

Minutes of Regular Meeting January 12, 2022

PRESENT: Commissioners Murray, Daly, Pacheco and Chairman Woehrle

Also Present: Chief Lingenfelter, Chief Fritz, Attorney Hayner, Treasurer Splendido and Secretary Versocki.

Present Via Remote Video – Commissioner Murray – 11875 Hedgestone Ct. Naples, FL 34120

Commissioner Weitz was absent.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Motion/ Pacheco, 2nd/ Daly: To approve the December 8, 2021, monthly meeting minutes.
As read. Passed 4-0.

Motion/ Pacheco, 2nd/ Daly: To approve the January 3, 2022, Organizational meeting minutes.
As read. Passed 4-0.

CORRESPONDENCE:

- A letter from The Grand Blvd. Fire Co. stating that on January 10, 2022, they were given notice of
The following members resignation: Ayla Gronkin of 125 Hillcrest East; Niskayuna, NY 12309.
Please remove Ms. Gronkin's name from the district rolls.
- A letter from The Grand Blvd. Fire Co. stating that on January 10, 2022, they were given notice of
The following members change in status; from active member to retired life member: Michael Colvin of 1168 Dean St.; Schenectady, NY 12309.
- A letter of thanks from Dr. & Mrs. Richard Stafford of 1402 Clifton Park Rd Niskayuna, NY 12309
- A letter of thanks for services rendered to Debbie Mancini.
- A notice from The Schenectady County Civil Service Commission of Firefighter/Paramedic exam to be held March 19, 2022.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Pacheco, 2nd/ Daly: To pay bills for corresponding check #'s 18192 - 18241 From December 9, 2021, thru January 12, 2022 totaling \$946,727.33 as reviewed. Passed 4-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of December 2021 were reviewed.
- The comparison sheets for December 2021 vs.2020 were reviewed.
- Budget versus actual expenses through December 2021 were reviewed.
We are 100% thru the year and have spent 91.2% of the budget.

I am preparing the audit information, and it will be in the auditor's hands next month.

ATTORNEY'S REPORT:

Attorney Hayner Reported:

- I have the termination agreement between Fire District No. 1 and Fire District 2 pertaining to Scott Simple Air Compressor. A discussion about terms and use by District 2 contained in agreement.
- Commissioner Woehrle recommended an invoice be sent for maintenance and compressor use for 2021.

COMMITTEE REPORTS:

FINANCE: No Report.

INSURANCE:

Commissioner Pacheco Reported:

- In December of 2021 I met with our new Insurance Representative from One Group (since John White retired).

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Truck 405 in in service as an Engine only. The ladder bucket is damaged and needs to be repaired.
- Engine 4021 had the turbocharger replaced under warranty.
- Engine 4022 has an air system leak and control valve issue that has been temporarily fixed. Once replacement control valve is installed the truck will be sent out for bucket repair.

COMMUNICATIONS & INFORMATION SERVICES:

Chief Lingenfelter Reported:

- Next Thursday or Friday; the County Radio System will be on-line.
- Anticipate new radios to be issued next week. Training will be conducted on 1/10/2022 and 1/17/2022.

EMS & EQUIPMENT: No Report.

HEALTH & SAFETY: No Report.

FACILITIES:

Chief Lingenfelter Reported:

- Check valves and new control valves were installed on the hose reel drops at the Balltown Rd. station.
- Natural gas regulators for boilers were installed.

Commissioner Woehrle Reported:

- The Inspection of both stations will be held January 29, 2022, beginning at 9 am at The Balltown Rd. station.

Commissioner Daly Reported:

- Three south end lights are malfunctioning.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM:

Chief Lingenfelter Reported:

- I received a call from our LOSAP administrator, McNeil & Company. They were looking for some report.

INSPECTION & INSTALLATION:

Commissioner Pacheco Reported:

- The 2022 date for The Installation dinner has been cancelled.
- The Date of the 2023 dinner is tentatively scheduled for January 28, 2023.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- Flexible spending enrollment forms for 2022 have been submitted to Upstate Agency.
- Schenectady County Civil Service Commission approved the establishment of an executive secretary position for NFD 1.
- Request extended illness leave be continued for FF/P Wessels.
- Currently, there is one COVID illness within our agency.
- Bi-annual renewal of our agency EMS certification and controlled substance program for 2022-2024 were completed and approved by DOH.
- A pay application was submitted in December for the SAFER Grant in the amount of \$98,243.90
- Firefighter/Paramedic Civil Service Exam announcement has been published. Registration deadline is 1/31/2022.
- Planning is underway for another active shooter training exercise in March 2022. We now have 3 trained instructors for the program.
- 2020 year to date incident report is attached. Approximately 27% of incidents had no volunteer response.

• Department Activity	<u>2021</u>	<u>2020</u>	
December Incidents	231	174	
EMS	143	113	
Fire/Other	88	61	
Total YTD	2315	2076	(12/31)

Other Activities:

Emergency Callback	65 Staff Hours
Department Training	1786 Staff Hours

Report of the Niskayuna Permanent Fireman’s Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: NONE

NEW BUSINESS:

Motion/ Pacheco, Second/ Daly: To spend up to \$3,000 for video conference system with multiple microphones. Passed 4-0.

Motion/ Pacheco, Second/ Daly: To authorize extended sick leave to FF/P Wessels through the February 9, 2022, meeting. Passed 4-0.

Motion/ Daly, Second/ Pacheco: To authorize District 2 reimbursement in the amount of \$9,887.50. Passed 4-0.

Motion/ Pacheco, Second/ Daly: To remove Ayla Gronkin from the district rolls. Passed 4-0.

Motion/ Daly, Second/ Pacheco: To remove Michael Colvin from the active rolls to retired life rolls. Passed 4-0.

Motion/ Pacheco, Second/ Daly: To notify Schenectady County Civil Service for an Executive Secretary Exam in June 2022. Passed 4-0.

Motion/ Pacheco, Second/ Daly: To authorize up to \$1,820 to MOL Plumbing. Passed 4-0.

The Schenectady County Fire Coordinator thanked Niskayuna Fire District No. 1 for allowing storage of their command vehicle at The River Rd. station.

Motion/ Daly, Second/ Pacheco: To adjourn to executive session for a career medical issue at 7:40 p.m. Passed 4-0.

Motion/ Daly, Second/ Pacheco: To return to regular session at 7:41 p.m. Passed 4-0.

Motion/ Murray, Second/ Pacheco: To adjourn the meeting at 7:42 p.m. Passed 4-0.

The next regular business meeting will be held February 9, 2022 at 7:00 pm.

Respectfully submitted by: Fire District No. 1 Secretary, *William J. Versocki*