

## Minutes of Regular Meeting August 11, 2021

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**PRESENT:** Commissioners Murray, Daly and Chairman Woehrle

**Also Present:** Chief Lingenfelter, Treasurer Splendido and Secretary Versocki.

- Commissioner Pacheco attended via video conference call – Address: 9832 LaJolla Farms Rd. LaJolla, CA 92037
- Attorney Hayner excused.

The meeting was called to order at 7:00 p.m. by Commissioner Woehrle

**Motion/ Murray, 2<sup>nd</sup>/ Daly:** To approve the July 14, 2021, regular meeting minutes as read. Passed 4-0.

**CORRESPONDENCE:** No Report.

**PRIVILEGE OF THE FLOOR:** No Report.

**BILLS:** Commissioner Woehrle stated that he has reviewed all the bills.

**Motion/ Daly, 2<sup>nd</sup>/ Murray** To pay bills for corresponding check #'s 17982 - 18018 From July 15, 2021 thru August 11, 2021 totaling \$98,467.72 as reviewed. Passed 4-0.

### **TREASURER'S REPORT:**

#### **Treasurer Splendido Reported:**

- The reserve accounts as of the end of July 2021 were reviewed.
- The comparison sheets for July 2021 vs.2010 were reviewed.
- Budget versus actual expenses through July 2021 were reviewed.
- We are 58% thru the year and have spent 54.3% of the budget.
- 2022 Budget spread sheets have been updated.

**ATTORNEY'S REPORT:** No Report.

### **COMMITTEE REPORTS:**

## **FINANCE:**

### **Commissioner Murray Reported:**

- The 2022 budget is in progress.

**INSURANCE:** No Report.

**MEDIA RELATIONS:** No Report.

## **APPARATUS & EQUIPMENT:**

### **Chief Lingenfelter Reported:**

- Routine maintenance and repairs.
- Awaiting a quote for re-numbering of the apparatus for the new radio identifiers.

## **COMMUNICATIONS & INFORMATION SERVICES:**

### **Chief Lingenfelter Reported:**

- The Memo of Understanding with Schenectady County UCC covering the provision of 800mhz radio equipment to the fire district and each party's responsibilities was signed and returned to the UCC director

**EMS & EQUIPMENT:** No Report.

## **HEALTH & SAFETY:**

### **Commissioner Daly Reported:**

- I have attended recent drills and I'm overjoyed to see all fire fighters and EMS personnel utilizing Turnout gear and equipment.

## **FACILITIES:**

### **Chief Lingenfelter Reported:**

- DelSignore provided a budgetary estimate for the paving/drainage project at River Road station. We will need to discuss the cost benefit of the options to be put out to bid for the project.
- Fire alarm annual testing was completed for the Balltown Road station.
- The diesel pump at River Road station has a minor leak. Received a proposal to

**ELECTIONS:** No Report.

**PROTECTIVE GEAR & UNIFORMS:** No Report.

**SERVICE AWARDS PROGRAM:** No Report.

**INSPECTION & INSTALLATION:** No Report.

## **REPORT OF THE CHIEFS:**

**Chief Lingenfelter Reported:**

- Congratulations to Volunteer FF Taylor LaFountain who completed her Firefighter I training.
- First meeting of the Strategic Planning Committee was held on 7/29/21.
- SAFER grant pay application was submitted to finish out the first year period of performance thru 3/7/2021. Funds were received in the amount of \$21,897.56. In total for the first year we received \$149,303.11. The required federal financial report for period ending 06/30/2021 was also completed and submitted.
- **Request authorization to send two firefighter/paramedics to an Active Shooter Train the Trainer program to be held in Albany County from August 23<sup>rd</sup> to 27<sup>th</sup>, 2021.** There is no registration fee and we would incur approximately 96 hours of overtime.
- **Request authorization for Captain Vena and Lt. Griffiths to attend the NYS fire Marshalls Conference in Liverpool, NY from September 14<sup>th</sup> – 16<sup>th</sup>, 2021 at a total cost of \$2200 for registration, meals, travel, and lodging. Approximately 48 hours of overtime will be incurred.**
- Meetings attended:
  - Career Fire Chiefs meeting in Fishers
  - NYSAFC conference in Syracuse.
  - NYSAFC Board of Directors meeting
  - Schenectady County Fire Advisory Board
- Worked with NCAP and NPD on planning for Niska-day on August 21<sup>st</sup>.
- 2021 year to date incident participation report is attached. Approximately 25% of the incidents had no volunteer response.

• Department Activity	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
July Incidents	215	186	231	204
EMS	141	117	135	132
Fire/Other	74	69	96	72
 Total YTD (7/31)	1010	996	1407	1296

Other Activities:

Emergency Callback	91 Staff Hours
Department Training	139 Staff Hours

**Report of the Niskayuna Permanent Fireman’s Association:** No Report.

**Report of the Grand Boulevard Fire Company:** No Report.

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

**Motion/ Murray, Second/ Daly:** To authorize repair/replace the pump from Northeast Petroleum Technologies for up to \$1800 to make necessary repairs once an appropriate course of action is determined with respect to repair vs replacement. Passed 4-0.

**Motion/ Daly, Second/ Murray:** To authorize sending two firefighter/paramedics to an Active Shooter Train the Trainer program to be held in Albany County from August 23<sup>rd</sup> to 27<sup>th</sup>, 2021. Passed 4-0.

**Motion/ Murray, Second/ Daly:** To authorize Captain Vena and Lt. Griffiths to attend the NYS fire Marshalls Conference in Liverpool, NY from September 14<sup>th</sup> – 16<sup>th</sup>, 2021 at a total cost of \$2200 for registration, meals, travel, and lodging. Approximately 48 hours of overtime will be incurred. Passed 4-0.

**Motion/ Daly, Second/ Murray:** To have Secretary draft a permissive referendum for The Gazette requesting authorization to utilize \$165,000.00 from the Building Reserve Account for: Painting of Balltown Rd. station AND Paving of River Rd. station. Passed 4-0.

**Motion/ Murray, Second/ Daly:** To adjourn the meeting at 7:28 p.m. Passed 4-0.

The next regular business meeting will be held September 8, 2021, at 7:00 pm.

Respectfully submitted by: Fire District No. 1 Secretary,

*William J. Versocki*