

Minutes of Regular Meeting October 11, 2023

PRESENT: Commissioners Daly, Weitz, Pacheco (Remote – Avon, CT), Murray Remote – (Address on File), and Chairman Woehrle

Also Present: Chief Lingenfelter, Treasurer J. Splendido, Secretary K. McGill,
Chief Fritz, Capt. J. Vena, Lt. Baker

The Meeting was called to order at 7:00 PM by Chairman Woehrle.

Motion/ Weitz, 2nd / Daly: To approve the September 13, 2023, **regular** monthly meeting minutes.
As Read. Passed 5-0.

CORRESPONDENCE:

- Legal notice announcing budget hearing.
- Letter to Civil Service requesting NFD 1 be included in 2024 FF/P exam.
- CAFDA Fall Training information.
- Letter from GBFC removing Matthew Stupnikov from the rolls
- Letter from GBFC removing Ava Weakley from the rolls.

PRIVILEGE OF THE FLOOR:

None

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Daly, 2nd / Weitz: To pay bills for corresponding check #'s 17404 - 17408, 19072 - 19107 From September 14, 2023, thru October 11, 2023 totaling \$520,236.73 as reviewed. Passed 5-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of September 2023 were reviewed.
- The comparison sheets for September 2023 vs.2022 were reviewed.
- Budget versus actual expenses through September 2023 were reviewed.
- We are 75% thru the year and have spent 77.3% of the budget.
- Proposed budget currently has a 2.3% increase. After discussion, income levels for EMS reimbursement were adjusted to bring tax increase down to 1.88%
- Budget hearing is Tuesday, October 17, 2023 at 7:00 PM.

ATTORNEY'S REPORT:

- No Report

COMMITTEE REPORTS:

FINANCE: No Report

INSURANCE: No Report

MEDIA RELATIONS: No Report

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- Truck 4075 was put out of service and taken to Garrison for repair of the hydraulic issues. Parts are available but generator repair is in question.

COMMUNICATIONS & INFORMATION SERVICES:

Chief Lingenfelter Reported:

- Computers on our network have been re-scanned for malware. No further issues found. Infected computer is back in service.

EMS & EQUIPMENT: No Report

HEALTH & SAFETY:

Commissioner Daly Reported:

- The downstairs at Balltown Road station is closed until repairs are made and it is all cleaned up.

FACILITIES:

Commissioner Woehrle Reported:

- Annual station inspection called out general cleaning, which is beyond the scope of the career staff. 2 proposals were received for general cleaning. The first was from Nightrider who will come in two times per year (April and October) for a cost of \$1,450 per visit. Second proposal was from Daigle Janitorial who will provide service two times per year for \$2,840 per visit.
- Chief Lingenfelter will meet the roofer at River Road station to look at it.
- Calls were made to get pricing for repair/replacement of the chairs in the Board Room. I will bring prices back to the next meeting.
- There is a mold issue in the basement at the Balltown Road station. Commissioner Weitz mentioned we may want to look into a water softener for the humidifier system. We should also check with boiler maintenance company for recommendations.

Chief Lingenfelter Reported:

- Mold was discovered in the recreation room, kitchen, and minor amounts in the meeting room. The exercise room remains clear since previous remediation. Quick Response was contacted and recommended a survey be completed due to the amount found in the recreation room. The survey was completed by Bald Eagle Inspection Services. Results were discussed with

Commissioners Woehrle and Pacheco as well as Quick Response. A remediation plan is being drafted by Quick Response. HVAC system schedule was adjusted from 18 occupied hours to 24 occupied hours and ductless splits were adjusted from 70 degrees to 73 degrees. Humidity level monitoring was set up and levels reduced from 70% to 37% over the weekend.

- A quote for replacement of the AC unit in the exercise room was received from ESCO.
- The Plymovent systems in both stations were serviced last week.

STRATEGIC PLANNING:

Commissioner Pacheco Reported:

- We will send out the draft report for the commissioners to review. Next month, after comments from the Board, the report will be released to the fire company. Then we will work to adopt the plan for January 1, 2024.

ELECTIONS: No Report

PROTECTIVE GEAR & UNIFORMS: No Report

SERVICE AWARDS PROGRAM: No Report

INSPECTION & INSTALLATION:

Commissioner Pacheco Reported:

- Committee met this week, and everything is set for January 2024.
- Menu and pricing will be similar to last year.
- Due to new minimums beginning next year at Riverstone, we will need to find a new location for the 2025 event.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- The second Firefighter/Paramedic canvas was sent out and responses are due back by this Friday.
- Request the board declare 17 SCBA cylinders that have reached their NIOSH end of life surplus for disposal.
- Planning is under way for the annual Halloween Party/Open House on October 28, 2023 from noon until 4:00 PM.
- Fire prevention activities are occurring throughout the month of October.
- 7 personnel participated in the active shooter response exercise in Duanesburg Schools on September 16th and 17th.

Department Activity	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
September Incidents	228	227	200	161
EMS	168	148	142	107
Fire/Other	60	79	58	54
Total YTD (7/31)	1719	1931	1608	1541

Other Activities:

Emergency Callback	118 Staff Hours
Department Training	147 Staff Hours
Duty Crew Hours	14 Staff Hours

Chief Fritz:

Chief Fritz Reported:

- Request from the Fire Company to use Truck/Engine and Chief's Car for the Holiday Parade in Schenectady on November 18, 2023.

Report of the Niskayuna Permanent Fireman's Association: No Report

Report of the Grand Boulevard Fire Company:

John Baker Reported:

There will be a special meeting of the Fire Company on Monday, October 30, 2023 at 7:00 PM to review the proposed changes to the constitution and bylaws so members can vote on proposed changes at their December meeting.

OLD BUSINESS: No Report

NEW BUSINESS:

Motion/ Daly/ Second/ Weitz: To declare the 17 SCBA cylinders surplus and authorize Chief Lingenfelter to look into donating them to Ukraine. Passed 5-0.

Motion/ Daly/ Second/ Weitz: To approve Nightrider to clean the firehouse for \$1,450 per visit. Passed 5-0.

Motion/ Weitz/ Second/ Daly: To authorize the Commissioners to remediate the mold in the basement of the Balltown Road station for an amount not to exceed \$14,212.03 and keep the full Board informed of actions by email. Passed 5-0.

Motion/ Weitz/ Second/ Daly: To authorize Chief Lingenfelter to have a second survey for mold completed for the basement of the Balltown Road station completed for a cost not to exceed \$2,500. Passed 5-0.

Motion/ Daly/ Second/ Weitz: To remove Matthew Stupnikov from the rolls. Passed 5-0.

Motion/ Weitz / Second/ Daly: To remove Ava Weakley from the rolls. Passed 5-0.

Motion/ Daly / Second/ Murray: To adjourn the meeting at 7:58 PM Passed 5-0.

The budget hearing will be Tuesday October 17, 2023, at 7:00 PM.
The next regular business meeting will be held November 8, 2023, at 7:00 pm.

Respectfully submitted by:

Kevin J. McGill

Secretary
Niskayuna Fire District No. 1