

## Minutes of Annual Organizational Meeting January 5, 2015

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**PRESENT:** Commissioners: Murray, Nappi, Weitz & Woehrle  
Secretary Versocki, Treasurer Splendido, Chief Lingenfelter  
Chief Dietrich, Captain Congdon, Lt. Griffiths, K. McGill and Attorney Hayner

Motion/ Murray, 2<sup>nd</sup>/ Woehrle: To appoint Commissioner Weitz as Temporary Chairman.  
Passed 4-0.

Chairman Murray called the Organizational Meeting to order at 5:02 p.m.

Motion/ Murray, 2<sup>nd</sup>/ Nappi: To appoint Commissioner **Woehrle** as permanent Chairman for  
2015. Passed 4-0.

2015 Chairman Woehrle continued the meeting.

M/ Nappi, 2<sup>nd</sup>/ Weitz: To appoint Commissioner Murray as Vice-Chairman for 2015. Passed 4-0.

M/ Weitz, 2<sup>nd</sup>/ Murray: To appoint John Splendido as Treasurer for 2015 Passed 4-0.

M/ Weitz, 2<sup>nd</sup>/ Nappi: To appoint William Versocki as Secretary for 2015. Passed 4-0.

M/ Nappi, 2<sup>nd</sup>/ Murray: To appoint Thomas Hayner as Fire District Attorney for 2015. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Nappi: To appoint Robert McHugh M.D. as Medical Director for 2015. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Nappi: To appoint Peter Barber as Fire District Photographer for 2015.  
Passed 4-0.

M/ Nappi, 2<sup>nd</sup>/ Murray: To appoint Louis Solano as LOSAP Trustee for 2015. Passed 4-0.

M/ Nappi, 2<sup>nd</sup>/ Murray: To appoint The Fire District Board Chairman and Career Chief as  
Non-Emergency Media Relations Representatives for 2015. Passed 4-0.

The Grand Boulevard Fire Company, Inc. reported that, at their December 2014 Special Meeting, the following were nominated as Chief Officers for 2015:

Fire Chief—David Dietrich; 2<sup>nd</sup> Assistant Chief—Kevin McGill.

M/ Murray, 2<sup>nd</sup>/ Weitz: That David Dietrich be appointed as District Fire Chief for 2015. Passed 4-0.

M/ Weitz, 2<sup>nd</sup>/ Murray: That Kevin McGill be appointed as District Fire 2<sup>nd</sup> Assistant Chief for 2015. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Nappi: To grant pay raises relative to budget and contractual agreement for year 2015, effective January 1, 2015. Passed 4-0.

M/ Weitz, 2<sup>nd</sup>/ Nappi: To set salaries of District Treasurer, Secretary, Attorney, Photographer, LOSAP Trustee, Chief and Medical Director as established in the budget for 2015. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Nappi: That the Daily Gazette be designated as the Fire District's official newspaper for 2015. Passed 4-0.

M/ Nappi, 2<sup>nd</sup>/ Murray: That the Treasurer be authorized to pay following regular monthly District bills: Electric, Natural Gas, Land Line Phone Service, Payroll Service, 207A Liability, Life Insurance, Television & Internet, County Waste, Health and Dental Insurance without prior approval. Passed 4-0.

M/ Weitz, 2<sup>nd</sup>/ Nappi: For the Annual Report to be submitted to The Board of Fire Commissioners and New York State by the Treasurer no later than March 1, 2015. Passed 4-0.

M/ Nappi, 2<sup>nd</sup>/ Murray: That the District continue its membership in the New York State Association of Fire Districts and the Association of Fire Districts of the Capital District for the year 2015. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Weitz: That the Treasurer be covered by Insurance Bond to the current level of coverage for 2015. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Nappi: That TD Bank be designated as the District's official bank for 2015. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Nappi: That District vehicles will be used for schools, conferences and any other approved Fire District Business. When circumstances require private vehicles to be used, the current IRS rate per mile will be paid. Passed 4-0.

M/ Nappi, 2<sup>nd</sup>/ Murray: To authorize The Election Committee to appoint the Electors for the Annual Fire District Election and/or Special Fire District Election/Vote as per New York State and Town Law. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Weitz: To re-approve the following Fire District Policies and Procedures: Purchasing Policy, Purchasing Procedure, Exercise Room Policy, Media Policy, Chief Vehicle Policy, Unlawful Workplace Harassment Policy, Alcohol & Drug Policy, Credit Card Policy, Code of Ethics, Travel Expense Policy, Military Leave Policy, Operation of District Vehicles Policy, Career Division Appointment Procedure and Installation and/or Inspection Dinner Policy, Investment Policy, Promotion Procedure and Members Moving out of the District policy, Procurement Policy and Grand Boulevard Fire Company Alcohol use Control Policy. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Nappi: To allow Chief Lingenfelter and Chief Dietrich to purchase Personal Protective Equipment (PPE) for 2015 as per the 2015 Budget. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Weitz: To set the Second Wednesday of each month beginning at 7:00 p.m. for the Fire District's regular business meeting. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Nappi: To notify The Grand Blvd. Fire Company that Thursday December 3, 2015 the Annual Meeting will be held for nominations of Chief, 1<sup>st</sup> Assistant Chief and 2<sup>nd</sup> Assistant Chief. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Nappi: To authorize The Commissioner Board Chairman to sign the Controlled Substance Certification of The Department of Health (DOH); once the Fire District Attorney has reviewed and approved it. Passed 4-0.

**No other business was brought before The Board of Fire Commissioners.**

**M/ Nappi, 2<sup>nd</sup>/ Murray: to adjourn the organizational meeting at 5:09 p.m. Passed 4-0.**

Respectfully submitted,

*William J. Versocki*

District Secretary