

## **Minutes of Regular Meeting October 14, 2020**

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**PRESENT:** Commissioners Daly, Weitz, Pacheco and Chairman Woehrle

Commissioner Murray attended via video conference address below:  
11875 Hedgestone Court – Naples, Florida 34120

**Also Present:** Chief Lingenfelter, A/Chief T. Congdon, Lt. Griffiths, FF/P Baker  
Attorney Hayner, Treasurer Splendido and Secretary Versocki.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

**Motion/ Daly, 2<sup>nd</sup>/ Weitz:** To approve the September 9, 2020 monthly meeting minutes.  
As read. Passed 5-0.

### **CORRESPONDENCE:**

- A letter from The Grand Blvd. Fire Company stating that on September 14, 2020 they voted to add the following person as a probationary Firefighter/EMS member, Matthew Schaffer of 1127 Ardsley Rd. Schenectady, NY 12308. Please vote to accept Mr. Schaffer pending a complete physical and background checks.
- An e-mail communication from Commissioner Murray stating his intent to run for re-election for Fire Commissioner for 2021 – 2025.

**PRIVILEGE OF THE FLOOR:** No Report.

**BILLS:** Commissioner Woehrle stated that he has reviewed all the bills.

**Motion/ Daly, 2<sup>nd</sup>/ Pacheco:** To pay bills for corresponding check #'s 17543 – 17585 From September 10, 2020 thru October 14, 2020 totaling \$96,758.15 as reviewed. Passed 5-0.

**Motion/ Daly, 2<sup>nd</sup>/ Pacheco:** To approve an additional voucher in the amount of \$226.69 from WEX gasoline/diesel fuel. Passed 5-0.

### **TREASURER'S REPORT:**

#### **Treasurer Splendido Reported:**

- The reserve accounts as of the end of September 2020 were reviewed.
- The comparison sheets for September 2020 vs.2019 were reviewed.
- Budget versus actual expenses through September 2020 were reviewed.  
We are 75% thru the year and have spent 68.3% of the budget.

**ATTORNEY'S REPORT:** No Report.

**COMMITTEE REPORTS:**

**FINANCE:**

**Commissioner Murray Reported:**

- The finance committee met Tuesday September 29, 2020 at 6:30 p.m. to work on the proposed 2021 budget. The committee decided on a 3.69% tax levy increase.

**INSURANCE:** No Report.

**MEDIA RELATIONS:** No Report.

**APPARATUS & EQUIPMENT:**

**A/Chief Congdon Reported:**

- Annual preventive maintenance completed on Hurst Rescue Tools.
- Coordinating with GE R&D to facilitate the purchase of the Rescue Struts.
- Request up to \$5000 to purchase a Positive Pressure Ventilation Fan.

**COMMUNICATIONS & INFORMATION SERVICES:**

**Chief Lingenfelter Reported:**

- The final quote is forthcoming.

**EMS & EQUIPMENT:** No Report.

**HEALTH & SAFETY:** No Report.

**FACILITIES:**

**A/Chief Congdon Reported:**

- Installation of the gasoline tank at the River Road station by the Town is near completion. Tank and pumps have been set in place. Power and data lines are being installed.
- Milton Cat scheduled to service Balltown Road Station generator on October 20<sup>th</sup>.
- DEC permit application was completed for the Installation of the gasoline tank at the River Road station.
- Contacted Schindler regarding elevator malfunction since the power outage last week.
- Will be soliciting quotes for the replacement of mattresses in bunk rooms.

**Commissioner Woehrle Reported:**

- Lloyd Hale has started work on station maintenance issues. Balltown Rd repairs are done and River Rd repairs will start in November 2020.
- The committee will meet and get quotes for River Rd. doors.

**ELECTIONS:**

**Commissioner Daly Reported:**

- Commissioner Murray’s seat is up this year.

**PROTECTIVE GEAR & UNIFORMS:** No Report.

**SERVICE AWARDS PROGRAM:** No Report.

**INSPECTION & INSTALLATION:**

**Commissioner Woehrle Reported:**

- With the COVID-19 pandemic still a concern; we can delay deciding whether or not to have the Installation Dinner until the November 2020 meeting. Prior to this decision, we will ask The GBFC their input as to whether or not to proceed with this event.

**REPORT OF THE CHIEFS:**

**A/Chief Congdon Reported:**

- Notable Incident Activity: The storms last week with a total of 27 Incidents over a 24-hour period. Structure fire on Stanley Lane. Mutual Aid fire Structure fire on Crane St (Marcella’s Appliance warehouse).
- Request authorization for FF Agans to attend the Introduction to Fire Investigation class at the NYS Fire academy in Montour Falls from 11/16/2020 – 11/20/2020 at a cost not to exceed \$400 for registration, lodging, meals, plus 48 hours of overtime coverage.
- FF/Paramedic Vinehout’s Fire Academy training continues to progress. We have been notified that due to COVID-19 graduation will be restricted to the students and the instructors.
- Four fire prevention videos were developed through a cooperative effort with NFD 2 and distributed to the school district principals along with the escape plan rewards program to be distributed to the students and used for in school fire prevention education. The program has been well received by the school district.
- 2020 year to date incident participation report is attached. Approximately 36% of the incidents had no volunteer response which is in part due to the restrictions we have placed on EMS responses by volunteer personnel to limit exposures.

• Department Activity	<u>2020</u>	<u>2019</u>
September Incidents	161	178
EMS	107	100
Fire/Other	54	78
Total YTD	1541	1794 (9/30)

Other Activities:

Emergency Callback	38 Staff Hours
Department Training	94 Staff Hours

**Report of the Niskayuna Permanent Fireman’s Association:** No Report.

**Report of the Grand Boulevard Fire Company:** No Report.

**OLD BUSINESS:** NONE

**NEW BUSINESS:**

**Motion/ Weitz, Second/ Pacheco:** To authorize up to \$5000 to purchase a Positive Pressure Ventilation Fan. Passed 5-0.

**Motion/ Daly, Second/ Pacheco:** To authorize FF Agans to attend the Introduction to Fire Investigation class at the NYS Fire academy in Montour Falls from 11/16/2020 – 11/20/2020 at a cost not to exceed \$400 for registration, lodging, meals, plus 48 hours of overtime coverage. Passed 5-0.

**Motion/ Murray, Second/ Pacheco:** To authorize Captain Congdon to fulfill the duties of Career Chief (In addition to his regular duties) during Chief Lingenfelter's medical absence. Passed 5-0.

**Motion/ Daly, Second/ Pacheco:** To accept Matthew Schaffer of 1127 Ardsley Rd. Schenectady, NY 12308 as a probationary Firefighter/EMS member pending a complete physical and background checks. Passed 5-0.

**Motion/ Pacheco, Second/ Daly:** To adjourn to executive session to discuss career personnel illness leave at 7:33 pm. Passed 5-0.

**Motion/ Daly, Second/ Pacheco:** To return to regular session at 7:37 pm. Passed 5-0.

**Motion/ Daly, Second/ Pacheco:** To authorize medical leave from October 31, thru November 5, 2020 for FF/P J. Congdon. Passed 5-0.

**Motion/ Pacheco, Second/ Daly:** To authorize extended medical leave for Chief Lingenfelter until December 9, 2020. Passed 5-0.

**Motion/ Daly, Second/ Pacheco:** To adjourn the meeting at 7:41 p.m. Passed 5-0.

The Public Meeting for the proposed 2021 Fire District budget will be October 20, 2020 at 7:00 pm.

The meeting to approve the proposed 2021 Fire District No. 1 budget and any additional business will be held October 20, 2020 after the public budget meeting.

The next regular business meeting will be held November 11, 2020 at 7:00 pm.

Respectfully submitted by:  
Fire District No. 1 Secretary,

*William J. Versocki*