

## Minutes of Special Meeting December 30, 2025

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**PRESENT:** Commissioners Woehrle, Pacheco, Daly, Poupore, and McGill

**Also Present:** Chief Vena, Chief Fritz, Treasurer John Splendido, Chief's Administrative Assistant Michelle Mazuryk, Secretary Anne Heller

The Meeting was called to order at 7:07 p.m. by Chairman Woehrle.

**Motion/ McGill, 2<sup>nd</sup>/ Pacheco:** To approve December 10, 2025, **regular** meeting minutes. As Read. Passed 5-0.

We are here to pay year-end 2025 bills and to discuss any other matters brought before the Board.

**BILLS:** Commissioner Woehrle stated that he has reviewed all the bills.

**Motion/ Pacheco, 2<sup>nd</sup>/ McGill:** To pay bills for corresponding check #'s 23091-23130, and QuickCheck42 from December 11, 2025, through December 30, 2025 totaling \$86,042.36 as reviewed. Passed 5-0.

**Motion/ McGill, 2<sup>nd</sup>/ Poupore:** to authorize Lieutenants Anderson and Nolan to attend the requisite courses as available, in preparation for the two-week offering of the First Line Supervisor's Training Program; or the full four-week offering as required by NYS Law. FLSTP is only held in NYC by the New York City Fire Department. The cost is vehicle mileage and overtime as necessary above and beyond their normal work hours. Passed 5-0.

**Motion/ Daly, 2<sup>nd</sup>/ Poupore:** to issue a Permissive Referendum for \$6,020.23 from the Tax Stabilization Reserve Account for payment of St. James Plaza Tax Abatement. Passed 5-0.

**Motion/ McGill, 2<sup>nd</sup>/ Pacheco:** to authorize Chief Vena to attend the Career Fire Chiefs of NYS meeting in Syracuse on January 20-21 at a cost of up to \$180 and use of the district vehicle. Passed 5-0.

**Motion/ McGill, 2<sup>nd</sup>/ Daly:** to authorize Chief Vena have Vehicle 4053 (Chevy Tahoe that was damaged while parked at an emergency call) repaired at an estimated cost of \$1,782.54. Passed 5-0.

Chief Vena informed the Board of Denise Palyo's retirement from Upstate Agency (Denise's last day is 12/31/25). Nick Generali will be replacing Denise.

Chief Vena informed the Board that the Schenectady Fire Department will be holding two preparatory classes for the upcoming Firefighter Exam to be held on 01/10/26.

- The first class will be on 01/03/26 at Schenectady Fire Station.
- The second class will be on 01/06/26 at NFD1 in the Fire Company Meeting Room from 6-8 pm.

Commissioner Woehrle announced the following:

- Monday 01/05/26 7 pm Organizational Meeting
- Wednesday 01/07/26 6 pm Promotion Ceremony for Captains and Lieutenants in Fire Company Meeting Room

The Board discussed the possibility of making year-end budget line-item adjustments. The Board will wait for guidance from the attorneys.

**Motion/ McGill, 2<sup>nd</sup>/ Pacheco:** To adjourn at 7:38 p.m. Passed 5-0.

Respectfully submitted by:

*Anne Heller*

Secretary

Niskayuna Fire District No. 1