Minutes of Regular Meeting
October 13, 2021

PRESENT: Commissioners Daly and Chairman Woehrle

Present Via Remote Video – Commissioner Murray – 11875 Hedgestone Ct. Naples, FL 34120

Commissioner Pacheco H2M office Long Island, NY

Commissioner Weitz was absent.

Also Present: Chief Lingenfelter, Lt. Griffiths, Attorney Hayner, Treasurer Splendido and Secretary Versocki.

The meeting was called to order at 7:00 p.m. by Commissioner Woehrle

Motion/ Murray, 2nd / Daly: To approve the September 29, 2021, special meeting minutes as read. Passed 4-0.

Motion/ Pacheco, 2nd / Murray: To approve the September 8, 2021, regular meeting minutes as amended. Passed 4-0.

CORRESPONDENCE:

- A letter from Schenectady County Civil Service announcing certificate of eligible for Fire Chief. This letter indicated the following personnel eligible – Theodore Congdon.
- A letter from Schenectady County Civil Service announcing certificate of eligible for Fire Captain. This letter indicated the following personnel eligible – Patrick Griffiths & Shane Sweet,
- A letter from Schenectady County Civil Service announcing certificate of eligible for Fire Lt. This letter indicated the following personnel eligible – Nicholas Persons, John Baker and Denise Ruth.
- I notice from The Association of Fire Districts of the Capital Area for their fall workshop on November 13, 2021, at The Verdoy Fire District. The cost is $10.
- A letter from The Grand Blvd. Fire Company stating that on September 13, 2021, the following EMS member requested retired status with 14 years of service – Jennifer Vena.
- A letter from The Grand Blvd. Fire Company stating that on September 13, 2021, the following firefighter member requested retired life status with 37 years of service – Ray Hull.
- A letter from The Grand Blvd. Fire Company stating that on September 13, 2021, the following EMS member requested retired status with 14 years of service – Jennifer Vena.

- A letter from The Grand Blvd. Fire Company stating that on October 11, 2021, the following EMS member resigned – Meghan Luft.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle has reviewed all the bills.

Motion/ Daly, 2nd / Pacheco To pay bills for corresponding check #'s 18057 - 18100 From September 9, 2021 thru October 13, 2021 totaling $144,955.53 as reviewed. Passed 4-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:
- The reserve accounts as of the end of September2021 were reviewed.
- The comparison sheets for September 2021 vs.2010 were reviewed.
- Budget versus actual expenses through September 2021 were reviewed.
- We are 75% thru the year and have spent 74% of the budget.
- The bond was paid in October.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE:

Commissioner Murray Reported:
- Treasurer Splendido presented the 2022 budget. The budget includes an 5.94% increase.

INSURANCE: No Report.

MEDIA RELATIONS:

Chief Lingenfelter Reported:
- Chief Luft received well deserved recognition by the Schenectady County Legislature on Tuesday evening as the Schenectady County Fire Chief Officer of the year for 2020. A picture was in today's Schenectady Gazette.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:
- Routine maintenance and repairs.
- Re-numbering of the apparatus is under way. Balltown Road apparatus has been completed.
- A-4082 backed into another vehicle at the intersection of Balltown Rd and Union St. No damage was noted to either vehicle however an incident report and a police report was generated. Our insurance carrier was advised.

- Request authorization to purchase hydrant gate valves and replacement nozzles at a cost not to exceed $11,000

COMMUNICATIONS & INFORMATION SERVICES: No Report.

EMS & EQUIPMENT: No Report.

HEALTH & SAFETY: No Report.

FACILITIES:

Chief Lingenfelter Reported:

- Paving contractor will begin work on the River Road station project this week or early next week. Anticipate station to be out of service for approximately two days during the project. Engine 4022 and Utility 4052 will be relocated to Balltown Road station during that time.
- Painters will be starting this Friday 10/15 with the painting project at Balltown Road station.
- A water leak from a soap dispensing device occurred in the 1st floor janitor's closet at Balltown Road station. Minor water damage in basement and to some TV equipment. Painters will repair meeting room wall damage when on site. Damage to TV equipment being evaluated. Some ceiling tiles will need to be replaced. I do not anticipate generating an insurance claim.

ELECTIONS:

Commissioner Daly Reported:

- The commissioner election will be held December 7, 2021 from 6 – 9pm.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION: No Report.

REPORT OF THE CHIEFS:

Chief Lingenfelter's Report:

- All documentation for the SAM grant has been submitted. They were not able to provide an estimated turn-around time for the grant funding.
- The Fire Company Executive Committee conducted a membership review last week and will be sending out letters for approximately 10 members not meeting membership requirements.
- The active shooter/rescue task force training scheduled for 10/16 and 10/17 was relocated to Scotia High School. I and three of our career staff will be attending.
- The annual Toys for Tots drive is getting started. We will be hosting the stuff the truck event on November 27th.
- Fire prevention activities are under way in the schools. Working with Niskayuna FD 2 and the Rexford FD on the programs. Our fire prevention team has developed a combination of YouTube fire safety videos, virtual fire station tours for the classrooms, and activity sheets to be

distributed to all the elementary students. Assemblies are not allowed this year due to COVID-19 precautions.

- We have a full evacuation drill scheduled with Brookdale Senior Living on Union Street for tomorrow 10/14/21.
- EMS coverage is being provided for the high school football program this fall. We also provided coverage for the Hudson-Mohawk Marathon last Sunday.
- I attended the NYSAFC Board and Committee meetings on 10/1 - 10/2 and the NYS Firefighter's Memorial Service in Albany on 10/5.
- 2021 year to date incident participation report is attached. Approximately 27% of the incidents had no volunteer response.
- Department Activity

	2021	2020	2019	2018
September Incidents	200	161	178	202
EMS	142	107	104	122
Fire/Other	58	54	74	80
Total YTD (9/30)	1606	1541	1794	1707

Other Activities:

Emergency Callback	78	Staff Hours
Department Training	326	Staff Hours

Report of the Niskayuna Permanent Fireman's Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: NONE

NEW BUSINESS:

Motion/ Daly, Second/ Pacheco: To authorize Chief Lingenfelter to purchase hydrant gate valves and replacement nozzles at a cost not to exceed $11,000. Passed 4-0.

Motion/ Daly, Second/ Pacheco: To accept GBFC firefighter Ray Hull's change in status from active firefighter to Retired Life member. Passed 4-0.

Motion/ Daly, Second/ Pacheco: To accept GBFC EMS member Jennifer Vena's change in status from active EMS member to Retired member. Passed 4-0.

Motion/ Murray, Second/ Pacheco: To remove GBFC EMS member Meghan Luft from the fire district rolls. Passed 4-0.

Motion/ Pacheco, Second/ Murray: To authorize changing trash collection services from County Waste to Twin Bridges at a yearly savings of $500. Passed 4-0.

Motion/ Pacheco, Second/ Murray: To adjourn the meeting at 7:37 p.m. Passed 4-0.

The next regular business meeting will be held November 8, 2021, at 7:00 pm.

The public meeting for the 2022 Fire District budget will be held October 19, 2021 7p.m.

Respectfully submitted by: Fire District No. 1 Secretary,

William J. Versocki