

Minutes of Regular Meeting December 8, 2021

PRESENT: Commissioners Daly, Pacheco and Chairman Woehrle

Present Via Remote Video – Commissioner Murray – 11875 Hedgestone Ct. Naples, FL 34120

Present Via Remote Video – Commissioner Weitz – 1101 Nott St. Schenectady, NY 12308

Also Present: Chief Lingenfelter, Attorney Hayner, Treasurer Splendido and Secretary Versocki.

The meeting was called to order at 7:00 p.m. by Chairman/Commissioner Woehrle

Motion/ Pacheco, 2nd/ Daly: To approve the November 10, 2021, regular meeting minutes as amended. Passed 5-0.

CORRESPONDENCE:

- A letter from The Grand Blvd. Fire Co. stating that at their special meeting on December 2, 2021 the members nominated Richard C. Fritz Jr. a volunteer Chief for 2022 and ask the commissioners to approve their choice.
They also ask that the 1st Assistant Chief and 2nd Assistant Chief positions remain open at this time.
- A letter from The Grand Blvd. Fire Co. listing the Social, Fire and EMS officers for 2022.
- A letter from FF Larry Cottrell requesting a change in status from active member to retired life member effective December 2, 2021.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle has reviewed all the bills.

Motion/ Pacheco, 2nd/ Daly: To pay bills for corresponding check #'s 18146 - 18190 From November 11, 2021, thru December 8, 2021, totaling \$93,097.28 as reviewed. Passed 5-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of November 2021 were reviewed.
- The comparison sheets for November 2021 vs.2010 were reviewed.

- Budget versus actual expenses through November 2021 were reviewed.
- We are 92% thru the year and have spent 85% of the budget.

ATTORNEY'S REPORT:

Attorney Hayner Reported:

- Kubricky has submitted a bill for substantial completion of the River Rd. paving project.

COMMITTEE REPORTS:

FINANCE: No Report.

INSURANCE:

Commissioner Pacheco Reported:

- The New York State volunteer cancer benefit has announced changes to the program. The information has been sent.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Fuel tank sending unit gasket leak on A-4081 was repaired. NYS Inspections and PM were completed on the ambulances and some of the chief/utility vehicles that were due.
- Captain Vena has begun gathering specifications for a new ambulance.
- Radio cases for the new radios have been received. Anticipate new radios to be issued to NFD 1 in January or early February.

COMMUNICATIONS & INFORMATION SERVICES:

Chief Lingenfelter Reported:

- Schenectady Fire Department is on new system as well as all county law enforcement agencies. To date the system is working well.

EMS & EQUIPMENT: No Report.

HEALTH & SAFETY: No Report.

FACILITIES:

Chief Lingenfelter Reported:

- Paving project at the River Road station has been substantially completed. Commissioner Pacheco, Katrina Pacheco, and I reviewed the work last Friday. Minor paving joint rework, striping, topsoil placement, and seeding need to be completed but will have to wait until spring.

Kubricky Construction has submitted an adjusted pay application and certified payroll for the board's approval as recommended by the board members via last week's emails.

- One of the boilers at Balltown Road station that had a gas valve replaced because of the heat exchanger failure has been going into alarm. The incoming gas pressure is outside of the boiler operating specifications. ESCO will be installing natural gas regulators for the boilers to reduce the operating pressure to specification.

ELECTIONS:

Commissioner Daly Reported:

- The commissioner election will be held December 14, 2021, from 6 – 9 pm.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM:

Commissioner Weitz Reported:

- There is a new primary contact for McNeil and Company.

INSPECTION & INSTALLATION:

Commissioner Pacheco Reported:

- The date for the Installation dinner is:
Friday January 28, 2022, at The Lighthouse Restaurant "At Water's Edge".
(Saturday's date was given to another district).

REPORT OF THE CHIEFS:

Chief Lingenfelter's Report:

- Flexible spending enrollment forms for 2022 have been distributed to the employees and will be submitted to Upstate Agency next week.
- Six volunteer members placed on Inactive status for emergency response due to failure to complete training required by PESH.
- Documentation submitted to Schenectady County Civil Service Commission to establish an Executive Secretary I position for NFD 1. Awaiting decision from the commission.
- Request a brief executive session to discuss employee extended sick leave request.
- Two members have tested positive for COVID-19 in November. Both are believed to be of family origin and unrelated to each other.
- Bi-annual renewal packets for our agency EMS certification and controlled substance program for 2022--2024 were completed and sent to DOH.
- The full evacuation drill at Brookdale Senior Living on Union Street was conducted on 10/14/21.
- 2021 year to date incident participation report is attached. Approximately 27% of the incidents had no volunteer response.
- The annual Toys for Tots stuff the truck event was held on November 27th.

- Meetings, activities, and Training attended:
 - NYSAFC board of directors meeting on Sunday 12/5/2021.
 - County Radio System Training on 11/22, 11/30, 12/2, and 12/7.
 - Town of Niskayuna Public Safety Committee on 11/30/21.
 - Toys for Tots Stuff the Truck on 11/27/21
 - County Fire Advisory Board merger committee on 11/23/21
- Request authorization to attend the Career Fire Chiefs of NYS meeting on January 18th and 19th, 2022 at a cost not to exceed \$250 and use of the chief's vehicle.
- 2021 year to date incident participation report is attached. Approximately 26% of the incidents had no volunteer response.

• Department Activity	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
November Incidents	238	159	179	186
EMS	162	112	109	128
Fire/Other	76	47	70	58
 Total YTD (11/30)	2084	1902	2188	2122

Other Activities:

Emergency Callback	80 Staff Hours
Department Training	458 Staff Hours

Report of the Niskayuna Permanent Fireman's Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: NONE

NEW BUSINESS:

Motion/ Daly, Second/ Pacheco: To authorize Chief Lingenfelter to attend the Career Fire Chiefs of NYS meeting on January 18th and 19th, 2022 at a cost not to exceed \$250 and use of the chief's vehicle. Passed 5-0.

Motion/ Daly, Second/ Pacheco: To renew the Capital EAP contract for 2022 at a cost of \$1,500.00. Passed 5-0.

Motion/ Daly, Second/ Pacheco: To renew the Employees Work Practices contract for 2022 at a cost of \$2,864.00. Passed 5-0.

Motion/ Daly, Second/ Pacheco: To hire Marlin the Plumber to repair various items at a cost not to exceed \$2,000.00. Passed 5-0.

Motion/ Pacheco, Second/ Daly: To approve payment to Kubricky Construction from submitted application of substantial completion for The River Rd. Station paving project in the amount of \$123,919.50. The amount of \$10,000.00 will be withheld until the Spring of 2022 when Minor paving joint rework, striping, topsoil placement, and seeding need to be completed Passed 5-0.

Motion/ Pacheco, Second/ Daly: To go to Executive Session for a career extended sick leave request at 7:35 pm Passed 5-0.

Motion/ Daly, Second/ Pacheco: To return to regular session at 7:39 pm Passed 5-0

Motion/ Pacheco, Second/ Daly: To authorize extended sick leave to FF/P Wessels form December 17, 2021, to January 12, 2022. Passed 5-0.

Motion/ Daly, Second/ Pacheco: To adjourn the meeting at 7:40 p.m. Passed 5-0.

The Organizational meeting will be held January 3, 2022, at 7 pm.

The next regular business meeting will be held January 12, 2022, at 7:00 pm.

Respectfully submitted by: Fire District No. 1 Secretary,

William J. Versocki