

Minutes of Regular Meeting January 11, 2023

PRESENT: Commissioners Murray, Daly, Pacheco, and Chairman Woehrle
Commissioner Weitz was excused

Also Present: Chief Lingenfelter, Attorney Hayner, Treasurer J. Splendido, Secretary K. McGill,
Chief Fritz, Capt. J. Vena, Lt. P. Griffiths

The Meeting was called to order at 7:00 PM by Chairman Woehrle.

Motion/ Pacheco, 2nd / Daly: To approve the December 14, 2022, **regular** monthly meeting minutes.
As Read. Passed 4-0.

Motion/ Daly, 2nd / Pacheco: To approve the January 3, 2023, **organizational** meeting minutes.
As Read. Passed 4-0.

CORRESPONDENCE:

- Legal notice posting ad proof stating legal notice ran in The Daily Gazette on December 28, 2022.

PRIVILEGE OF THE FLOOR: No Report.

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Daly, 2nd / Pacheco: To pay bills for corresponding check #'s 17372 - 17373, 18686-18272
From December 15, 2022, thru January 11, 2023 totaling \$773,088.07 as reviewed. Passed 4-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of December 2022 were reviewed.
- The comparison sheets for December 2022 vs. 2021 were reviewed.
- Budget versus actual expenses through December 2022 were reviewed.
- We are 100% thru the year and have spent 95.7% of the budget.

ATTORNEY'S REPORT:

Attorney Hayner Reported: No Report

COMMITTEE REPORTS:

FINANCE: No Report

INSURANCE:

Commissioner Pacheco Reported:

2 notices were received with a change in the current insurance policy.

- Reduction in coverage for cyber security
- Excluded from Distribution of Material in Violation of Statutes (CanSpam Act Violations) – this may not apply to us.

MEDIA RELATIONS: No Report

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Ambulance 4082 leak found in cab area. Repaired in house and will be re-assembled soon after thoroughly dried out.

COMMUNICATIONS & INFORMATION SERVICES: No Report

EMS & EQUIPMENT:

Chief Lingenfelter Reported:

Request authorization to purchase six trauma training simulators to support in house and outreach “stop the bleed” training at a cost not to exceed \$2500.

HEALTH & SAFETY: No Report.

FACILITIES:

Commissioner Woehrle Reported:

- Annual station inspection will be held January 28 beginning at 9:00 AM at the Balltown Road station the proceeding to the River Road station.

STRATEGIC PLANNING:

Commissioner Pacheco Reported:

Next meeting will be January 26 to review the meeting with the career and volunteer groups.

ELECTIONS: No Report

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM:

LOSAP Trustee Fritz Reported:

- He raw data is in and five people have qualified for LOSAP.

INSPECTION & INSTALLATION:

Commissioner Pacheco reported:

Dinner will be January 28 at The River Stone Manner. The committee met at the end of November and the Fire Company approved the menu, it will be a buffet. RSVP date is January 18. Jason Moskowitz will be the MC.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- There are 19 individuals signed up for the 2023 Civil Service exam for Firefighter-Paramedic on February 11, 2023.
- Status of EMS Billing:
 - Still awaiting hard copy of approval letter to submit for Medicaid application. Medicare revenue has started to come in.
 - Received over \$13000 in revenue to date.
- Firehouse software data was backed up and single user read only access is still available. We have approximately 22 years of data in Firehouse.
- FEMA DR4480 COVID-19 disaster relief is still in the review process but is progressing.
- Member Activity, Training, and incident response data has been compiled and forwarded to Chief Fritz who is working on compiling the LOSAP data for posting.
- **Recommend adoption of Proposed EMS Billing Rates as attached.**
- **Request authorization for Captain Vena to attend the Fire Instructor II certification at the NYS Fire Academy from March 13 – 17, 2023 at a cost of \$475.00 plus approximately 50 hours of overtime.**
- **Request authorization for FFs Persons and Powers to attend the Fire & Life Safety Educators program in Saratoga County from January 23 – 27, 2023 to include a total of 64 hours of Overtime.**
- **Request authorization for FF Powers to attend the Fire Officer I certification at the NYS Fire Academy from February 21 – March 3, 2023, at a cost of approximately \$500.00 and 63 hours of overtime.**

• Department Activity	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
December Incidents	218	231	174	168
EMS	157	143	113	104
Fire/Other	61	88	61	64

Total YTD (12/31)	2475	2315	2076	2356
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Other Activities:

Emergency Callback	70 Staff Hours
Department Training	1681 Staff Hours
Duty Crew Hours	5 Staff Hours

Chief Fritz: No Report

Report of the Niskayuna Permanent Fireman's Association: No Report.

Report of the Grand Boulevard Fire Company: No Report

OLD BUSINESS: No Report

NEW BUSINESS:

Motion/ Daly/ Second/ Pacheco: To approve the proposed EMS Billing Rates (see attached). Passed 4-0.

Motion/ Daly/ Second/ Pacheco: To authorize Captain Vena to attend the Fire Instructor II certification at the NYS Fire Academy from March 13 – 17, 2023 at a cost of \$475.00 plus approximately 50 hours of overtime. Passed 4-0.

Motion/ Daly/ Second/ Pacheco: To authorize, if there is space, FFs Persons and Powers to attend the Fire & Life Safety Educators program in Saratoga County from January 23 – 27, 2023 to include a total of 64 hours of Overtime. Passed 4-0

Motion/ Daly/ Second/ Pacheco: *To authorize* FF Powers to attend the Fire Officer I certification at the NYS Fire Academy from February 21 – March 3, 2023, at a cost of approximately \$500.00 and 63 hours of overtime. Passed 4-0.

Motion/ Daly/ Second/ Pacheco: To authorize the purchase of six trauma training simulators to support in house and outreach “stop the bleed” training at a cost not to exceed \$2500. Passed 4-0.

Motion/ Daly/ Second/ Pacheco: To increase the Medical Director (Dr. McHugh) salary from \$6,000 annually to \$7,500 annually. Passed 4-0.

Motion/ Pacheco/ Second/ Daly: To increase the starting salary of the Chief's Secretary position from \$45,000 annually to \$50,000 annually. This will be posted on the exam notification. Passed 4-0.

Commissioner Daly reported that he called our EMS group to his home for assistance on January 6 and wanted to pass along his thanks for a job very well done. Crew included FF/P Powers, FF/P Persons, and FF/P Anderson.

Question was asked about registering for the Association of Fire Districts of the State of New York (AFDSNY) annual meeting which will be May 5, 2023, at Turning Stone. Response was we can register once the information is available.

Motion/ Daly / Second/ Pacheco: To adjourn the meeting at 7:38 PM Passed 4-0.

The next regular business meeting will be held February 8, 2023, at 7:00 pm.

Respectfully submitted by:

Kevin J. McGill

Secretary

Niskayuna Fire District No. 1

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 EMS Billing Rates – **Proposed update 1/1/2023**

Transports

BLS	\$1250.00
ALS1	\$1750.00
ALS2	\$2000.00
Loaded Miles	\$25.00/Mile
ALS Intercept	\$350.00

No Transport

MVA RMA	\$500.00	
BLS Treat and Release	\$125.00	(Medical Control Approved)
ALS Treat and Release	\$500.00	(Medical Control Approved)
Secured Cardiac Arrest	\$1200.00	(Medical Control Approved)

Standby Fees (Per Hour)

BLS Ambulance	\$75.00
ALS Ambulance	\$150.00

CPR Training Classes – American Heart Association Certification

	<u>CPR</u>	<u>CPR & First Aid</u>
1 - 5 Students	\$ 190.00	\$ 255.00
6 – 10 Students	\$ 380.00	\$ 510.00
11 – 15 Students	\$ 570.00	\$ 760.00
16 – 20 Students	\$ 760.00	\$ 1010.00

**Plus current AHA card cost per student (\$25.00)

Stop the Bleed Training

Town Residents	Free
Non-Resident	Cost of course and materials ((Instructor OT rate + Fringe) / hour)