

**Minutes of Annual  
Organizational Meeting  
January 4, 2016**

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**PRESENT:** Commissioners: Murray, Nappi, Daly & Woehrle

**ALSO PRESENT:** Secretary Versocki, Chief Lingenfelter, Chief Dietrich, Lt. Griffiths, H. M. Luft and Attorney Hayner.

Motion/ Woehrle, 2<sup>nd</sup>/ Murray: To appoint Commissioner Nappi as Temporary Chairman. Passed 4-0.

Chairman Nappi called the Organizational Meeting to order at 5:04 p.m.

Motion/ Murray, 2<sup>nd</sup>/ Daly: To appoint Commissioner **Woehrle** as permanent Chairman for 2016. Passed 4-0.

2016 Chairman Woehrle continued the meeting.

M/ Daly, 2<sup>nd</sup>/Nappi: To appoint Commissioner Murray as Vice-Chairman for 2016. Passed 4-0.

M/ Nappi, 2<sup>nd</sup>/ Daly: To appoint John Splendido as Treasurer for 2016 Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Nappi: To appoint William Versocki as Secretary for 2016. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Nappi: To appoint Thomas Hayner as Fire District Attorney for 2016. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Nappi: To appoint Robert McHugh M.D. as Medical Director for 2016. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Daly: To appoint Peter Barber as Fire District Photographer for 2016. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Nappi: To appoint Louis Solano as LOSAP Trustee for 2016. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Nappi: To appoint The Fire District Board Chairman and Career Chief as Non-Emergency Media Relations Representatives for 2016. Passed 4-0.

The Grand Boulevard Fire Company, Inc. reported that, at their December 2015 Special Meeting, the following were nominated as Chief Officers for 2016:

Fire Chief–David Dietrich; 1<sup>st</sup> Assistant Chief – H. Michael Luft, 2<sup>nd</sup> Assistant Chief–Kevin McGill.

M/ Murray, 2<sup>nd</sup>/ Daly: That David Dietrich be appointed as District Fire Chief for 2016. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Daly: That H. Michael Luft be appointed as District Fire 1<sup>st</sup> Assistant Chief for 2016. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Nappi: That Kevin McGill be appointed as District Fire 2<sup>nd</sup> Assistant Chief for 2016. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Nappi: To grant pay raises relative to budget and contractual agreement for year 2016, effective January 1, 2016. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Daly: To set salaries of District Treasurer, Secretary, Attorney, Photographer, LOSAP Trustee, Chief and Medical Director as established in the budget for 2016. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Nappi: That the Daily Gazette be designated as the Fire District's official newspaper for 2016. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Nappi: That the Treasurer be authorized to pay following regular monthly District bills: Electric, Natural Gas, Land Line Phone Service, Payroll Service, 207A Liability, Life Insurance, Television & Internet, County Waste, Health and Dental Insurance without prior approval. Passed 4-0.

M/ Nappi, 2<sup>nd</sup>/ Murray: For the Annual Report to be submitted to The Board of Fire Commissioners and New York State by the Treasurer no later than March 1, 2016. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Daly: That the District continue its membership in the New York State Association of Fire Districts and the Association of Fire Districts of the Capital District for the year 2016. Passed 4-0.

M/ Daly, 2<sup>nd</sup>/ Murray: That the Treasurer be covered by Insurance Policy to the current level of coverage for 2016. Passed 4-0.

M/ Nappi, 2<sup>nd</sup>/ Murray: That TD Bank be designated as the District's official bank for 2016. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Daly: That District vehicles will be used for schools, conferences and any other approved Fire District Business. When circumstances require private vehicles to be used, the current IRS rate per mile will be paid. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Daly: To authorize The Election Committee to appoint the Electors for the

Annual Fire District Election and/or Special Fire District Election/Vote as per New York State and Town Law. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Daly: To re-approve the following Fire District Policies and Procedures: Purchasing Policy, Purchasing Procedure, Exercise Room Policy, Media Policy, Chief Vehicle Policy, Unlawful Workplace Harassment Policy, Alcohol & Drug Policy, Credit Card Policy, Code of Ethics, Travel Expense Policy, Military Leave Policy, Operation of District Vehicles Policy, Career Division Appointment Procedure and Installation and/or Inspection Dinner Policy, Investment Policy, Promotion Procedure and Members Moving out of the District policy, Procurement Policy and Grand Boulevard Fire Company Alcohol use Control Policy. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Daly: To allow Chief Lingenfelter and Chief Dietrich to purchase Personal Protective Equipment (PPE) for 2016 as per the 2016 Budget. Passed 4-0.

M/ Daly, 2<sup>nd</sup>/ Nappi: To set the Second Wednesday of each month beginning at 7:00 p.m. for the Fire District's regular business meeting. Passed 4-0.

M/ Nappi, 2<sup>nd</sup>/ Daly: To notify The Grand Blvd. Fire Company that Thursday December 1, 2016 the Annual Meeting will be held for nominations of Chief, 1<sup>st</sup> Assistant Chief and 2<sup>nd</sup> Assistant Chief. Passed 4-0.

M/ Murray, 2<sup>nd</sup>/ Daly: To authorize The Commissioner Board Chairman to sign the Controlled Substance Certification of The Department of Health (DOH); once the Fire District Attorney has reviewed and approved it. Passed 4-0.

**No other business was brought before The Board of Fire Commissioners.**

**M/ Murray, 2<sup>nd</sup>/ Daly: to adjourn the organizational meeting at 5:07 p.m. Passed 4-0.**

Respectfully submitted,

*William J. Versocki*

District Secretary