

Minutes of Regular Meeting April 12, 2023

PRESENT: Commissioners Murray, Daly, Pacheco, Weitz, and Chairman Woehrle

Also Present: Chief Lingenfelter, Attorney Hayner, Treasurer J. Splendido, Secretary K. McGill, Capt. J. Vena, Lt./P & NPFA President J. Baker, S. Vena, M. Luft

The Meeting was called to order at 7:00 PM by Chairman Woehrle.

Motion/ Daly, 2nd / Weitz: To approve the March 8, 2023, **regular** monthly meeting minutes. As Read. Passed 5-0.

CORRESPONDENCE:

- 2 Thank You cards
- Letter from NYS Dept. of Homeland Security pertaining to status of waiver request for 45% of members must reside within the District.

PRIVILEGE OF THE FLOOR:

None

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Daly, 2nd / Pacheco: To pay bills for corresponding check #'s 17381, 17382, 17386, 17387, 18811-18865 From March 9, 2023, thru April 12, 2023 totaling \$190,636.73 as reviewed. Passed 5-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of March 2023 were reviewed.
- The comparison sheets for March 2023 vs.2022 were reviewed.
- Budget versus actual expenses through March 2023 were reviewed.
- We are 25% thru the year and have spent 31% of the budget.
- All info for the audit is now with the auditor.
- State AUD report is coming due, and it is being completed now.
- Working on cancelling Bank of America credit cards.

ATTORNEY'S REPORT:

Attorney Hayner Reported:

- Commissioner Pacheco sent an email of the property tax benefit firefighters who reside in the district could receive.
- The District needs to adopt a resolution after a public hearing.

Commissioner Pacheco Report:

- At the Town Board meeting scheduled for April 25, it is expected the resolution for this property tax benefit will be approved.
- The District will need to draft a resolution with similar language for approval.

COMMITTEE REPORTS:

FINANCE:

Commissioner Pacheco Reported:

- Presented the proposed wording the Town Board will vote on at the April 25 meeting.

INSURANCE:

Commissioner Murray Reported:

- Renewal to Utica National has been completed and sent in.
- He also reviewed the coverage for River Road and is looking into raising our coverage to reflect current replacement costs of the building.

MEDIA RELATIONS:

Chief Lingenfelter Reported:

- There was media coverage of the last fire we had on Dean Street.
- The Daily Gazette also wrote an article the Chief was quoted in, which was well done.
- A press release will go out announcing the new firefighter and newly promoted fire officers.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- U-4051 is back in service. Waiting on one marker light to come in.
- T-4075 aerial and all ground ladders on apparatus were tested. Awaiting report from testing company.
- We have several SCBA air cylinders that have reached the end of their service life. I have one quote in hand and will be attempting to obtain a second. **Request authorization to purchase replacement SCBA cylinders not to exceed \$17,000.**
- One of our two 5 gas meters used to monitor for unsafe conditions in the field has become unreliable. **Request authorization to replace the unit at a cost not to exceed \$2,800.**

COMMUNICATIONS & INFORMATION SERVICES: No Report

EMS & EQUIPMENT: No Report

HEALTH & SAFETY: No Report.

FACILITIES:

Commissioner Woehrle Reported:

- Quotes for requested work are coming in and will be reviewed.

Chief Lingenfelter Reported:

- Overhead door safety sensor wiring scheduled for repair including the door seal on the south bay door noted in the facility inspection.
- Obtained a quote for shop air compressor at River Road station of \$3,995 plus installation and removal cost estimate of \$2,400. Current compressor is more than 15 years old and needs the motor or whole unit replaced.

STRATEGIC PLANNING:

Commissioner Pacheco Reported:

- The April meeting will need to be rescheduled. He will work with the committee to choose a new date.

ELECTIONS: No Report

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM:

Commissioner Weitz Reported:

- The LOSAP company wants to discuss reallocating the funds. A meeting will be scheduled to discuss with the rep.

INSPECTION & INSTALLATION: No Report

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- FF/P Nolan reported for duty 3/20/2023 and started the Utica Fire Academy on 3/27/2023. He is in week 3 and doing well.
- Planning is underway for the annual Pedal, Paddle, Run on May 13th and Niskaday on May 21st.
- A water task force exercise is scheduled for May 6th.
- Crews responded to a structure fire on the evening of March 14th at 2004 Dean Street. Weather conditions were poor with heavy wet snow-covered roads and yards. Heavy fire was showing upon arrival of our crews. All occupants were out safely. No injuries were sustained to responders or civilians. Assistance was received from the City of Schenectady, NFD 2, Stanford

Heights FD, KAPL FD, Alplaus FD, Shonowee FD, Niskayuna PD, and the Schenectady County Fire Coordinators and Investigators.

- **Request authorization for Capt. Vena to attend Live Fire Training Instructor training at the NYS Fire Academy on May 6th & 7th at a cost of \$458.55 for registration, lodging, and mileage.**
- **Request authorization to attend the Intelligence Liaison Officer training in Clayton, NY on April 25th thru 27th. Lodging and some meals are covered by NYS. Requesting use of the District vehicle or mileage reimbursement.**
- **Request authorization for myself, Lt. John Baker, FF Rob Agans and FF Joe Congdon to attend the NYSAFC fire 2023 Conference in Syracuse from June 14th thru 17th. All registration, lodging, and meals are being covered by the GBFC. Cost to the district would be limited to training overtime for classes attended estimated at less than 60 total hours.**

Department Activity	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
March Incidents	178	187	175	163
EMS	127	118	114	114
Fire/Other	51	69	61	49
Total YTD (3/31)	529	593	456	534

Other Activities:

Emergency Callback	72 Staff Hours
Department Training	195 Staff Hours
Duty Crew Hours	8 Staff Hours

Chief Fritz: No Report

Report of the Niskayuna Permanent Fireman's Association: No Report

Report of the Grand Boulevard Fire Company: No Report

OLD BUSINESS: No Report

NEW BUSINESS:

Motion/ Murray/ Second/ Daly: To authorize the Chief to replace the air compressor at River Road station at a cost not to exceed \$8,000. Passed 5-0.

Motion/ Daly/ Second/ Weitz: To authorize the Chief to replace 10 SCBA air cylinders at a cost not to exceed \$17,000.00. Passed 5-0.

Motion/ Weitz/ Second/ Pacheco: To authorize the Chief to replace a gas detector at a cost not to exceed \$2,800. Passed 5-0.

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Motion/ Pacheco/ Second/ Daly: To publish the Public Hearing notice in the Daily Gazette for the property tax benefit for enrolled members who reside in the fire district. Passed 5-0.

Capt. Vena thanked the Board for allowing him to attend the training he attended last month. It will greatly benefit the Department.

The Board requested the Secretary to send a letter to Felthousen's Florist requesting they clarify which account a purchase is to be made under – District or Fire Company.

The 5-year photo will be taken for Board members on June 14th at 6:30 PM at the Balltown Road station.

Motion/ Murray / Second/ Pacheco: To adjourn the meeting at 7:54 PM Passed 5-0.

The next regular business meeting will be held April 10, 2023, at 7:00 pm.

Respectfully submitted by:

Kevin J. McGill

Secretary

Niskayuna Fire District No. 1