

Minutes of Regular Meeting July 12, 2023

PRESENT: Commissioners Daly, Pacheco, Murray, and Chairman Woehrle

Also Present: Chief Lingenfelter, Attorney Hayner, Treasurer J. Splendido, Secretary K. McGill, Chief Fritz, Capt. J. Vena, Lt. N. Persons, Lt./P & NPFA President J. Baker, GBFC President Lieberman

EXCUSED: Commissioner Weitz

The Meeting was called to order at 7:00 PM by Chairman Woehrle.

Motion/ Murray, 2nd / Pacheco: To approve the June 14 10, 2023, **regular** monthly meeting minutes.
As Read. Passed 4-0.

CORRESPONDENCE:

- Letter to the Town Assessor from Attorney Hayner regarding partial tax credit for members.
- Thank you letter from Lt. Persons for tuition reimbursement program.
- Proposed changes to LOSAP program.

PRIVILEGE OF THE FLOOR:

None

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Daly, 2nd / Murray: To pay bills for corresponding check #'s 17395, 17396, 18946-18977 From June 15, 2023, thru July 12, 2023 totaling \$108,001.03 as reviewed. Passed 4-0.

TREASURER'S REPORT:

Commissioner Pacheco Reported for Treasurer Splendido:

- The reserve accounts as of the end of May 2023 were reviewed.
- The comparison sheets for May 2023 vs.2022 were reviewed.
- Budget versus actual expenses through May 2023 were reviewed.
- We are 50% thru the year and have spent 51.6% of the budget.
- Received LOSAP report and sent it to the auditor to complete the 2022 audit.

ATTORNEY'S REPORT:

- No Report

COMMITTEE REPORTS:

FINANCE:

Commissioner Pacheco Reported:

- Bank statements were reviewed for June. They now arrive electronically.

INSURANCE:

Commissioner Murray Reported:

- Notified insurance company about increasing the value to River Road, a new invoice is coming.

MEDIA RELATIONS:

Chief Lingenfelter Reported:

A statewide firehouse newspaper had a couple pictures of our April fire in it.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Truck 4075 had the rear support structures replaced by Watkins Spring. Documentation was sent to the testing service, and we have received our annual certification.

COMMUNICATIONS & INFORMATION SERVICES:

Chief Lingenfelter Reported:

- Remote microphones and portable batteries have been ordered.

EMS & EQUIPMENT: No Report

HEALTH & SAFETY: No Report

FACILITIES:

Chief Lingenfelter Reported:

- The hot water heater at River Road was replaced on 7/12/23.
- We have a quote for \$4,721.50 to update the door security controller and upgrade the software including a 1-year support plan. This system has not been upgraded since it was installed during the renovation and lacks newer security capabilities. We have been observing attempts to access the current system from unknown IP addresses. We have not experienced any further intrusion. **Recommend approval for the upgrade with the software ad support on NYS Contract PT68748.**

STRATEGIC PLANNING:

Commissioner Pacheco Reported:

- Work by the committee continues.

ELECTIONS: No Report

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM:

Chief Fritz Reported:

- LOSAP report was received.
- Looking to schedule a meeting with the new LOSAP company.

INSPECTION & INSTALLATION: No Report

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- FF/Paramedic Nolan graduated on Friday, June 30th. He is currently going through an orientation period and will become part of a duty crew on July 24th.
- FF/Paramedic Wessels will be back to full duty on July 13, 2023 from medical leave.
- Of the four individuals who responded to our Firefighter/Paramedic canvas as interested, one has since declined consideration and one failed to attend the CPAT orientation and has yet to respond to follow-up emails. We are down to two potential candidates. Would like to schedule interviews during the first week of August. The CPAT is on August 7th. Board approval would be needed at the August 9th board meeting to allow time for physical and psychological evaluations prior to the start of the Utica fire Academy on August 28th. We do have two slots reserved if needed.
- FEMA DR4480 COVID-19 disaster relief is still in the review process./
- A grant of \$20,000 was received from Schenectady County.
- Lt./Paramedic Persons was successful in securing a grant for the GBFC to support our smoke and CO installation program in the amount of \$3,000 from the Niskayuna Community Foundation.
- Lt./Paramedic Persons has successfully completed his Bachelor of Science Degree in Fire Administration. Well done!
- Attended the NYS Association of Fire Chiefs Fire 2023 conference in Syracuse. Various training programs were attended by Chief Lingenfelter, Lt/P Baker, FF/P Congdon, and FF/P Agans.
- **Request authorization for Lt/P Baker to attend the First Line Supervisors Training Program in New York city as required by NYS law from July 31, 2023 thru August 25, 2023.** Costs will include mileage, per diem meal re-imbursement as needed, and approximately 84 hours of overtime.

• Department Activity	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
June Incidents	206	212	193	154
EMS	156	135	118	99
Fire/Other	50	77	75	55
Total YTD (6/30)	1093	1260	1010	996

Other Activities:

Emergency Callback	62 Staff Hours
Department Training	177 Staff Hours
Duty Crew Hours	0 Staff Hours

Chief Fritz: No Report

Report of the Niskayuna Permanent Fireman's Association:

President Baker Reported:

- Attended the PFA conference in Schenectady. The IAFF is suing NFPA over gear materials as gear contributes to cancer risk. Screening for cancer can be done for about \$3000 per year.
- There is a documentary secured on this issue through the IAFF.

Report of the Grand Boulevard Fire Company:

President Lieberman Reported:

- There is a Constitution and By-Laws committee meeting tonight. After this meeting, the document will be sent to the Law committee for their review.
- At Mondays Fire Company meeting, JP Nolan was voted in as a member.
- The fire company voted to replace the treadmill in the workout room. We request the District declare it surplus and we will replace it.

OLD BUSINESS: No Report

NEW BUSINESS:

Motion/ Murray/ Second/ Pacheco: To authorize Chief Lingenfelter to upgrade station security software and support on NYS Contract PT68748 for a cost of \$4,721.50 per the received quote. Passed 4-0.

Motion/ Murray/ Second/ Daly: To authorize Lt/P Baker to attend the First Line Supervisors Training Program in New York city as required by NYS law from July 31, 2023 through August 25, 2023 with costs to include mileage, per diem meal re-imbursement as needed, and approximately 84 hours of overtime. Passed 4-0.

Motion/ Daly/ Second/ Murray: To declare the treadmill in the workout room surplus. Passed 4-0.

Motion/ Daly/ Second/ Murray: To authorize a change to the LOSAP requirements, Section ii, from 1 point per drill minimum of 2-hours in length to ½ point per 1-hour drill. Passed 4-0.

Motion/ Murray / Second/ Daly: To adjourn the meeting at 7:30 PM Passed 4-0.

The next regular business meeting will be held August 9, 2023, at 7:00 pm.

Respectfully submitted by:

Kevin J. McGill

Secretary

Niskayuna Fire District No. 1