

Minutes of Regular Meeting June 9, 2021

PRESENT: Commissioners Daly, Weitz, Pacheco and Chairman Woehrle

Also Present: Chief Lingenfelter, Chief Fritz, Attorney Hayner, Treasurer Splendido
Secretary Versocki, FF/P Baker and Kate Pacheco.

- Commissioner Murray attended via video conference call @ address:
11875 Hedgestone Court Naples, FL 34120

The meeting was called to order at 7:00 p.m. by Commissioner Woehrle

Motion/ Murray, 2nd/ Pacheco: To approve the May 12, 2021 regular meeting minutes as read.
Passed 5-0.

CORRESPONDENCE: No Report.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he and Commissioner Pacheco have reviewed all the bills.

Motion/ Weitz, 2nd/ Daly To pay bills for corresponding check #'s 17900 - 17940 From
May 13, 2021 thru June 9, 2021 totaling \$101,097.22 as reviewed. Passed 4-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of May 2021 were reviewed.
- The comparison sheets for May 2021 vs.2010 were reviewed.
- Budget versus actual expenses through May 2021 were reviewed.
We are 42% thru the year and have spent 39.7% of the budget.

I sent the final audit on PDF form to everyone.

ATTORNEY'S REPORT:

Attorney Hayner Reported:

- I will work to rewrite the SCBA compressor agreement with District # 2. They will not be receiving their compressor for 9 months. Service billing will remain until that time.

COMMITTEE REPORTS:

FINANCE:

Commissioner Murray Reported:

- I would like to commend Treasurer Splendido for a flawless annual audit report.

INSURANCE: No Report.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Received aerial certification on the Truck for 2021.
- Chassis and pump preventive maintenance was completed on all fire apparatus.
- Hose testing completed on all fire hose. Minimal failures.

COMMUNICATIONS & INFORMATION SERVICES:

Chief Lingenfelter Reported:

- IT upgrade project is complete. Finding occasional issues which are being addressed as they arise.

EMS & EQUIPMENT: No Report.

HEALTH & SAFETY: No Report.

FACILITIES:

Commissioner Woehrle Reported:

- The committee received 3 quotes for painting:
Jeff Miller - \$28,500; Chris Wyman - \$27,175 (not prevailing wage); Jimco - \$27,570
Committee recommends Jimco Painting.
- The River Rd. driveway & exterior. We will require 18 inches with a 3-inch binder. Once language is completed, we will be accepting bids.

Chief Lingenfelter Reported:

- As conveyed via email on 6/2/2021 replacement of the AC system at River Road station is needed. Based on the boards response JDJ comfort systems was contracted to replace the system for a cost of \$4550. New system is scheduled to be installed Wednesday 6/23/21.
- Met with Captain Congdon, Katrina Pacheco, and Jimco Painting to review the proposed scope of work for interior painting of Balltown Road Station.
- Shelving was added in the mezzanine to reduce clutter.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION:

Commissioner Pacheco Reported:

- The same venue for 2022 may be difficult. I would see if we had a specific date set or not.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- Legislation to allow billing for EMS has been moved out of the assembly local government committee to the way and means committee.
- Minimum standards for career fire chiefs pursuant to Civil Service Law Section 58-a and 19 NYCRR section 426.9 and fire chiefs of a career or combination fire department pursuant to GML Section 204-dd and 9 NYCRR Part 227 have been published by OFPC.
- Request an executive session to report out on a personnel matter.
- The 2018 State and Municipal Facilities Grant in the amount of \$125,000 that we assumed was lost in the legislative abyss of the assembly ways and means committee has been found and is in the hands of the Dormitory Authority. I received an email on 6/3/21 outlining the next steps in the process.
- New county radio identifiers were implemented on 5/24/21.
- Attended Zoom meeting for the Regional EMS Council, NYSAFC Board of Directors, and Town of Niskayuna Public Safety Committee.
- Attended in person meetings for Schenectady County EMS Council, Schenectady County Fire Advisory Board, and the Career Fire Chiefs of NYS.
- 5 career staff members attended the NYSAFC hands on training on fire behavior in Round Lake on May 22nd and 23rd. I received a number of high praises from the participants for the program and the instructors.
- **Request authorization to purchase fire hose not to exceed the budgeted amount of \$8,800.**
- 2021 year to date incident participation report is attached. Approximately 23% of the incidents had no volunteer response.

• Department Activity	<u>2021</u>	<u>2020</u>
May Incidents	178	170
EMS	108	117
Fire/Other	70	53
Total YTD	817	842 (5/31)

Other Activities:

Emergency Callback
Department Training

61 Staff Hours
237 Staff Hours

Report of the Niskayuna Permanent Fireman's Association:

FF/P Baker - Now that The COVID -19 pandemic is winding down, I want to thank Chief Lingenfelter and the Commissioners for their support. Also, I appreciate last night's input, our professional relationship has been positive.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: NONE

NEW BUSINESS:

Motion/ Pacheco, Second/ Weitz: To authorize Chief Lingenfelter and Commissioner Woehrle to sign required documents related to The State and Municipal Facilities Grant. Passed 5-0.

Motion/ Daly, Second/ Pacheco: To authorize the Chief to purchase fire hose not to exceed \$8,800. Passed 5-0.

Motion/ Daly, Second/ Pacheco: To authorize a notice for bids for River Rd. paving once language is written. Passed 5-0.

Motion/ Pacheco, Second/ Daly: To contract Jimco Painting to paint The Balltown Rd. station per specifications at the cost of \$27,500.00. Passed 5-0.

Motion/ Pacheco, Second/ Daly: To officially re-authorize replacing River Rd. A/C unit per email sent and board response on 6/2/2021. The air conditioning unit purchased and installed by JD Comfort Systems at a cost of \$4,550.00. Passed 5-0.

Motion/ Pacheco, Second/ Weitz: To go into executive session at 7:35 pm. Passed 5-0.

Motion/ Weitz, Second/ Pacheco: To return to regular session at 8:05 pm. Passed 5-0.

Motion/ Pacheco, Second/ Murray: To adjourn the meeting at 8:07 p.m. Passed 5-0.

The next regular business meeting will be held July 14, 2021, at 7:00 pm.

Respectfully submitted by: Fire District No. 1 Secretary,

William J. Versocki