

Minutes of Regular Meeting July 14, 2021

PRESENT: Commissioners Daly, Weitz, Pacheco and Chairman Woehrle

Also Present: Capt. Congdon, Treasurer Splendido and Secretary Versocki.

- Chief Lingenfelter attended via video conference call.

The meeting was called to order at 7:00 p.m. by Commissioner Woehrle

Motion/ Daly, 2nd/ Pacheco: To approve the June 9, 2021 regular meeting minutes as read.
Passed 4-0.

CORRESPONDENCE:

- A training announcement from Pinsky Law, Law School for EMS leaders”.
- A thank you letter for medical services from the Gallo/Zink family.
- A letter of resignation letter from The Grand Blvd. Fire Co. for:
Belinda Hanamuthoo of 113 Deanna Ct. Niskayuna, NY 12309

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he and Commissioner Pacheco have reviewed all the bills.

Motion/ Weitz, 2nd/ Pacheco To pay bills for corresponding check #'s 17941 - 17981 From June 10, 2021 thru July 14, 2021 totaling \$139,567.61 as reviewed. Passed 4-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of June 2021 were reviewed.
- The comparison sheets for June 2021 vs.2010 were reviewed.
- Budget versus actual expenses through June 2021 were reviewed.
We are 50% thru the year and have spent 48.5% of the budget.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE:

Commissioner Woehrle Reported:

- Next month we will schedule a budget meeting.

INSURANCE: No Report.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Routine maintenance and repairs.
- I have received a request for some additional items to expand the capabilities of the exercise room which include a SCBA trainer, some additional weights, and a repair part for the rowing machine. **Request authorization to purchase the requested equipment at a cost not to exceed \$1500.** \$399 would come from the 457 forfeitures and the remaining funds would come from the miscellaneous equipment line.
- A Memo of Understanding was received from the Schenectady County UCC covering the provision of 800mhz radio equipment to the fire district and each party's responsibilities. NFD 1 will be receiving 14 mobile radios, 2 base radios, 24 portable radios, and associated accessories totaling more than \$180,000 in communications equipment. This document was emailed to the board and attorney on 7/2/21. **Recommend the board approve the MOU and authorize its signing.**

COMMUNICATIONS & INFORMATION SERVICES: No Report.

EMS & EQUIPMENT: No Report.

HEALTH & SAFETY: No Report.

FACILITIES:

Commissioner Woehrle Reported:

- Jimco Painting will begin work in October 2021.
- The River Rd. driveway & exterior. We will require 18 inches with a 3-inch binder. Once language is completed, we will be accepting bids.

Chief Lingenfelter Reported:

- Replacement of the AC system at River Road station is complete.
- The overhead door springs were replaced on the Balltown Road station south bay door.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION: No Report.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- New county radio programming was reviewed with the UCC Director and County Fire Coordinator.
- We recently received the 2020 report of the Cardiac Arrest Registry to Enhance Survival (CARES). While our data sample was relatively small with only 11 cardiac arrests in 2020, our survival rates were well above national and regional rates. 50% of our cardiac arrests that were witnessed by bystanders were eventually discharged from the hospital with good or moderate cerebral performance. This is a testament to the speed and quality of care our personnel provide but also to the tireless efforts of our CPR instructors who have educated many in our community.
- **Request authorization to attend the Career Chiefs of NYS meeting in Victor, NY on July 20th and 21st at a cost not to exceed \$200 and use of the district vehicle.**
- 2021 year to date incident participation report is attached. Approximately 24% of the incidents had no volunteer response.

• Department Activity	<u>2021</u>	<u>2020</u>
June Incidents	193	154
EMS	118	98
Fire/Other	75	53
Total YTD	1010	996 (6/30)

Other Activities:

Emergency Callback	81 Staff Hours
Department Training	191 Staff Hours

Report of the Niskayuna Permanent Fireman's Association: No Report.

Report of the Grand Boulevard Fire Company: Secretary Versocki reported that last month the Grand Blvd. Fire Co. purchased an ID maker as a gift to the district. Chairman Woehrle asked the secretary to draft a thank you letter to the GBFC.

OLD BUSINESS: NONE

NEW BUSINESS:

Motion/ Daly, Second/ Pacheco: To approve the MOU from the Schenectady County UCC covering the provision of 800mhz radio equipment to the fire district and each party's responsibilities.
Passed 4-0.

Motion/ Pacheco, Second/ Daly: To authorize purchase of additional items to expand the capabilities of the exercise room which include a SCBA trainer, some additional weights, and a repair part for the rowing machine *at a cost not to exceed \$1500*. Passed 4-0. (\$399 would come from the 457 forfeitures and the remaining funds would come from the miscellaneous equipment line).

Motion/ Daly, Second/ Weitz: To authorize Chief Lingenfelter to attend the Career Chiefs of NYS meeting in Victor, NY on July 20th and 21st at a cost not to exceed \$200 and use of the district vehicle.
Passed 4-0.

Motion/ Pacheco, Second/ Daly: To remove EMS member Belinda Hanamuthoo for the District rolls.
Passed 4-0.

Motion/ Daly, Second/ Pacheco: To authorize purchase of 69 shield plaques for the 100th Anniversary celebration at a cost not to exceed \$5,800.00. Passed 4-0.

Commissioner Pacheco reported that he would like to reinstate the Strategic Planning Committee. The committee consists of :Commissioner Woehrle, Captain Congdon, Captain Vena and myself. We will meet July 29, 2021 at 7 pm.

Motion/ Daly, Second/ Pacheco: To adjourn the meeting at 7:21 p.m. Passed 4-0.

The next regular business meeting will be held September 8, 2021, at 7:00 pm.

Respectfully submitted by: Fire District No. 1 Secretary,

William J. Versocki