

Minutes of Regular Meeting March 9, 2022

PRESENT: Commissioners *Murray, Daly, Pacheco and Chairman Woehrle

Also Present: Chief Lingenfelter, Attorney Hayner, Treasurer Splendido and Secretary Versocki.

*Present Via Remote Video – Commissioner Murray – 11875 Hedgestone Ct. Naples, FL 34120

Commissioner Weitz was absent.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Motion/ Pacheco, 2nd/ Daly: To approve the February 9, 2022, monthly meeting minutes. As amended. Passed 4-0.

CORRESPONDENCE:

- A letter from The Grand Blvd. Fire Company stating that at their last meeting, the fire company voted to remove the following probationary member for failure to make drill, call and meetings: Matthew Schaffer of 1127 Ardsley Rd. Schenectady, NY 12308. Please vote to remove Mr. Schaffer from the district rolls.
- I letter from The Association of Fire Districts of NY with proposed bylaw changes.
- A notice from The Association of Fire Districts of the Capital Area announcing their annual officers reception on March 12, 2022.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Daly, 2nd/ Pacheco: To pay bills for corresponding check #'s 18293 - 18322 From February 10, 2022, thru March 9, 2022 totaling \$84,916.25 as reviewed. Passed 4-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of February 2022 were reviewed.
- The comparison sheets for February 2022 vs.2021 were reviewed.
- Budget versus actual expenses through February 2022 were reviewed.

- We are 16% thru the year and have spent 25% of the budget. Taking out the NYS retirement payment we spent 11%
- The audit information is in the auditor's hands.
- 100% of tax levy received.
- We changed out credit card from Bank of America to First National Bank.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE: No Report.

INSURANCE:

Commissioner Pacheco Reported:

- We are awaiting invoices for Insurance policy.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Repairs to Truck 4075 are now under way at Fireline Equipment in New Holland, PA. Repairs are estimated at \$ \$45,624.32. Insurance will cover all but the \$500 deductible. The insurance company has approved the estimate and they are moving forward with the repairs.
- Annual pump testing and hose testing has been scheduled for May.
- Stair Chair straps have been replaced on all stair chairs.
- While working to fulfill our hose order for 3" hose, the vendor cut couplings for 2.5" hose. They are offering to sell us the 2.5" hose at a 30% discount since the market for our thread is limited and the mistake was theirs. Savings of approximately \$1520 over regular pricing. Requesting authorization to purchase 800' of 2/5" hose at a cost of \$2960.00.

COMMUNICATIONS & INFORMATION SERVICES:

Chief Lingenfelter Reported:

- Evaluation of options to replace Firehouse Software for our National Fire Incident Reporting System identified Zoll Fire Reports / EMS charts as the preferred platform. Our approach would be to transition to the new platform between now and the end of 2022 while maintaining the current subscription to Firehouse Software until then. This approach will allow overlap time for user training and migration of data from Firehouse Software to EMS Charts. Requesting board approval to upgrade current EMS charts reporting platform to include fire reporting for an additional annual cost of \$2000 and a one-time charge of \$1000 to migrate 4 years of Fire reports data from FH software to Zoll fire reports.

EMS & EQUIPMENT: No Report.

HEALTH & SAFETY: No Report.

FACILITIES:

Chief Lingenfelter Reported:

- Duty personnel are working on items identified during the 2022 facility inspection.
- Replacement of diesel pump at River Road station has been completed.
- Requesting authorization to replace the bunk room mattresses at a cost not to exceed \$4050.00.

Commissioner Woehrle Reported:

- Lloyd Hale Construction to repair items for both inspections will begin soon.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM:

Commissioner Woehrle Reported:

- Commissioner Weitz has been contacted about LOSAP information glitch.
- Bob Kordrupel will not continue next year as LOSAP Trustee.

INSPECTION & INSTALLATION:

Commissioner Pacheco Reported:

- The Date of the 2023 dinner is tentatively scheduled for January 28, 2023, no confirmation yet.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- Request for extended illness leave by Lt. Sweet beginning on 3/10/22.
- FF/P Wessels has been back to full duty since mid-February 2022.
- Three worker's compensation claims in process. Two have returned to work and the third is currently anticipated to return on 3/22/22.
- Year two of the three-year SAFER grant period ended on 3/7/22. One year remains at a federal cost share of 35%.
- Request authorization for the treasurer to draft a check payable to NYS DOH for \$200.00 to An active shooter training exercise is scheduled for March 22nd and 23rd. NFD 1 personnel will be participating as instructors and participants.
- Request authorization to attend the Career Fire Chiefs meeting in Cortland on March 15th and 16th at a cost not to exceed \$200 and use of the district vehicle.

- 2022 YTD incident participation report is attached. Approximately 20% of the incidents had no volunteer response.

• Department Activity	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
February Incidents	177	136	183	187
EMS	113	93	123	145
Fire/Other	64	43	60	42
 Total YTD (2/28)	 412	 281	 362	 377

Other Activities:

Emergency Callback	45 Staff Hours
Department Training	219 Staff Hours

Report of the Niskayuna Permanent Fireman’s Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: NONE

NEW BUSINESS:

Motion/ Daly/ Second/ Murray: To authorize Chief Lingenfelter to purchase 800’ of 2/5” hose at a cost of \$2960.00. Passed 4-0.

Motion/ Daly/ Second/ Pacheco: To authorize extended sick leave to Lt. Sweet through the March 10, to April 13, 2022,. Passed 4-0.

Motion/ Daly/ Second/ Pacheco: To authorize Chief Lingenfelter to attend the Career Fire Chiefs meeting in Cortland on March 15th and 16th at a cost not to exceed \$200 and use of the district vehicle. . Passed 4-0.

Motion/ Pacheco/ Second/ Daly: To approve upgrading current EMS charts reporting platform to include fire reporting for an additional annual cost of \$2000 and a one-time charge of \$1000 to migrate 4 years of Fire reports data from FH software to Zoll fire reports.. Passed 4-0.

Motion/ Dal/, Second/ Pacheco: To authorize replacing the bunk room mattresses at a cost not to exceed \$4050.00.Passed 4-0.

Motion/ Daly/ Second/ Pacheco: To authorize Treasurer Splendido to draft a check to The Department of Health in the amount of \$200.00 Passed 4-0.

Motion/ Daly/ Second/ Murray: To remove Matthew Schaffer from the District rolls. Passed 4-0.

Motion/ Pacheco/ Second/ Daly: To approve surplus 5 helmets, 8 pairs boots, 1 bunker coat and 2 bunker pants. Passed 4-0.

Commissioner Murray – Discussed extending sick leave to career personnel and concern with financial cost to district. Chief Lingenfelter was asked to research costs associated including overtime usage to replace personnel requests.

Chief Lingenfelter discussed line items to augment such requests.

Motion/ Daly, Second/ Pacheco: To adjourn the meeting at 7:42 p.m. Passed 4-0.

The next regular business meeting will be held April 13, 2022, at 7:00 pm.

Respectfully submitted by: Fire District No. 1 Secretary, *William J. Versocki*