

Minutes of Regular Meeting March 13, 2024

PRESENT: Commissioners Pacheco, Daly, Murray (Remote – Address on File), and Chairman Woehrle

Also Present: Chief Lingenfelter, Chief Fritz, Treasurer J. Splendido, Secretary K. McGill, Attorney Hayner, Capt. J. Vena, Lt. Baker, GBFC Vice President S. Vena, Dan Elliott

The Meeting was called to order at 7:03 PM by Chairman Woehrle.

Motion/ Pacheco, 2nd/ Daly: To approve the February 14, 2024, **regular** monthly meeting minutes. As Read. Passed 4-0.

CORRESPONDENCE:

- Thank you card from Barbara Carrier
- AFDNYS proposed by-law amendments
- AFDNYS newsletter

PRIVILEGE OF THE FLOOR:

None

BILLS: Commissioner Woehrle stated that he has reviewed all the bills.

Motion/ Daly, 2nd/ Murray: To pay bills for corresponding check #'s 17424, 19301-19309 (closed TD Account) and 1,2,19501-19531 (new TD Account) From February 15, 2024, thru March 13, 2024 totaling \$116,814.39 as reviewed. Passed 4-0.

TREASURER'S REPORT:

Treasurer Splendido Reported:

- The reserve accounts as of the end of February 2024 were reviewed.
- The comparison sheets for February 2024 vs. 2023 were reviewed.
- Budget versus actual expenses through February 2024 were reviewed.
- We are 16% thru the year and have spent 24.2% of the budget.
- The new bank account up and running and old account will be closed March 24.
- The auditor have everything needed and it is in process.

ATTORNEY'S REPORT: No Report

COMMITTEE REPORTS:

FINANCE:

Commissioner Pacheco Reported:

- February bank statements were reviewed, and everything looks good.

INSURANCE:

Commissioner Murray Reported:

- The premium check made it to Philadelphia Insurance.
- All employee theft is covered \$1,000,000 per employee, we are all set.

MEDIA RELATIONS: No Report

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- The ambulance committee has completed their evaluation of ambulance options and has submitted their recommendations to be reviewed by the apparatus committee.
- Aerial testing was completed. Awaiting the report.
- Engine 4022 is having repairs done to exhaust that were identified during the NYS vehicle inspection at Bulldog Fire Apparatus.

COMMUNICATIONS & INFORMATION SERVICES:

Commissioner Woehrle Reported:

- New security cameras are being installed.

EMS & EQUIPMENT:

Chief Lingenfelter Reported:

- Stryker stretchers and stair chairs are being evaluated by staff.

HEALTH & SAFETY:

Commissioner Daly Reported:

- Stryker has a powered stair chair. I watched the demo. We should consider this.

FACILITIES:

Commissioner Woehrle Reported:

- Lloyd Hale has the paneling and moldings for downstairs. It will be installed in a couple of weeks, we are waiting for the stain to come in.
- The annual station inspection will be May 11 at 1:00 PM. We will begin at Balltown Road station.

Chief Lingenfelter Reported:

- Repairs to the air regulation and filters for the Plymovent and west wall hose reel at River Road were completed.

STRATEGIC PLANNING: No Report

ELECTIONS: No Report

PROTECTIVE GEAR & UNIFORMS: No Report

SERVICE AWARDS PROGRAM:

Chief Fritz Reported:

- Request approval of a resolution to use PenFlex. After discussion, a copy of the February minutes where the use of PenFlex was approved will be submitted.

INSPECTION & INSTALLATION:

Commissioner Pacheco Reported:

- We have a new location for next year and we will begin planning the event early to avoid last minute items.

REPORT OF THE CHIEFS:

Chief Lingenfelter Reported:

- Utica National renewal paperwork completed for our 2024-2025 coverages.
- Received a check from Utica National for the damage to ambulance 4080 in the amount of \$1,177.60.
- The 2023 AFG application for replacement of our SCBA was completed and submitted. The request was for \$367,288.00. Anticipate a decision in the fall of 2024. Should the grant be awarded in full, the fire district cost share would be \$17,487.05. Letters of support have been requested from Senator Schumer and Congressman Tonko.
- Modified duty schedule and duties for FF Powers have been established and communicated to the duty officers.
- **Request authorization to attend the Career Fire Chiefs meeting in Westchester County on March 19th and 20th as a cot not to exceed \$250 and use of the district vehicle.**
- **Request authorization for Lt. Baker and FF Powers to attend peer support training in Kingston, NY on 5/19/24 – 5/20/24 at a cost of approximately \$1,000 to cover transportation and lodging and 16 hours of overtime.**
- **Request authorization to purchase 6 hand lights and 2 battery operated flood lights at a cost not to exceed \$3100.00.**
- **Request authorization to purchase 6 SCBA cylinders at a cost of \$2100 from the Pine Grove Fire district.**

Department Activity	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>
December Incidents	171	192	177	136
EMS	136	139	113	93
Fire/Other	35	64	43	60
Total YTD (1/31)	375	412	281	362

Other Activities:

Emergency Callback	156 Staff Hours
Department Training	354 Staff Hours
Duty Crew Hours	24.5 Staff Hours

Chief Fritz: No Report

Report of the Niskayuna Permanent Fireman's Association: No Report

Report of the Grand Boulevard Fire Company:

Steve Vena Reported:

- Gift to the district is an EV Emergency Plug. This is used to disable electric vehicles.
- 2 new members were voted into the fire company – David and Kate Pacheco.
- We have a new insurance committee to look into covering ambulance deductibles for current and life members.
- We have a bond for the fire company treasurer for \$12,000.

Commissioner Woehrle Reported:

- The auditor the district uses would cost the fire company about \$5,000 to complete an audit. They did give us a guide to use to complete an internal audit.

OLD BUSINESS: No Report

NEW BUSINESS:

Motion/ Pacheco/ Second/ Daly: To approve the chief to attend the Career Fire Chiefs meeting in Westchester County on Marth 19th and 20th at a cost not to exceed \$250 and use of the district vehicle. Passed 4-0.

Motion/ Pacheco/ Second/ Daly: To approve Lt. Baker and FF Powers to attend peer support training in Kingston, NY on 5/19/24 – 5/20/24 at a cost of approximately \$1,000 to cover transportation and lodging and 16 hours of overtime. Passed 4-0.

Motion/ Daly/ Second/ Pacheco: To approve the purchase of 6 hand lights and 2 battery operated flood lights at a cost not to exceed \$3100. Passed 4-0.

Motion/ Daly/ Second/ Pacheco: To approve the purchase of 6 SCBA cylinders at a cost of \$2100 from the Pine Grove Fire District. Passed 4-0.

Motion/ Daly/ Second/ Murray: To approve new member David Pacheco to the fire company rolls. Passed 3-0 (Commissioner Pacheco abstained).

Motion/ Daly/ Second/ Murray: To approve new member Kate Pacheco to the fire company rolls. Passed 3-0 (Commissioner Pacheco abstained).

We completed the tax credit certifications with the town assessor's office. They liked the way we submitted our information as a list and included the required forms. We will start the process in January next year. It was brought up that we did not include widows of life members.

Motion/ Daly/ Second/ Pacheco: To approve the widows of life members for the fire tax credit. Passed 4-0.

Commissioner Pacheco brought up that volunteer firefighter stipend program has been approved by the Governor. We will need a policy to establish criteria and procedure for reimbursement. Attorney Hayner will develop a draft. Goal is to have a policy in place for NiskaDay.

Motion/ Pacheco / Second/ Daly: To adjourn the meeting at 8:00 PM Passed 4-0.

The next regular business meeting will be held April 10, 2024, at 7:00 pm.

Respectfully submitted by:

Kevin J. McGill

Secretary

Niskayuna Fire District No. 1