

Minutes of Regular Meeting December 14, 2022

PRESENT: Commissioners Murray, Daly, and Chairman Woehrle
Commissioners Weitz and Pacheco were excused

Also Present: Chief Lingenfelter, Attorney Hayner, Treasurer J. Splendido, Secretary K. McGill,
Capt. J. Vena, GBFC President S. Lieberman, Retired Chief J. Batiste

The Meeting was called to order at 7:00 PM by Chairman Woehrle.

Motion/ Murray, 2nd/ Daly: To approve the November 9, 2022, monthly meeting minutes.
As Read. Passed 3-0.

CORRESPONDENCE:

- Thank you card from the family of family of past member Schonewolf.
- Thank you letter from Maria Smith for helping her father who lived at Brookdale Assisted Living.
- Letter of appreciation form FF/P Agans to the Board and Chief Lingenfelter.
- Certificate of Appreciation from the Muslim Community Honoring First Responders.
- Email from Schenectady County civil Service approving addition of 4 new Fire Captain-Paramedic and 2 new Lieutenant-Paramedic positions.
- Letter from NYSLRS stating former firefighter Gary Buksa has applied for retirement.
- Letter from the Association of Fire Districts of the Capital Area, Inc. and annual dues bill, schedule for 2023 meetings, and flyer for required Commissioner training.
- Civil Service Firefighter-Paramedic exam announcement.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Daly, 2nd/ Murray: To pay bills for corresponding check #'s 17365 - 17368, 17370-17371, 18643-18683 From November 10, 2022, thru December 14, 2022 totaling \$176,815.51 as reviewed.
Passed 3-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of November 2022 were reviewed.

- The comparison sheets for November 2022 vs.2021 were reviewed.
- Budget versus actual expenses through November 2022 were reviewed.
- We are 92% thru the year and have spent 89% of the budget.

ATTORNEY'S REPORT:

Attorney Hayner Reported:

- 45% non-resident restriction should be a more formal resolution, which was submitted to be considered under new business.
- D. Riemenschneider, who is collecting payments vis P-207A, is not allowed to have outside income. His W-2 was requested and reviewed. No outside income was found to exist.

COMMITTEE REPORTS:

FINANCE: No Report

INSURANCE: No Report

MEDIA RELATIONS:

Chief Lingenfelter Reported:

A few events were highlighted in the local press including the Santa Walk and toys for Tots to name a couple.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Ambulance 4082 came back from mold remediation in Syracuse. New or recurring leak found in cab area. Being sent to Walters body shop for further evaluation and repair. Unclear at this point in time if it is related to mold issue or is separate.
- DMV inspections completed on all ambulances.

COMMUNICATIONS & INFORMATION SERVICES:

Chief Lingenfelter Reported:

- New computers are in and have been installed. Working with users to set up a couple of the user specific programs.

EMS & EQUIPMENT: No Report

HEALTH & SAFETY: No Report.

FACILITIES:

Chief Lingenfelter Reported:

- Exterior lighting over apparatus bays was repaired. Still have a couple other fixtures to address.

STRATEGIC PLANNING: No Report.

ELECTIONS:

Chairman Woehrle Reported:

- Congratulations to Vince Daly who was re-elected to another 5-year term.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM:

Chairman Woehrle Reported:

- Insurance company sent forms and LOSAP Administrator D. Fritz is beginning to complete it.

INSPECTION & INSTALLATION:

Secretary McGill reported:

Invitation has been finalized and will go out next week to all members and guests.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- FF/Paramedic Agans has returned to full duty.
- 3 of the 13 canvas letters were returned as interested in employment. CPAT information and background booklets were sent to them with a due date of 12/15/22. Awaiting a response from Utica FD to schedule CPAT testing.
- The 2023 Civil Service exam for Firefighter-Paramedic is scheduled for February 11, 2023. We received last minute notice of the exam and asked to be included. The announcement is out, and the registration deadline is 12/27/22. Links posted on our web page and details pushed out over Facebook.
- Status of EMS Billing:

- Medicare approval email was received. Awaiting hard copy of approval letter to submit for Medicaid application.
 - Based on the enabling legislation parameters, EMR is reworking a draft of the hardship policy.
 - Received over \$8000 in revenue to date.
- Volunteer FF cancer insurance questionnaire completed and sent to Onegroup for renewal.
 - Project was submitted to FEMA under DR4480 COVID-19 disaster relief. \$30,000 in labor related costs due to the COVID-19 emergency were submitted for re-imburement. Awaiting a determination from FEMA.
 - Our Target Solutions online learning agreement annual renewal in the amount of \$1292.00 is due. The attorney has reviewed the documents. **Request authorization to execute the renewal agreement for service from 2/2/2023 – 2/1/2024.**
 - I attended an event recognizing first responders hosted by the Islamic Community of the Capital District on December 3, 2022. Numerous fire service and law enforcement representatives from the capital district were in attendance.
 - Crews responded to a structure fire on South Country Club Drive on Saturday December 3rd. Assistance was received from Schenectady Fire Department Truck and Engine company, NFD 2, and the Schenectady County Fire Coordinators / Investigators. NFD 1 response consisted of, the 4 Career duty crew, 1 off duty FF, and 6 volunteers. Stanford Heights FD stood by in their stations to cover the town. While still on scene an EMS call for a cardiac arrest was received. NFD 1 Ambulance, NFD 2, and SHFD responded.
 - Department Activity

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
November Incidents	157	238	159	179
EMS	124	162	112	109
Fire/Other	33	76	47	70
Total YTD (10/31)	2268	2084	1902	2190

Other Activities:

Emergency Callback	47 Staff Hours
Department Training	136 Staff Hours
Duty Crew Hours	8 Staff Hours

Chief Fritz: No Report

Report of the Niskayuna Permanent Fireman’s Association: No Report.

Report of the Grand Boulevard Fire Company:

GBFC President S. Lieberman Reported:

- Executive Board meeting was held, company is working with the Strategic Planning committee. This will be a long process to update constitution in June and by-laws.
- President requested Secretary McGill act as Recording Secretary for the GBFC.

OLD BUSINESS: No Report

NEW BUSINESS:

Motion/ Daly/ Second/ Murray: To authorization to execute the renewal agreement for service with Target Solutions from 2/2/2023 – 2/1/2024. Passed 3-0.

Motion/ Daly/ Second/ Murray: Resolved that the Board of Commissioners does by the adoption of this resolution request, pursuant to section 176-b(7)(b) of the Town Law, that the 45 per centum restriction on non resident members in the Grand boulevard fire Company be waived, and be it further resolved that the Chairman of the Board of Fire Commissioners be and he is hereby authorized to submit a waiver application to the State Fire Administrator. Passed 3-0.

Request of GBFC to have Secretary McGill also act as the Recording Secretary for the GBFC was discussed and there were no objections from the Board.

Retired Chief Batiste asked about the retirees being placed on a new health insurance plan. He was advised that the new insurance is yet to be identified, it is still being investigated, but it will not take effect until December 1, 2023.

Motion/ Murray / Second/ Daly: To adjourn the meeting at 7:30 PM Passed 3-0.

The 2023 Organizational Meeting will be held on Tuesday, January 3, 2023 at 7:00 PM.
The next regular business meeting will be held January 11, 2023, at 7:00 pm.

Respectfully submitted by:

Kevin J. McGill
Secretary
Niskayuna Fire District No. 1