

- Duty crews are working on re-mounting equipment and re-positioning materials at the River Rd. station.
- Repairs were made to the flat roof over the elevator lobby and foyer areas. Some of the issues were related to damage and not covered by warranty.
- 10 Digit dialing mandate:
- The Balltown Road station fire alarm system annual testing was completed. They will be updating our dialer soon for the 10 digit dialing mandate going into effect in August.
- Hobson alarm has been contacted to update the dialer at River Road station as well as the medical alarm at Balltown Road.
- Northeast communications has been contacted to check the emergency phone dialers.
- The River Rd. generator had a defective radiator which was replaced.

**ELECTIONS:** No Report.

**PROTECTIVE GEAR & UNIFORMS:** No Report.

**SERVICE AWARDS PROGRAM:**

**Commissioner Weitz Reported:**

- The LOSAP trustee transition will begin in the fall of 2017.
- The bill for the 2016 LOSAP was paid.

**INSPECTION & INSTALLATION:** No Report.

**REPORT OF THE CHIEFS:**

**Chief Lingenfelter Reported:**

- The MOU for the town wide fire inspection program has been signed by the town Supervisor
- The NPFA has drafted a side letter agreement to address CBA sections impacted by the change in day shift assignments for the board's consideration.
- The civil service list came back with one candidate for the firefighter/paramedic position pending completion of the CPAT. A second candidate has come forward as well. Both candidates were interviewed on Tuesday 7/11/17 and will complete the CPAT pre-qualification on July 18<sup>th</sup>. The second candidate will need state civil service approval to transfer which is expected to be favorable. The committee should have completed the necessary review steps and anticipate having a recommendation for the board at the next regular board meeting on August 9<sup>th</sup>.
- Volunteer members Shiloh Lieberman and Mike Elliott have successfully completed the Basic Exterior Firefighter Operations training program.
- Request authorization for use of the district vehicle to attend the Career Chiefs meeting in Johnstown on July 19, 2017.
- Request authorization for use of the district vehicle to attend the funeral for Trooper Joel Davis at Fort Drum on Saturday July 15, 2017.
- June 2017 YTD incident participation report is attached. Approximately 12% of the incidents year to date had no volunteer response.

**Chief Dietrich Reported:**

- There were 2 recent conventions – The NYS Chief's Convention and The Hudson Valley VFF.
- Call volume has been rising and we are seeing calls to the AMC Urgent Care on Union St.

|                       |             |                |
|-----------------------|-------------|----------------|
| • Department Activity | <u>2017</u> | <u>2016</u>    |
| June Incidents        | 184         | 196            |
| EMS                   | 126         | 141            |
| Fire/Other            | 58          | 55             |
| Total Incidents       | 1011        | 984 (6/30 YTD) |
| Other Activities:     |             |                |
| Emergency Callback    |             | 28 Staff Hours |
| Department Training   |             | 96 Staff Hours |

**Report of the Niskayuna Permanent Fireman's Association:** Lt. Griffiths stated that The PFA is working to update the contract language to add 2 P/FF to 12 hour shifts.

**Report of the Grand Boulevard Fire Company:** Chief Lingenfelter reported that The Fire Company is planning on having a blood drive on November 14, 2017 from 1 pm – 7 pm and would like permission from The Board.

**OLD BUSINESS:** NONE

**NEW BUSINESS:**

**Motion/ Murray, Second/ Daly:** To authorize the GBFC to hold an American Red Cross Blood Drive on November 14, 2017 from 1 pm – 7 pm. Passed 5-0.

**Motion/ Nappi, Second/ Daly:** To accept a letter of resignation from EMS member Kelsey Wood of 2315 Rosendale Rd. Niskayuna, NY 12309 and remove her name from the fire district rolls. Passed 5-0.

**Motion/ Daly, Second/ Weitz:** To declare the old Hurst tool system as surplus. Passed 5-0.

**Motion/ Murray, Second/ Nappi:** To authorize Chief Lingenfelter use of a district vehicle to attend The Career Chiefs meeting in Johnstown on July 19<sup>th</sup>, 2017. Passed 5-0.

**Motion/ Murray, Second/ Nappi:** To authorize Chief Lingenfelter use of a district vehicle to attend the funeral for Trooper Joel Davis at Fort Drum on Saturday July 15<sup>th</sup>, 2017. Passed 5-0.

**Motion/ Murray, Second/ Daly:** To authorize spending up to \$500 for roofing mats. Passed 5-0.

**Motion/ Weitz, Second/ Murray:** To adjourn the meeting to executive session at 7:30 p.m. Passed 5-0.

**Motion/ Daly, Second/ Weitz:** To return the meeting to regular session at 7:45 p.m. Passed 5-0.

**Motion/ Murray, Second/ Daly:** To sell The 1997 Saulsbury Engine to the City of Amsterdam, NY 12010 for the price of \$20,000.00. Passed 5-0.

**Motion/ Murray, Second/ Daly:** To Sell Hurst Tool System including 50' hose, cutters and electric power plant for the price \$1,500.00 to The City of Amsterdam, NY 12010. Passed 5-0.

**Motion/ Daly, Second/ Weitz:** To adjourn the meeting at 7:47 p.m. Passed 5-0.

The next Regular Meeting will be held on Wednesday August 9, 2017 at 7:00 p.m.

Respectfully submitted,

*William J. Versocki*

Fire District No. 1 Secretary