

Minutes of Regular Meeting November 11, 2020

PRESENT: Commissioners Daly, Weitz, Pacheco and Chairman Woehrle

Also Present: Chief Lingenfelter, A/Chief T. Congdon, Lt. Griffiths, FF/P Ruth
Attorney Hayner, Treasurer Splendido and Secretary Versocki.

Commissioner Murray was excused from tonight's meeting.

The Meeting was called to order at 7:00 p.m. by Chairman Woehrle.

Motion/ Pacheco, 2nd/ Daly: To approve the October 14, 2020 monthly meeting minutes.
As read. Passed 4-0.

Motion/ Weitz, 2nd/ Pacheco: To approve the October 20, 2020 public budget meeting minutes.
As read. Passed 4-0.

Motion/ Pacheco, 2nd/ Daly: To approve the October 20, 2020 approve 2021 budget & other Fire
District business meeting minutes. As read. Passed 4-0.

CORRESPONDENCE:

- A thank you note for EMS services from Mr. & Mrs. McDermott of 835 Central Parkway Schenectady, NY 12309.
- A thank you note for EMS services from Reverend Greenwold of 2240 Niskayuna Dr. Niskayuna, NY 12309.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Daly, 2nd/ Pacheco: To pay bills for corresponding check #'s 17586 – 17633 From
October 14, 2020 thru November 11, 2020 totaling \$113,786.61 as reviewed. Passed 4-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of October 2020 were reviewed.
- The comparison sheets for October 2020 vs.2019 were reviewed.
- Budget versus actual expenses through October 2020 were reviewed.
We are 83% thru the year and have spent 74% of the budget.

ATTORNEY'S REPORT: No Report.

COMMITTEE REPORTS:

FINANCE: No Report.

INSURANCE:

Commissioner Pacheco Reported:

- The annual roster of interior firefighters has been provided for the existing firefighter cancer coverage. Once sent, a bill will be generated for that insurance.
- There is an issue with One Group concerning a notice of non-renewal.
- There has been a notice of reduction in workplace harassment insurance. I will investigate both issues and report back next month.

MEDIA RELATIONS:

Chief Lingenfelter Reported:

- There was an article and picture for an active shooter class held in Schenectady last week.

APPARATUS & EQUIPMENT:

A/Chief Congdon Reported:

- Truck 405 aerial waterway drain valve was repaired.
- An 110v shore line was installed on U-422 to keep the battery charge up.
- Request authorization to purchase 30 rescue helmets at a cost not to exceed \$7000. Funding is available in our 2020 equipment budget.
- Acture Solutions is expected to begin computer installations and upgrades next week.
- PPV Fan was ordered from Garrison Fire Equipment for \$3300.

COMMUNICATIONS & INFORMATION SERVICES:

Chief Lingenfelter Reported:

- The County radio system was down for approximately 12 hours due to re-programming.

EMS & EQUIPMENT: No Report.

HEALTH & SAFETY: No Report.

FACILITIES:

A/Chief Congdon Reported:

- Installation of the gasoline tank at the River Road station by the Town is near completion. Waiting on parts at this point in time.
- Milton Cat serviced the Balltown Road Station generator.
- Lloyd Hale has completed work on the Balltown Rd station and is beginning work at River Road station.

- Schindler reset elevator.
- Murphy Overhead Doors repaired wash bay door at River Road.

Commissioner Woehrle Reported:

- The building committee is currently soliciting bids for construction of a new uniform storage room at The Balltown Rd. station.
- We are also soliciting bids for painting of The Balltown Rd. station.

ELECTIONS:

Commissioner Daly Reported:

- Commissioner Murray’s seat is up this year. The election will be held December 8, 2020 from 6 -9 pm at The Balltown Rd station.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION:

Commissioner Woehrle Reported:

- The Grand Blvd. Fire Company members agree with the commissioners to cancel the Installation dinner in January 2021. The event will be re-scheduled for 2022.

REPORT OF THE CHIEFS:

A/Chief Congdon Reported:

- FF/Paramedic Vinehout successfully completed his probationary training at the Utica Fire Academy.
- FF/P J. Congdon has returned from medical leave.
- Two volunteer firefighters sustained minor injuries at a recent drill. The injuries were not related to each other. VFBL claims have been submitted for their subsequent medical care.
- Renewal documents and documents required by NYS for the volunteer cancer insurance were completed. Documents due by 12/1/2020 are ready for submission. The proof of coverage is due by 1/1/2021 and will be sent once our renewal is processed.
- Notable Incident Activity: Fatal motor vehicle collision at the intersection of Union Street and Route 7 was responded to by our department.
- The annual Stuff the Truck event to benefit the Toys for Tots program is scheduled for Saturday, November 28th, 2020. The event activities are being adjusted to ensure compliance with COVID-19 precautions.
- Nine of our career staff participated in a two day active shooter response training exercise with multiple police, fire, and EMS agencies from the capital district.
- 2020 year to date incident participation report is attached. Approximately 34% of the incidents had no volunteer response.

• Department Activity	<u>2020</u>	<u>2019</u>
October Incidents	202	216

EMS	112	121
Fire/Other	90	95
Total YTD	1743	2011 (10/31)

Other Activities:

Emergency Callback	123 Staff Hours
Department Training	186 Staff Hours

Report of the Niskayuna Permanent Fireman’s Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: NONE

NEW BUSINESS:

Motion/ Daly, Second/ Weitz: To authorize purchase of 30 rescue helmets at a cost not to exceed \$7,000.00. Passed 4-0.

Motion/ Daly, Second/ Pacheco: To approve the annual roster of interior firefighters for firefighter cancer insurance. Passed 4-0.

Motion/ Daly, Second/ Pacheco: To adjourn the meeting at 7:41 p.m. Passed 4-0.

The Fire District election will be held December 8, 2020 6 -9 pm. At The Balltown Rd. station.

The next regular business meeting will be held December 9, 2020 at 7:00 pm.

Respectfully submitted by:
Fire District No. 1 Secretary,

William J. Versocki