

Minutes of Regular Meeting August 10, 2022

PRESENT: Commissioners Daly, Weitz, Pacheco and Chairman Woehrle

Also Present: Chief Lingenfelter, Captain J. Vena, Attorney Hayner, Lt. Griffiths FF/P Baker
Retired Chief Battiste, Treasurer Splendido, Secretary Versocki, and
Deputy Secretary K. McGill.

Commissioner Murray arrived late via remote call – Address on file.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Motion/ Daly, 2nd/ Weitz: To approve the July 13, 2022, monthly meeting minutes.
As Read. Passed 4-0.

Motion/ Weitz, 2nd/ Pacheco: To approve the August 2, 2022, special meeting minutes.
As Amended. Passed 4-0.

CORRESPONDENCE:

- A Thank You card from District Resident Elinor Arendt for medical services rendered.
- An extended medical leave request from FF/P Ruth.
- An extended medical leave request from FF/P Agans,

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Weitz, 2nd/ Daly: To pay bills for corresponding check #'s 17342 - 17347, 18489 - 18522
From July 14, 2022, thru August 10, 2022 totaling \$151,269.20 as reviewed. Passed 4-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of July 2022 were reviewed.
- The comparison sheets for July 2022 vs.2021 were reviewed.
- Budget versus actual expenses through July 2022 were reviewed.

- We are 58% thru the year and have spent 59% of the budget.
- The final audit has been finished and reveals no significant issues.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE:

Commissioner Woehrle Reported:

- Chief Lingenfelter and Treasurer Splendido are working on the 2023 budget.

INSURANCE: No Report.

MEDIA RELATIONS:

Commissioner Weitz Reported:

- With this Ambulance Billing coming into effect, we should draft a statement for the residents of Niskayuna District No. 1.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Repairs to Truck 4075 still in process at Fireline Equipment. The platform is currently being re-assembled and depending on testing company availability, repairs may be completed, tested, and ready for return to us by late next week.

COMMUNICATIONS & INFORMATION SERVICES:

Chief Lingenfelter Reported:

- One of the upgraded computers downstairs needs to be replaced.

EMS & EQUIPMENT:

Chief Lingenfelter Reported:

- Six sets of turnout gear have been ordered with a projected delivery date of August 2023.
- New hydrant gate valves ordered in 2021 have been received.

HEALTH & SAFETY: No Report.

FACILITIES:

Chief Lingenfelter Reported:

- Annual testing of Balltown Road fire alarm system was completed. Sanders Fire and Safety is requesting an updated test and inspection agreement be signed at an annual cost of \$385.00.
Request authorization to sign the agreement pending attorney review.

- Mezzanine storage cage project waiting on contractor.

Commissioner Woehrle Reported:

- The of the exterior lights need to be replaced.
- The north side of The Balltown Rd. Fire Station; pine trees need to be trimmed.

STRATEGIC PLANNING:

Commissioner Pacheco Reported:

- The Career & Volunteer staffing process in ongoing.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION:

Commissioner Pacheco Reported:

- The Date of the 2023 dinner is scheduled for January 28, 2023 and will be held at The Riverstone Manor. The committee will meet in September.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- Overtime summary report vs budget thru 7/31/2022 is attached.
- Received reimbursement payment from DASNY in the amount of \$125,000 for paving project at River Road Station.
- Anticipate results of the Firefighter/Paramedic Civil Service list canvas later this week.
- Draft policies and billing rates are attached for the board's consideration. **Adoption of the policies and billing rates is requested.** Should the board have any questions, Peter Berry from EMR is available by phone during the meeting.
- Two Active Shooter Integrated Response training classes were held last week. The feedback from participants was very positive. Capt. Vena, FF/Paramedic Pelliccia, FF/Paramedic Wessels, and FF/Paramedic Vinehout did an outstanding job coordinating with the ALERRT instructors, Niskayuna Schools, multiple agencies, and facilitating the course logistics and registrations. The students included NFD 1, Niskayuna PD, Saratoga County Sheriffs, Troy PD, Schenectady FD, and a handful of other area agency personnel. NFD 1 was able to complete initial rescue taskforce training of the remainder of career department personnel and 3 of our volunteer EMS providers.
- Continuing work with Captain Congdon, Captain Vena, and Lt. Griffiths on setting up EMS Charts fire reporting software.

- On Sunday July 17th at approximately 3:00 pm NFD 1 was dispatched to a serious motor vehicle collision on Route 7 @ Vroman that resulted in the civilian fatality of one of the drivers. Initial reports were of a vehicle on fire with occupants inside. As this was the third in a series of back-to-back calls, NFD 2 and Mohawk Ambulance were requested at the time of dispatch and responded accordingly. NFD 1 responded initially with an engine and then an ambulance. NFD 2 provided the bulk of manpower support for traffic control, scene lighting, and fire suppression. All crews were released at approximately 1:00 AM Monday morning. A stress debriefing was organized at NFD 2 with some NFD 1 responders attending. NFD 1 did receive a subpoena for records and to testify to the Grand Jury in a case related to the incident. FF/Paramedic Pelliccia testified.
- 2022 YTD incident participation report is attached. Approximately 22% of the incidents had no volunteer response.

• Department Activity	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
July Incidents	234	215	186	231
EMS	143	141	117	135
Fire/Other	91	74	69	96
 Total YTD (7/31)	 1494	 1225	 1182	 1407

Other Activities:

Emergency Callback	83 Staff Hours
Department Training	179 Staff Hours

Chief Fritz: No Report.

Report of the Niskayuna Permanent Fireman’s Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: NONE

NEW BUSINESS:

Motion/ Weitz/ Second/ Pacheco: To authorize an updated test and inspection by Sanders Fire and Safety at an annual cost of \$385.00; in addition, we authorize agreement be signed by Chief Lingenfelter pending Attorney’s review. Passed 4-0.

Motion/ Murray/ Second/ Pacheco: To authorize Chief Lingenfelter to attend the NYS Career Chief’s meeting on July 19th and 20th in Syracuse NY, at a cost not to exceed \$200 and use of the district vehicle. Passed 4-0.

Motion/ Daly/ Second/ Pacheco: To authorize extended sick leave to FF/P Agans to September 14, 2022. Passed 4-0.

Motion/ Murray/ Second/ Daly: To authorize extended sick leave to FF/P Ruth to August 10, 2022. Passed 4-0.

Motion/ Pacheco / Second/ Daly To approve the EMS billing policy. Passed 4-0.

Motion/ Pacheco / Second/ Daly To approve the EMS rates policy. Passed 4-0.

**After discussion, all commissioners in attendance agreed to table the motion on
The Financial Hardship Policy.**

Commissioner Woehrle – A District account has been set-up with Felthousen’s Florist.

Commissioner Pacheco – An issue arose in The GBFC monthly business meeting having to do with Applications for membership. The question, “ what constitutes a Fire Company Member”? With multiple Classes of membership ie. Career, volunteer, life members and honorary members. It was suggested that resources be utilized to make a determination since 45% of members are allowed from out of the district.

Chief Lingenfelter – With the impending retirement of Captain Congdon, I would like work on a replacement. With 4 certified potential candidates, time is now of the essence to select a suitable candidate and get them through school.

Motion/ Pacheco / Second/ Daly: To adjourn the meeting at 7:50 p.m. Passed 5-0.

The next regular business meeting will be held September 14, 2022, at 7:00 pm.

Respectfully submitted by: Fire District No. 1 Secretary,

William J. Versocki